

4.15	Ref 8.5.3:	PB has contacted HRS, who have said there was no special summit sign on the Dava Moor. The style of sign that we should make was discussed and it was agreed that a summit sign style should be similar to the restored Dava Station sign. It was agreed that the new summit sign should be installed at the true summit of the path rather than its original location, if this differs. DH to look into the manufacture of a new sign based on Dava Station sign. PM to pass on Greg's contact details for advice.	DH PM
4.16	Ref 8.6.1:	PM established priorities for 13/08/16 work party	Action Closed
4.17	Ref 8.6.2:	PB arranged MWP for 22/06/16 as promised	Action Closed
4.18	Ref 9.1:	H&S review held over (see Item 10.1.1 below)	
4.19	Ref 10.2:	MC said that COAT would purchase Lynmore FFC From AP Chambers & DWA would install. Action transferred to item 9.1.1 below	Action Closed
4.20	Ref 10.3:	Neil has fixed the Dunphail FFC and will reinstall	Action Closed
4.21	Ref 11.1.1:	Publicity on-going	Action Closed
4.22	Ref 11.3:	No Action taken, website update held over	
4.23	Ref 13.1:	PM said that since purchasing his EV, the Land Rover is now almost exclusively used for Dava Way Work Parties. PM will look at the annual running costs of this and evaluate whether the DWA travel expenses are sufficient to continue this arrangement. PM will also look at car share options with others to see if this would offset some of the running cost and keep it available for Dava Way maintenance work. NT suggested that there may be a pro-rata expenses solution. NT will raise this the SNH managers at their next meeting	PM NT
5	<u>Treasurer's Report</u>		
5.1	A balance of £10423.73 is in the account, of which £5781.36 is restricted to the Lynmore project.		
5.2	Significant Income: £45,000 from SUSTRANS; 3rd instalment for Lynmore Bypass project. £416 from the MWA for the Walking Festival bookings £320.78 from NWG LDWA to reconcile MW 5 Day event accounts		
5.3	Significant Expenditure: £30,744.52 to COAT (Contracting); 3rd instalment for Lynmore project. £8,484.12 to COAT (Trading); for Lynmore project. £445.68 for MW 5 Day event minibus hire.		
5.4	Outstanding items: Lynmore football counter purchase and installation costs.		
6	<u>Correspondences</u>		
6.1	To the Secretary Email (16/08/16) – Alistair Lawson Volunteer Field Officer, Scotways. PM reported that he received an email from Scotways asking whether the Dava Way would object to the signing of a short section of an Old Military Road running parallel to the Dava Way from the A939 to A940. This was discussed and there were no objections to this, but there were concerns that there was no parking at either end and that there were better routes in the area that could be signed instead. PM and NT would communicate with Scotways regarding this.		PM & NT

6.2	Other Correspondence There was a postcard in the HUB from David Tidmarch regarding his horse riding trip on the Dava Way. There were no contact details on it.	
7	<u>Dava Way Feedback</u>	
7.1	Footfall Recordings	
7.1.1	Dallas Dhu: Since installation, walkers 35029, Cyclists 4274 (19/08/16)	
7.1.2	Dunphail: Footfall counter removed for repair by NS	
7.1.2	Lochenoun: Total since installation (Nov 2015) is 1735 (16/08/16)	
7.2	From Others	
7.2.1	DH reported by email that vehicle bollards had been installed at the Divie Viaduct to prevent vehicles crossing over it. PM reported that he had contacted the Dunphail Estate managers to ascertain why this had been done. The reply was that this was done to prevent heavy farm vehicles using the viaduct to access the fields beyond because it was feared that the heavy vehicles may be damaging the listed structure. There are other alternative routes that the farmer can use and, if the DWA require vehicle access, this can be given on request to Eion Hastie at the Estate.	
7.2.2	NT reported that he had gleaned interesting information from the visitor book entries at the Half Way Hut. He broke this information down to where visitors had come from year by year. This showed an increase in walker numbers with nearly 90% of these being local or from Scotland.	
7.2.3	DH reported a collapsed culvert below a red brick wall at the Half Davoch info board. DH to investigate and take a photo.	DH
7.2.4	PB also reported that a culvert was starting to collapse at the Cowgreens section of the path. DH to investigate and take a photo.	DH
7.2.5	The drainage issue at the back of the old Braemoray Hotel was raised by PM. Following discussion it was agreed that PM would contact the Logie Estate to seek a solution.	PM
7.2.6	Vandalism to the Dragoon sculpture was reported to PM by email from Morag Forsyth on 17/08/16. Morag reported that the timber musket had been sawn off and removed. PM said that he had published this on Facebook and as a consequence articles in the Forres Gazette and the Strathspey Herald had been written. A letter to the vandal has been displayed at the Dragoon sculpture. Police Scotland are to be notified	NS/PM
8	<u>Dava Way Merchandise</u>	
8.1	Sales and Stock NT reported that 24 companions have been sold since the last meeting. Stock levels now:	
	Companions (PM) 3 (-7) NT to restock PM with qty 10	NT
	Companions (NT) 84 (-2)	
	Badges (PM) 39 (-6)	
9	<u>Dava Way Improvements and Maintenance</u>	
9.1	Lynmore Improvement Project	
9.1.1	MC reported that he had completed a walk through with Murray Swapp on 29 th July. The outstanding work for project completion is:	
	1. Installation of signage and logos by DWA	MC
	2. Official opening (Late September?)	MC
	3. Installation of the footfall counter by DWA	MC

