



4.14	Ref 16.1: PM reported that Historic Scotland is currently on site to investigate the cause of sewage contamination at Sanquhar Mains bridge. He will see what they find out before he considers further correspondence with Councillor George Alexander and The Moray Council.	PM
4.15	Ref 16.2: NS reported that the interpretation board mounting frame at Dallas Dhu has been replaced.	
5	<u>Treasurer's Report</u>	
5.1	A balance of £8,465.57 is in the account. (Includes £6,080.00 from the Big Lottery Fund for the Lynmore project)	
5.2	Significant Income: Nil.	
5.3	Significant Expenditure: £250.00 deposit to Mayne's for coach hire for the Ghost Train Walk and £500.00 to Treewise for planned training courses.	
5.4	Outstanding items: £64.00 to MC reimbursement for first aid kits.	
6	<u>Correspondences</u>	
6.1	<b>Big Lottery Fund</b> PB reported that he has found a statement in the 'small text' of an earlier email from the fund confirming that news of the award made to the DWA may be made public from 24 <sup>th</sup> Feb 2015.	PM
6.2	<b>Mr Deans</b> PM reported that he had received a letter from a Mr Deans requesting information about maps covering the Dava Way; a donation of £10 was included. PM is to write to Mr Deans, thanking him for his donation and providing him with details of the alternative maps available.	
6.3	<b>Tennyson Insurance</b> PB reported that he had received an insurance renewal request from Tennyson Insurance. The premium is £312.40, a marginal increase on the previous year, and he proposed that we just go ahead and renew. Agreed unanimously.	PB
6.4	<b>Other</b> No correspondence received by any other committee members.	
7	<u>Improvement Projects (Major and Minor)</u>	
7.1	<b>Lynmore Improvement Project</b> PB reported that he has distributed the project notes and route map to trustees. PM to contact Murray Swapp to arrange a site meeting; COAT to carry out a feasibility study and advise the DWA on next steps.	PM
7.2	<b>Bantrach Improvement Project</b> PB and PM reported that the Bantrach survey is still to be completed. PB and PM to carry out the survey and obtain three contractor estimates for the work required; morning meeting with COAT at Lynmore followed by Bantrach survey in afternoon.	PB & PM
7.3	<b>General Improvements</b> PM talked through the Outstanding Dava Way Improvement Tasks list; 48 items in list, with 6 added and 4 completed so far in 2015. There was some discussion about which tasks should have priority at future DW Work Parties.	
8	<u>Maintenance Program</u> PM talked through the list of Dava Way Routine Maintenance Tasks for 2015. There was some discussion about which tasks should have priority at future DW Work Parties.	
9	<u>Health and Safety</u>	
9.1	a) <u>Strimmer and Rough-Cutter Training</u> PM reported that the training for the power tools is still postponed as there is currently insufficient undergrowth in the area around Treewise in Kellas on which to use the tools.	PM

9.2	b) <u>Risk Assessment Next Steps</u> Risk assessments still pending for the rough cutter and hand-held strimmer; committee sub-group meeting arranged for 24 Mar 2015.	PB, PM & RR
9.3	c) <u>First Aid Kit Requirements</u> MC reported that he had purchased 3 work-place first aid kits from St John Ambulance Supplies. There was some discussion about what other items should be included in the emergency backpacks. TT noted that one of the original kits is geared towards the treatment of blisters and should be retained in this form. MC is to compile a list of items to be included in the emergency backpacks and ascertain their cost.	MC
10	<u>Events</u>	
10.1	<b>Ghost Train 2015</b> MC reported that the project spreadsheet has been compiled and is located in the DWA Dropbox. Items are greyed out when completed. There was some discussion on what items needed to be completed next. MC is to monitor project progress.	MC
10.2	<b>Moray Walking Festival</b> RR presented information about the festival – funding, organisation, events, etc. There was some discussion about how best to approach the festival organisers when arranging venues, transportation, etc.	
11	<u>Tree Survey and Plan</u> GM reported on his progress with the DW Tree Survey and demonstrated how he has recorded his findings in a comprehensive survey report with a photo journal and maps showing the location of those trees needing work. The survey is being carried out using Visual Tree Assessment guidelines and any trees that need immediate attention are dealt with, as far as possible, at the time. Work required to ‘make safe’ is noted in the survey report for action when resources are available. About 50% of the wooded sections have been completed, covering the area from Huntly’s Cave to Bantrach	
12	<u>Priorities for Next Work Party 11 Apr 2015</u> PM proposed that the following work should be progressed with PB assuming the role of Work Party Coordinator in his absence: a) Repair the concrete drainage channel damaged by the windblown tree at Sluggan/Poldow Burn cutting; Greg to fell tree and see if root ball falls back into void, or is accessible for removal. b) Cut back undergrowth between Bantrach and Dunphail Breathing Place. PMs proposals agreed unanimously.	GM  PB
13	<u>AOCB</u>	
13.1	RR offered some life-expired mountaineering equipment free to a good home; a rope, a number of climbing helmets and some harnesses. PM is to view the equipment and assess whether it is of use to the DWA.	PM
13.2	PM distributed DW Leaflet stickers to those with leaflets still to update. He proposed that the updated leaflets be redistributed to those requiring them and that those leaflets still to be updated be segregated and stored for later update if required. Agreed unanimously.	All

13.3	PM proposed that DWA office bearers should use the allocated DWA official email address for correspondence instead of personal email addresses. Additional DWA email addresses will be created, as necessary, for this purpose. This would mean that if/when an office bearer changes any emails can be easily redirected to the new incumbent and the chance of emails not reaching the appropriate recipient is reduced.	
13.4	PM reported that the Wolf Trek event will not be happening this year.	All
14	Date of the Next Meeting: 19:30 21 Apr 2015 at The Hub.	

Meeting Closed: 21:40