

4.16	Ref 11.3: (see Item 11.3 below)	
4.17	Ref 12.1: (see Item 12.1 below)	
4.18	Ref 12.2: (see Item 12.2 below)	
4.19	Ref 13.1: (see Item 13.1 below)	
4.20	Ref 13.5: (see Item 13.2 below)	
4.21	Ref 13.6: (see Item 13.3 below)	
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £9,156.23 is in the DWA account.	
5.2	Significant Income: £ Nil	
5.3	Significant Expenditure: £ 366.71 to Zurich Insurance; insurance cover renewal.	
5.4	Anticipated Expenditure (from DWA funds): £ Nil	
5.5	Anticipated Expenditure (covered by external funding): £ Nil	
6	<u>Correspondences</u>	
6.1	<u>To the Secretary</u>	
6.1.1	Compensatory Tree Planting MC reported that he received an email from Sylvia Jamieson of Moray Council announcing plans to plant more trees in Moray and inviting planting site suggestions. PB noted that the DW route is not really wide enough to form part of a community woodland, but fruit trees at various points would be welcome. MC will respond to Sylvia Jamieson's email.	MC
6.1.2	Moray Core Paths Plan 2018 Review – CCP21 MC reported that he received an email from Ian Douglas, the Moray Access Manager, requesting a statement from the DWA regarding their position in relation to the CCP21 Core Path routing amendment proposal. PB noted that the change to the proposed extension to route CCP21 is actually part of proposed route CCP20 and expressed his concern that CCP20 has been removed from the proposed plan. RR reported that CCP20 was removed as a result of an objection from the owner of a property adjacent to the route. PB suggested that the objection could have been challenged as the provision of an alternative route bypassing the subject property was one of the conditions for the approval of its planning application. MC will reply to Ian Douglas' email stating that the DWA has no objection to the proposed CCP21 routing and suggesting that the decision on CCP20 might be reconsidered in light of the new information about the alternative route planning application condition.	MC
6.1.3	Meet The OSCAR Event MC reported that he received an email from the Office of the Scottish Charities Regulator (OSCR) with details of a Meet the Scottish Charity Regulator event that they are holding in Strathpeffer on 14/05/19. Following some discussion it was decided that the DWA did not need to attend the event this year.	MC
6.1.4	LDR Forum MC reported that he received an email from Caroline Fyfe of Scottish Natural Heritage (SNH) notifying the DWA that the next Long Distance Routes (LDR) Forum will be held 22/05/19 in the Cairngorms National Park and will include a site visit to the Speyside Way extension. NT stated that he will be attending as the DWA representative and encouraged the other DWA trustees to attend if possible.	NT

6.1.5	CNPA Work Team MC reported that the Cairngorms National Park Authority (CNPA) has offered a work team to carry out works on the DW on 22/05/2019. PM and MC have identified ditch clearance works in the cutting immediately north of Grantown-On-Spey as the most suitable task for the work team. MC and PM will make arrangements re tools and equipment, supervision, etc.	MC and PM
6.1.6	Diageo Work Team MC reported that Diageo has offered a work team to carry out works on the DW on 29/05/2019. PM and MC have identified vegetation cutback works at the northern end of the DW as the most suitable task for the work team. MC and PM will make arrangements re tools and equipment, supervision, etc.	MC and PM
6.1.7	MC reported that he received a letter from Alison North, a long-distance runner, thanking the DWA for their work improving and maintaining the DW. Alison also enclosed a small donation.	
6.2	Other Correspondence (nothing to report)	
7	<u>Feedback</u>	
7.1	Footfall Counters PM reported the following readings: Dunphail – 21/06/17 to 14/04/19 5,206 (12,279 – 7073) Lochenoun – 13/11/15 to 14/04/19 10,277 (10,343 – 66) Lynmore (not read) RR reported the following readings: Dallas Dhu – 15/03/15 to 01/04/19 92,297 walkers 11,336 cyclists	
7.2	Other ; email, Facebook, etc. PM received a Facebook post informing him that part of the information board north of the Bantrach Cutting had fallen away (see Item 9.2 below).	
8	<u>Dava Way Merchandise</u>	
8.1	Sales and Stock Companions (NT) 509 Badges (MC) 31 Companions (NS) 93	
9	<u>Dava Way Path Works</u>	
9.1	Information Board Refurbishment Project	
9.1.1	Ref 9.1.1: NS reported that the Budge Foundation has declined to contribute towards the cost of this project, but they have suggested some alternative funding sources that may be approached, e.g. Finderne Development Trust (FDT) and Highlands and Islands Enterprise (HIE). Action closed.	
9.1.2	MC reported that he and PM have met with representatives from the FDT to discuss possible projects beneficial to the aims of both organisations. In his opinion, MC sees the aims of the FDT as bringing commercial and tourism interests into the Finderne area to promote a thriving rural based economy while enhancing and protecting the natural environment. The DW is key as a sustainable transport route to get people into the area.	

