

4.11	Ref 9.3.3: (see Item 8.3 below)	
4.12	Ref 10.3: (see Item 8.3 below)	
4.13	Ref 11: (see Item 8.3 below)	
4.14	Ref 12.2: (see Item 10.2 below)	
4.15	Ref 12.3.1: (see Item 10.3 below)	
4.16	Ref 12.3.2: PM reported that the email was circulated, but there was no uptake by DWA volunteers.	
4.17	Ref 14: PM confirmed that both parties have been informed.	
4.18	Ref 15.1: PM reported that David Binney has updated the DW website appropriately. PM also reported that the Northern Scot newspaper would like to run an anniversary article later in the year.	
4.19	Ref 15.2: TT brought his tablet loaded with suitable maps.	
4.20	Ref 15.4: PB reported that the 20 tonnes of planings will be ordered from Leith's after the Ghost Train Walk.	PB
5	<u>Treasurer's Report</u>	
5.1	A balance of £11,112.81 is in the account. (Includes £6,080.00 from the Big Lottery Fund for the Lynmore project)	
5.2	Significant Income: None.	
5.3	Significant Expenditure: None.	
5.4	Outstanding items: £12.50 to Moray Way Association for map sales. £90.00 for hire of portaloos located at Dava for Ghost Train Walk.	
5.5	PB requested authority from the committee to set up a direct debit for the DWA customer account with MacGregor Industrial Supplies Ltd. Agreed unanimously that PB may sign any direct debit agreements on behalf of the DWA where they are directly related to his duties as DWA Treasurer.	
6	<u>Correspondences</u> No correspondence received.	
7	<u>Forres Academy Activity Day</u> PM reported that the activity day at the Breathing Space, Dunphail on 20 th May 2015 went well. All those involved enjoyed their day out and would be keen to take part again. The following tasks were completed: <ul style="list-style-type: none"> • Removed all the old weeded and waterlogged wood chippings from the picnic areas. • Collected and chipped all the brash wood from windblown trees. • Used new wood chips to refresh picnic areas and bird hide. • Used up the pile of path dressing sand at the Breathing Space. • Installed a hinged bollard to control vehicle access to the Dava Way. • Relocated two timber bollards to prevent vehicle access onto soft ground. 	
8	<u>Dava Way Improvements and Maintenance</u>	
8.1	Lynmore Improvement Project PM reported an update from Murray Swapp stating that it will probably be October before he hears from the planners. This will affect completion of the feasibility study.	
8.2	Bantrach Improvement Project	
8.2.1	PB reported that he has discussed the proposed works with Alec Laing and David Smart of Logie Estates. They have approved the clearing out of ditches but have noted that the private water supply passing through	

<p>8.2.2</p> <p>8.3</p> <p>8.3.1</p> <p>8.3.2</p> <p>8.3.3</p>	<p>the cutting and the ditch water diversion installations must not be disturbed.</p> <p>PB reported that further progress with the project is on hold until after the Ghost Train Walk. Outstanding actions from items 9.2.2 and 9.2.3 of the previous minutes are: PB is to add the requirement for route diversion signs to the Bill of Quantities. PB is to obtain three contractor estimates for the work listed in the Bill of Quantities, for discussion by the committee prior to making an application for funding.</p> <p>General Improvements and Maintenance</p> <p>PM reported the following progress with improvement and maintenance tasks, in addition to those completed on the activity day (see Item 7):</p> <ul style="list-style-type: none"> • Grass cut from Glaschoil to Huntly's Cave cutting. • Undergrowth cut back and grass cut between Lynmacgreggor and Lady Catherine's Halt. • Timber bridge slat replaced on footbridge on Lynmore Diversion. • Drainage and surface improvement progressed for the path section in the cutting by Huntly's Cave. • Ballast infill and surface smoothing of deep ruts progressed between Heatherbells and Dava. <p>PM reported that there were no new improvement or maintenance items.</p> <p>PM proposed that there should be no formal working parties until September 2015, though mini working parties should continue on an opportunity basis. Agreed unanimously.</p>	<p>PB</p> <p>PB</p>
<p>9</p>	<p><u>Arrangements for Next Work Party</u> (See Item 8.3.3 above)</p>	
<p>10</p> <p>10.1</p> <p>10.1.1</p> <p>10.1.2</p> <p>10.2</p>	<p><u>Health and Safety</u></p> <p>a) <u>Strimmer and Rough-Cutter Training</u></p> <p>PM reported that the power tool training took place at Treewise in Kellas. The trainees found the training very useful.</p> <p>Strimmer training on Thursday 4th June 2015</p> <ul style="list-style-type: none"> • Pete Mitchell • Wils Metcalfe • Trevor Thornley • Malcolm Campbell <p>Rough Cutter and DR Strimmer training on Saturday 6th June 2015</p> <ul style="list-style-type: none"> • Paul Barron • Wils Metcalfe • Doug Hartley • Alex Ross <p>Certain issues with the serviceability of the power tools were identified. PM has requested an estimate for repairs from MacGregor Industrial Supplies Ltd.</p> <p>b) <u>Risk Assessments</u></p> <p>PB reported that the training provided by Treewise suggested the use of Arboriculture and Forestry Advisory Group (AFAG) leaflets as generic risk assessments, with site specific risk assessments compiled for tasks at a specific location (e.g. work party). The following leaflets would appear particularly relevant:</p>	<p>PM</p>

