



4.15	Ref 8.6.2: (see Item 8.4 below)	
4.16	Ref 9.1.2: (see Item 9.1 below)	
4.17	Ref 11: (see Item 11.3 below)	
4.18	Ref 12.3 RR reported that NS has emailed Gary Templeton, Moray Council Principal Planning Officer with responsibility for the <a href="#">Dallas Dhu development</a> masterplan, to officially request that the conditions for planning approval at this site should include upgrading the DW to a sealed surface (see page 23 of the <a href="#">Sustrans Handbook for Cycle-friendly Design</a> ) between Mannachie Rise and the Dallas Dhu distillery. RR will also raise this subject at the next meeting of the Moray Local Outdoor Access Forum and ask that they recommend upgrade of the DW surface too.	RR
4.19	Ref 14.1: (see Item 14 below)	
4.20	Ref 14.2: (see Item 8.4 below)	
4.21	Ref 14.3: (see Item 14 below)	
5	<b><u>Treasurer's Report</u></b>	
5.1	A balance of £4,450.13 is in the account. (Includes £78.52 from the Big Lottery Fund for the Lynmore project)	
5.2	Significant Income: Nil.	
5.3	Significant Expenditure: Nil.	
5.4	Outstanding items: Nil.	
6	<b><u>Correspondences</u></b>	
6.1	<b>To the Secretary</b>	
6.1.1	Email – Business Plan for Peffery Way PM reported that he received an email from Nessa Findlay requesting information from the DWA to create a business plan template for the Peffery Way, a proposed new walking/cycling route along the disused railway between Strathpeffer and Fodderty. NT has emailed the appropriate information.	
6.1.2	Email – Forestry Commission PM reported that he received an email from the Forestry Commission stating that the audit of a random sample of funding recipients has been completed and thanking the DWA for supplying the documents requested.	
6.1.3	Email tsiMORAY Join The Dots PM reported that he received an email from tsiMORAY inviting the DWA to attend its networking conference, Join The Dots, at Elgin Town Hall on 23 <sup>rd</sup> March 2016. MC volunteered to attend on behalf of the DWA.	MC
6.2	<b>Other Correspondence</b>	
6.2.1	Email – Third Party Liability Insurance PB reported that he received an email from the DWA insurers requesting certain information (i.e. number of volunteers) and enquiring if the DWA wished to review their cover. PB proposed that the DWA continue with the current level of cover. Agreed unanimously.	
6.2.2	Email – Moray Heritage Connections NT reported that he received an email inviting the DWA to join the <a href="#">Moray Heritage Connections</a> group. After some discussion, it was decided that the group is more appropriate for those running heritage centres and museums at a defined location. NT is to respectfully decline the invitation.	NT