	The FDT were holding a meeting on the evening of 16/04/2019 and will contact MC to let him know how they wish to proceed.	MC
9.1.3	NS will contact HIE to enquire about possible funding.	NS
9.1.4	Ref 9.1.3: Action held over. NT will review the content of each information board and present details of any proposed changes to the Trustees for comment.	NT
9.2	Unplanned Work Since Last Meeting	
9.2.1	PM reported that the bottom rail of the information board north of the Bantrach Cutting had come away from the rest of the structure. He has reattached it with coach bolts.	
9.2.2	MC reported that he removed two small trees that had fallen across the DW route, one at the Lynemore Diversion and one in the cutting north of Grantown-On-Spey.	
9.3	Planned Work Since Last Meeting	
	Ref 9.7: PM reported that the following tasks were carried out during the work party held 13/04/19 at Dunphail:	
	<ul style="list-style-type: none"> • Cut back overlying gorse or broom where necessary. • Dug offlets and shallow ditches where required. • Located existing east side drainage pipes, cleared out by rodding and brought back into use where possible. • Cleared some existing ditches and cross drains north of Dunphail. • Stabilised headwall and cleared drainage grate at Aucheorn. 	
	Action closed.	
9.4	Signage	
9.4.1	Ref 9.4.1: Action held over. NS will organise the attachment of the finger sign to the private fence at the access point to the section of the DW from Loch View to Mannachie Rise.	NS
9.4.2	Ref 9.4.2: Action held over. PM reported that Greg McAulay is making progress with the manufacture of the replacement fingers for the fingerpost located next to the minor road at the south end of the northern section of the Lynemore Diversion. PM will monitor progress.	PM
9.4.3	Ref 9.4.3: TT circulated some signage that he created using a SNH template . Action closed.	
	Some minor amendments were suggested and it was agreed that the farmer should be provided with some of the signs to use as he saw fit.	
	TT will make the amendments to the signs as suggested.	TT
	PM will print off and laminate a small quantity of signs.	PM
	TT will arrange to give the signs to the farmer and discuss their suitability.	TT
9.5	Tooling and Equipment	
	PM proposed that an inventory be compiled to list all DWA tools and equipment held. Agreed unanimously. PM will circulate a suitable Excel spreadsheet to capture the required information.	PM
9.6	Quarry Dust Path Surface Maintenance Operations	
9.6.1	Ref 9.6.1: MC reported that he is still awaiting written permission from the estate Factors for the trial of the weed control regime. MC will chase.	MC
9.6.2	Ref 9.6.2: RR reported that he has applied 15 litres of the retail version of Roundup, donated to the DWA by TT, to a trial section of the path at Dunphail. Action closed.	
9.6.3	Ref 9.6.3: RR reported that the ground level vegetation at the edge of the trial path section is dying back successfully. RR proposed that the DWA go ahead with the purchase of the more specialised equipment (e.g. backpack sprayers) and materials (e.g. Roundup Pro Vantage) at a total cost of around £400. Agreed unanimously. PB will accompany RR to	

