

# THE DAVA WAY ASSOCIATION

Minutes of the Committee Meeting held 17<sup>th</sup> Feb 2015

Venue: The Hub, 20 Tolbooth Street, Forres, Moray, IV36 1PH

Meeting Opened: 19:30

<b>Item</b>	<b>Minute</b>	<b>Action By</b>
1	<u>Welcome</u> : Neil Sinclair, chaired the meeting and welcomed members.	
2	<u>Present</u> : Neil Sinclair, Norman Thomson, Paul Barron, Pete Mitchell, Robbie Roberts, Trevor Thornley.  <u>Apologies</u> : Malcolm Campbell.	
3	<u>Minutes of the last meeting</u> : Read and accepted.  Proposed: PB    Seconded: RR	
4	<u>Matters Arising</u>	
4.1	Ref 4.2: (See item 9 below)	
4.2	Ref 4.6: Request to estate for contribution to Scurrypool washout repairs submitted by PB, decision awaited.	PB
4.3	Ref 4.9: TT displayed two sample DWA template documents (headed letter and compliments slip) updated with improved logo supplied by David Binney. Agreed unanimously, TT to make the updated templates available for immediate use.	TT
4.4	Ref 4.10: PB stated DW information leaflet now available from the DW website relates to the latest print batch. PM noted that watermark "PROOF" visible when document is printed and in thumbnail views, though is not visible when the document is viewed on-screen. PB to obtain an unwatermarked pdf copy of the latest leaflet from publisher, TT to update.	PB & TT
4.5	Ref 4.11: TT reported that he is still awaiting a decision by The Moray Council re issue of the OS End User Licence for the DWA.	TT
4.6	Ref 4.12: RR reported that Ian Douglas has been in touch. Installation by The Moray Council of the footfall counter at the chicane 100m south of Dallas Dhu will take place end Feb 2015. Ian Douglas will let RR know the exact date so he can be on site to discuss anti-vandalism measures and receive instruction on counter use. RR also stated that Joe Mitchell will be looking after the counter installed at Dunphail.	RR
4.7	Ref 4.13: PB reported that the opening at the Mosset PH on Sat 28 <sup>th</sup> Feb 2015 was no longer available. He proposed that, due to the lack of a suitable venue and the current high workload of the DWA, arrangements for the DWA Christmas Dinner should be cancelled. Agreed unanimously.	
4.8	Ref 6.1: (See item 6.1 below)	

4.9	Ref 6.3:	PM reported that he has still to raise with Cawdor Forestry the issues of damage to the Dava Way path surface, drainage and Scurrypool access ramp that have occurred on prior extraction and not been made good.	
4.10	Ref 7:	(See item 7 below)	
4.11	Ref 8:	(See item 8 below)	
4.12	Ref 9:	(See item 9 below)	
4.13	Ref 10.1:	NS confirmed that the signed copy of the DWA H&S Policy document has been placed on file in The Hub. PM confirmed that an unsigned copy has been uploaded to the DW website.	
4.14	Ref 10.5:	(See item 10.3 below)	
4.15	Ref 10.6:	(See item 10.2 below)	
4.16	Ref 11.1:	(See item 11 below)	
4.17	Ref 13:	(See item 14 below)	
4.18	Ref 14:	(See item 15 below)	
5	<u>Treasurer's Report</u>		
5.1	A balance of £9,198.61 is in the account.		
5.2	Significant Income: £6,080.00 from the Big Lottery Fund grant.		
5.3	Significant Expenditure: £516.00 to Bill McRitchie for digger hire and £450.00 to Moray College for first aid training.		
5.4	Outstanding items: £500.00 to Treewise for planned training courses and £64.80 to MC reimbursement for label printing.		
6	<u>Correspondences</u>		
6.1	PM reported that he is still awaiting a response from Logie Estate re a meeting or options for resolution regarding the gates, fencing and embankment erosion in the Muir of Logie and Presley areas.		PM
6.2	No correspondence received by other committee members.		
7	<u>Storm Damage to Dava Way</u>		
	PM reported that Paul Douglas has removed most of the roots at Dallas Dhu, recovered the ballast and filled in the dents. The Breathing Place still needs to be tidied. He stated that he will absorb the remaining work into the DWA Work Plan, but would implement ad hoc mini work parties should manpower become available.		PM
8	<u>Lynmore Improvement Project</u>		
	The aim of the project and its progression were discussed. PB to dig out the project notes. PM to contact Murray Swapp and make arrangements for a meeting to discuss COAT carrying out a feasibility study and advising the DWA on next steps.		PB
9	<u>Bantrach Improvement Project</u>		
	PB and PM reported the Bantrach survey is still to be completed. NT noted the shortening timescale to the April 2015 cut-off date for funding applications to the Berry Burn Wind Farm Community Benefit Fund. PB and PM to carry out the survey and obtain three contractor estimates for the work required.		PB & PM
10	<u>Health and Safety</u>		
10.1	a) <u>Training</u>	PM reported that the training for the power tools is postponed until the Spring; currently insufficient undergrowth in the area around Treewise in Kellas on which to use the tools. PB has paid the	