8.4	<b>General Improvements and Maintenance</b>	
8.4.1	PB, TT and RR reported the following progress with improvement and maintenance tasks:	
	<ul style="list-style-type: none"> <li>• Cleared out the short length of ditch at the Squirrelneuk Bridge and cleared a blocked offlet on track opposite bridge, leading uphill.</li> <li>• Progressed clearance of drainage ditch for 150m south from the forestry junction between AJ's Bridge and the Clashdhu Crossing and dug an offlet to take water from the rock cutting.</li> <li>• Dug a new drainage ditch to take water from a new field drainage system emptying onto the west side of the DW north of Balvlair.</li> <li>• Checked and cleared silt from the drainage ditch south of Longley.</li> <li>• Repaired the path surface under the Sanquhar Mains Bridge.</li> <li>• Cleared silt from the offlet ditch by Sanquhar Mains Bridge.</li> </ul>	
8.4.2	TT reported that the mini work party at the Bantrach Cutting had to be cancelled due to bad weather.	
8.4.3	PM reported that anti-slip strips have been fitted to the steps at the Sanquhar Mains Bridge and Dallas Dhu.	
8.5	<b>Finger Post Repairs</b>	
8.5.1	PM reported that qty 2 finger post bases have been installed successfully. The associated finger posts are ready to be installed.	
8.5.2	RR reported that PM emailed the design for the finger post bases to the contact at John Dewar & Sons. RR has spoken to his contact and has been told that an order for qty 20 bases has been placed.	
8.6	<b>Priorities for Next Work Party and Mini Work Parties</b>	
8.6.1	PB proposed that the next work party, scheduled for Saturday 12 <sup>th</sup> March 2016, should be between the Clashdhu Crossing and AJ's Bridge:	
	<ul style="list-style-type: none"> <li>• Cut back obscuring undergrowth and clear ditch on west side of the track bed path section between the Clashdhu Crossing and the ditch section previously cleared. Investigate upwelling from existing pipe.</li> <li>• Scrape and top dress the remaining muddy areas of section south of AJ's bridge.</li> <li>• Fill in remaining potholes in track bed path section north of Clashdhu crossing.</li> </ul>	
	Agreed unanimously. PM is to make the necessary arrangements.	PM
9	<u>Health and Safety</u>	
9.1	<b>Review of DWA Health and Safety Management System</b>	
9.1.1	Action held over: TT is to complete task-based risk assessments, with input from the other trustees as required.	TT
9.1.2	<b>First Aid Kits</b>	
	The three DW first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	
9.2	<b>Injury Reports and Incidents</b>	
	Those present confirmed that there have been no injuries or incidents since the previous meeting.	
10	<u>Footfall Counter Readings</u>	
	TT and RR reported the following readings:	
	Lochenoun – 13 <sup>th</sup> November 2015 to 16 <sup>th</sup> February 2016.	
	156 users (222 – 66)	
	Dunphail – (no data)	
	Dallas Dhu – 15 <sup>th</sup> March 2015 to 17 <sup>th</sup> January 2016.	
	21,706 walkers	
	2,436 cyclists	

11	<u>Dava Way Publicity</u>	
11.1	<b>Local, Regional and National</b> MC proposed that the DWA should identify local, regional and national publications through which to promote the DW via targeted articles. Agreed unanimously. MC volunteered to carry out this task and asked that any existing articles be copied into the DWA Dropbox.	MC & All
11.2	PM stated that he already maintains a Facebook group for the DWA and sought opinions on whether similar groups should be created for Twitter, website forums, etc. Following discussion of the options it was decided that Twitter is not appropriate to the way the DWA operates and the overhead for using other social media applications/sites is not currently justified.	
11.3	Ongoing task: PM requested that those present have a look at the DW website and suggest areas for improvement.	All
12	<u>Logie Wind Farm Development – Proposed Gates at Longley</u> PM stated that he was approached by Logie Estates for details of gate installation options for the Longley Crossing. He provided them with installation instructions for self-closing gates. TT noted that the gates have already been installed and offered to check if they self-close satisfactorily. PM asked TT to check if heavy plant crossing warning signs have also been installed on the DW either side of the crossing.	TT
13	<u>Calendar Items</u> Nothing to report.	
14	<u>Moray Walking and Outdoor Festival 16<sup>th</sup>-26<sup>th</sup> June 2016</u>	
14.1	Action held over: PM is to attend the next meeting of the Moray Way Association to clarify the arrangements for running the events provided by the DWA.	PM
14.2	The events to be provided by the DWA are: <ul style="list-style-type: none"> <li>• Three Rivers Walk (Friday 17<sup>th</sup> June and Sunday 19<sup>th</sup> June)</li> <li>• Moray Way 5 Day Challenge (Monday 20<sup>th</sup> June to Friday 24<sup>th</sup> June)</li> <li>• Navigation Skills in the Hills of Cromdale (Sunday 26<sup>th</sup> June)</li> </ul> PM is to upload details for these events to the festival website.	PM
15	<u>AOCB</u>	
15.1	PM stated that the tipping trailer electric pump is malfunctioning, but the trailer bed can still be tipped using the hand pump. He will investigate the cause of the malfunction.	PM
15.2	RR noted that many of the DW noticeboards require maintenance; clean mould off the Perspex, paint woodwork, update information, etc. PM will include noticeboard maintenance as an item under Dava Way Improvements and Maintenance in the agenda of the next meeting.	PM
16	Date of the Next Meeting: 19:30 15 <sup>th</sup> March 2016 at The Hub.	

Meeting Closed: 21:25

A handwritten signature in black ink, appearing to read 'Neil Sinclair', written in a cursive style.

Neil Sinclair  
Chairman  
Dava Way Association