



4.7	Ref 10.2:	The remaining Stihl FS87 and Stihl FS82 strimmers will be passed to MacGregors for assessment on return of the first two serviced machines. PM is to monitor progress.	PM
4.8	Ref 10.3:	(see Item 10.2 below)	
4.9	Ref 11.1.2:	(see Item 10.3 below)	
4.10	Ref 12.3:	(see Item 11.2 below)	
		It was unanimously decided that when working with youth volunteers (age 14-18) the DWA should adhere to the <a href="#">general advice</a> provided by Volunteer Scotland, e.g. written parental consent, supervision levels, etc.	
5	<u>Treasurer's Report</u>		
5.1	A balance of £11,286.00 is in the account. (Includes £6,080.00 from the Big Lottery Fund for the Lynmore project)		
5.2	Significant Income: £792.00 from Ghost Train Walk (GTW) and Moray Walking Festival (MWF) events.		
5.3	Significant Expenditure: £250.00 to Maines of Buckie for GTW coaches. £180.00 to Murdoch Bros. for GTW butcher bill. £100.30 to MC for GTW provisions and sundries purchases. £129.78 to Peter Howarth for GTW/MWF expenses incurred. £114.20 to Edinkillie Hall committee for GTW/MWF hall hire. £361.15 for minibus used for MWF events.		
5.4	Outstanding items: £400.00 (approx.) to MacGregors for strimmer servicing.		
6	<u>Correspondences</u>		PM
6.1	Buckie Volunteer: PM reported that David Binney received an email from TSI Moray notifying him about a potential DWA volunteer located in Buckie. It was unanimously decided that PM should let TSI Moray know that all volunteers are welcome, but they must make their own travel arrangements to get to and from the work party rendezvous point. As an alternative, the volunteer may wish to consider working with the Garmouth & Kingston Amenities Association as they also carry out path maintenance, and are located closer to Buckie.		
6.2	Souvenir Request: PM reported that a walker has requested the supply of one of the DW route marker disks as a souvenir. PM has offered to supply a disk for a donation to the DWA and is awaiting a reply. MC noted that cloth badges may be offered to those walkers requiring a DW souvenir; the Moray Mountaineering Club had cloth badges manufactured for sale to club members. MC is to obtain details of the badge manufacturer and the costs involved.		
6.3	Photos Request 1: PM reported that he received a request from the Dundee Courier for photos of cyclists using the DW. The photos will be used in a 'Skinny Tyres' article about the DW. PM has provided a selection of suitable photos.		
6.4	Photos Request 2: PM reported that he received a request from the Northern Scot for general and historical photos of the DW. The photos will be used in an 'Active Outdoors' article celebrating the 10 <sup>th</sup> anniversary of the DW/DWA. PM has provided a selection of suitable photos.		
6.5	LDR Forum: NT reported that he received an invite to the Long Distance Route Managers' Forum meeting to be held 3 <sup>rd</sup> November 2015 but is not available to attend. NS volunteered to attend on behalf of the DWA.		NS