10.2	invoice for training in advance, to meet the requirements for Forestry Commission Community Fund training grant. b) <u>Risk Assessment Next Steps</u> Risk assessments still pending for the rough cutter and hand-held strimmer; to be carried out by the committee sub-group.	PB, PM & RR
10.3	c) <u>First Aid Kit Requirements</u> PM reported that the task to bring the DWA first aid kits to the required standard is on hold; MC is currently away from the area.	MC, PB & PM
11	<u>Ghost Train 2015</u>	
11.1	The need for a dedicated first aider was discussed. RR was nominated.	
11.2	Project progress was discussed: <ul style="list-style-type: none"> <li>• PM reported that MC is creating an Excel spreadsheet version of the project plan to replace the current Word document. This spreadsheet will be used to record project progress.</li> <li>• PB has made a provisional booking for transport with Maynes.</li> <li>• PM has booked Edinkillie Village Hall.</li> <li>• PM has asked for volunteers to help with the event and has 12 names.</li> <li>• PM has contacted landowners and no issues have been raised so far.</li> <li>• PM reported that letters to individuals living along the route, informing them of the event, will be delivered by hand no later than the annual DW survey.</li> <li>• PM reported that the event invitation letter and entry forms have been uploaded to the DW website by David Binney, and the website events and noticeboard pages have been updated.</li> <li>• The event has been announced on the Facebook page of the Moray Walking Festival.</li> <li>• NT has sent details of the event to the Forres Scottish Week organisers.</li> <li>• It was decided not to publish adverts for the event in national magazines (e.g. TGO).</li> </ul>	MC
12	<u>Moray Walking Festival – Other DW Events</u>	
12.1	PM reported that he is organising the Moray Way 5-day challenge event.	
12.2	RR reported that he will be providing a navigation training day in the Cromdale Hills on the Thursday and a presentation on the Friday evening.	
13	<u>Tree Survey</u> (Held over to next DWA committee meeting)	
14	<u>Proposed Windfarm SE of Dava</u> PM and NT reported that they attended the public meeting, viewed the promotional material, listened to the proposals and made their views known.	
15	<u>Priorities for Next Working Party</u> PM proposed that the following work progressed: <ol style="list-style-type: none"> <li>a) Repair the post and rail fence at Mannachie; rotted posts to be replaced, only upper 2/3 of fence to be retained.</li> <li>b) Cut back undergrowth between Mannachie Avenue and Woodside.</li> <li>c) Implement a solution to the muddy puddles forming at Woodside.</li> </ol> PMs proposals agreed unanimously.	PM

16	<u>AOCB</u>	
16.1	RR raised the problem of sewage pooling at the Sanquhar Mains bridge. PM to re-visit correspondence with Councillor George Alexander and The Moray Council.	PM
16.2	PM reported that the interpretation board at Dallas Dhu has deteriorated. NS stated that he has a replacement available. PM to integrate replacement of the interpretation board into the DWA Work Plan.	PM
17	Date of the Next Meeting: 19:30 17 <sup>th</sup> Mar 2015 at The Hub.	

Meeting Closed: 21:30