9.7	<p>MacGregor Industrial Supplies where they will purchase the required equipment and materials.</p> <p>Priorities for Next Work Party and Mini Work Parties</p> <p>PM proposed that the works listed below should be carried out at the work party to be held Saturday 11/05/19. Agreed unanimously. PM will make the necessary arrangements.</p> <p>Cutting by Huntly's Cave; improve wet/muddy path sections</p> <ul style="list-style-type: none"> • Scrape back accumulated natural from path surface. • Apply and compact a layer of planings from the pile at Dunphail. <p>Dava Moor</p> <ul style="list-style-type: none"> • Use any remaining planings to progress rut filling on west side. 	<p>PB & RR</p> <p>PM</p>
10	<p><u>Health and Safety</u></p> <p>10.1 Review of DWA Health and Safety Management System</p> <p>Ref 10.1: Action held over. TT will monitor Jim Patterson's progress with carrying out the risk assessments.</p> <p>10.2 First Aid Kits</p> <p>10.2.1 The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.</p> <p>10.2.2 Ref 10.2.2: Action held over. MC will purchase replacements for the kit items listed by PB, PM and TT as due for replacement mid-2019 then call in the kits for checking and replenishment.</p> <p>10.3 Injury Reports and Incidents</p> <p>Those present confirmed that there have been no injuries or incidents since the previous meeting.</p>	<p>TT</p> <p>MC</p>
11	<p><u>Dava Way Publicity</u></p> <p>11.1 Local, Regional and National Publications</p> <p>PM outlined the content for an article promoting the forthcoming Ghost Train Walk, describing the DW works recently completed/planned and an invitation for individuals/organisations to volunteer for DWA work parties or take part in DWA fundraising activities. A photo of the information board north of the Bantrach Cutting in its broken and fixed state could be included. MC will draft an article and submit it to the local papers.</p> <p>11.2 DW Facebook Group</p> <p>DH reported that the DWA Facebook group Friends of the Dava Way now has 283 members. PM added that the DWA there are many words of thanks and comments supporting the work of the DWA.</p> <p>11.3 DW StoryMap App</p> <p>Ref 11.3: Action held over. TT will continue development of the DW StoryMap application.</p> <p>11.4 DW Website</p> <p>(nothing to report)</p>	<p>MC</p> <p>TT</p>
12	<p><u>Funding Opportunities</u></p> <p>12.1 Tesco Bags Of Help</p> <p>Ref 12.1: Action held over. DH is still awaiting the shortlisting result for the bid he has submitted the bid to the Tesco Bags Of Help scheme for the purchase of a second rough cutter.</p> <p>12.2 Berry Burn Community Fund</p> <p>Ref 12.2: Action held over. NS will submit a bid to the Berry Burn Community Fund for funding to purchase a new tipping trailer.</p> <p>NS reported that the cut off for the next round of bids to the Berry Burn Community Fund is 13/05/19. PM is to provide NS with the trailer details.</p>	<p>DH</p> <p>PM & NS</p>

12.3	The Youth and Philanthropy Initiative MC suggested that The Youth and Philanthropy Initiative (YPI) may be a source of funding for a specific DWA project, particularly as the DWA has worked in partnership with teachers at the local schools to provide nature days and other events. NS will enquire if the DWA is a suitable organisation for YPI.	NS
13	<u>Moray Walking and Outdoor Festival 2019</u>	
13.1	Ghost Train Walk 2019 Ref 13.1: Action held over. MC will manage the project and delegate tasks as required.	MC
13.2	Ghost Train Walk 2019 - Posters Ref 13.5: Action held over. MC is producing posters advertising the event and will distribute these to local shops, tourist venues, etc.	MC
13.3	Ghost Train Walk 2019 - Medals Ref 13.6: NS displayed a suitable medal with ribbon that costs less than £1 and proposed that he purchase 200 of them. Agreed unanimously. NS will purchase 200 of the medals displayed.	NS
13.4	Ghost Train Walk 2019 – Medal Logos A label making the medal specific to the event is attached to one side of the medal. NS asked if anyone present could add appropriate wording to the Dava Way logo so he can supply this to the medal manufacturing company. PM will make the required alterations to the logo image and pass the finished file to NS.	PM
13.5	Ghost Train Walk 2019 – Dava Toilets PB reported that the two toilets for the Dava refreshment stop have been booked.	
13.6	Ghost Train Walk 2019 – Participant Numbers PB reported that 40 people have so far booked to take part in the GTW.	
13.7	Ghost Train Walk 2019 – Coaches PB reported that Kineil Coaches won the tender for providing coaches for the event. He has booked two coaches at £200 each and agreed one extra to be held in reserve.	
14	<u>AOCB</u> (nothing to report)	
15	Date of the Next Meeting: 19:00 14/05/19 at The Hub.	

Meeting Closed: 20:25



Neil Sinclair
Chairman
Dava Way Association