6.6	Highland Railway Society AGM: NT reported that he received an invite to the HRS AGM to be held 12 <sup>th</sup> September 2015. NT will attend the AGM on behalf of the DWA.	NT
7	<u>Camping on Vehicle Tracks</u> PM reported a request from Moray Estates for signs to be erected warning users of the DW not to pitch their tents on sections also used by vehicles. When carrying out deer and fox control at first light, a keeper narrowly avoided running over the occupants of a well camouflaged tent pitched right in the middle of the track bed. The estate has offered to design a suitable sign for approval by the DWA committee then produce a quantity of the signs for the DWA to erect. PM is awaiting the sign design.	PM
8	<u>Dava Way Improvements and Maintenance</u>	
8.1	<b>Lynmore Improvement Project</b> PM reported that he is awaiting an update from Murray Swapp of COAT. PM is to contact Murray Swapp and request a progress report.	PM
8.2	<b>Bantrach Improvement Project</b> PB reported that this project has not been progressed due to other commitments. Outstanding actions from items 8.2.2 of the previous minutes are: PB is to add the requirement for route diversion signs to the Bill of Quantities. PB is to obtain three contractor estimates for the work listed in the Bill of Quantities, for discussion by the committee prior to making an application for funding.	PB PB
8.3	<b>General Improvements and Maintenance</b>	
8.3.1	PM reported the following progress with improvement and maintenance tasks: <ul style="list-style-type: none"> <li>• Undergrowth cut back and grass cut between Mannachie Avenue and Woodside.</li> <li>• Undergrowth cut back and grass cut between Squirrelneuk Bridge and Cowgreens.</li> <li>• Undergrowth cut back and grass cut between Peathillock and Longley.</li> <li>• Drainage improvements progressed at the north end of the Heatherbells Cutting.</li> </ul>	PB
8.3.2	PM reported that there were no new improvement or maintenance items.	
8.3.3	PM proposed the following as priority tasks (for mini work parties): <ul style="list-style-type: none"> <li>• Undergrowth cutback and grass cutting between Cowgreens and Peathillock.</li> <li>• Replace rotten gate posts at the Drumine Farm crossing.</li> <li>• Undergrowth cutback and grass cutting from Balvair Farm Crossing to the Divie Viaduct, including tidying the Breathing Space at Dunphail.</li> </ul>	PB
9	<u>Arrangements for Next Work Party</u> The date of the next full DWA working party was set for Saturday 19 <sup>th</sup> September 2015. PM noted that there will be another DWA committee meeting before that date, but listed the following as likely tasks: <ul style="list-style-type: none"> <li>• Drainage work at the north end of the Heatherbells Cutting.</li> <li>• Rut filling.</li> <li>• Undergrowth cutback and grass cutting north of Dava.</li> </ul>	

10	<u>Health and Safety</u>	
10.1	a) <u>Strimmer and Rough-Cutter Training</u> PM noted that the LANTRA certificates for the strimmer training have not been issued. PM is to contact Malcolm at Treewise and request an update.	PM
10.2	b) <u>Risk Assessments</u> PB reported that this task is ongoing.	PB, PM & RR
10.3	c) <u>First Aid</u> MC displayed the first completed first aid backpack. This kit was then issued to PB. PM and TT are to take their first aid backpacks to MC so he can bring them up to the agreed standard.	PM, TT & MC
11	<u>Events</u>	
11.1	<b>10<sup>th</sup> Anniversary</b>	
11.1.1	Various options for celebrating the 10 <sup>th</sup> Anniversary of the opening of the DW were discussed. PM's idea to hold a BBQ lunch at the Half Way Hut during the work party on Saturday 19 <sup>th</sup> September 2015 was agreed unanimously.	
11.1.2	PM is to invite current and former DW volunteers, and anyone else who has supported of the work of the DWA in some way.	PM
11.1.3	NT is to submit a suitable article to the local newspapers.	NT
11.2	<b>Ghost Train Walk 2015</b>	
11.2.1	Event Report. (Held over to next meeting)	MC
11.2.2	Next Actions. (Held over to next meeting)	MC
11.3	<b>Moray Walking Festival</b>	
11.3.1	PB detailed the various income and expenditure payments so far associated with MWF events run by the DWA. PB is to meet with the treasurer of the Moray Way Association to determine and conclude any payments still outstanding.	PB
12	<u>AOCB</u>	
12.1	MC suggested that Moray Mountaineering Club may wish to provide some events for inclusion in the next Moray Walking Festival.	
12.2	PM read out RR's report for the footfall counter at Dallas Dhu. Between 15 <sup>th</sup> March 2015 and 31 <sup>st</sup> July 2015 there have been no fewer than 10,003 walkers and 1120 cyclists on that section of the DW.	
12.3	PM proposed that the DWA should become an affiliate member of the <a href="#">Long Distance Walking Association</a> . For an annual fee of £39 the DWA would be able to promote events such as the Moray Way 5-day Challenge to over 10,000 walkers via LDWA publications. PM's proposal was agreed unanimously.	PM
12.4	PM reported that David Binney has updated the DW website with photos from the GTW 2015 and an associated article.	
13	Date of the Next Meeting: 19:30 15 <sup>th</sup> September 2015 at The Hub.	

Meeting Closed: 21:50