9.2	Bantrach Improvement Project	
9.2.1	Action held over: PB is to add the requirement for route diversion signs to the Bill of Quantities.	PB
9.2.2	Action held over: PB is to obtain three contractor estimates for the work listed in the Bill of Quantities, for discussion by the committee prior to making an application for funding.	PB
9.3	Unplanned Work Since Last Meeting	
9.3.1	PM reported the removal of windblown trees at Dunphail between Sluggan and Poldow Burns. One had uplifted and damaged the concrete channel on the Belnain Wood side of the path. PM to contact Logie Estate regarding the removal of trees adjacent to the concrete channel	PM
9.3.2	PM reported that following reports of flooding at the northern end of the Aucheorn cutting, the relief drain behind the old Braemoray Hotel was rodded to improve the flow. The flooding subsequently drained down within 24 hours, but still does not fully drain the ditch due to poor drainage levels and gradients. (See action at 7.2.5)	
9.4	Planned Work Since Last Meeting	
9.4.1	PB reported that he had organised several mini work parties since the last meeting. He had focused on the sections between Altyre and Longley.	
9.4.2	PM reported that the following work was carried out at the full work party on 13 th August 2016: <ul style="list-style-type: none"> • Removed the landslip in the Aucheorn cutting at Dunphail, which was blocking the drainage ditch. • Cut back undergrowth in the southern section of the Aucheorn cutting. • Removed vegetation and landslip arisings from the Aucheorn cutting. 	
9.5	Signage	
9.5.1	PM reported that the repaired Dava North fingerpost was ready to be reinstalled and that he had made up a new low level fingerpost to replace the short waymarker at the Newtyle forestry track junction (NGR NJ046539). PM to arrange the installation of these on an opportunity basis.	PM
9.6	Priorities for Next Work Party and Mini Work Parties	
9.6.1	PM proposed that: <ol style="list-style-type: none"> 1. The concrete channel at Dunphail should be cleared of vegetation. 2. Time permitting the concrete channel should be repaired. 3. The minor land slips south of Bantrach should be removed from blocking the drainage ditches. PM is to make the necessary arrangements.	PM
9.6.2	PB reported that the last evening mini work party for vegetation cutback would be held Wednesday 31 st August 2016. PB is to finalise arrangements	
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System	
10.1.1	Action held over: TT is to complete task-based risk assessments, with input from the other trustees as required.	TT
10.1.2	First Aid Kits The three DW first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	
10.2	Injury Reports and Incidents	

	Those present confirmed that there have been no injuries or incidents since the previous meeting.	
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications	
11.1.1	Articles have been published in the Strathy and FG relating to the Dragoon vandalism.	
11.2	DW Facebook Group PM reported that membership of the Facebook group Friends of the Dava Way is now 118, up 41 since the last meeting.	
11.3	DW Website	
11.3.1	Action held over from May: PM is to see if David Binney would be willing to hand over his long- standing role as webmaster of the DW website and, if so, arrange a meeting between David Binney, Scott Boyle and himself to discuss the way forward.	PM
11.3.2	Action held over from May: PM is to add an item to the agenda for the next meeting; the trustees are to discuss what they actually want from the DW website and come up with a written specification.	PM
11.3.3	Action held over from May: PM is to pass on NT's observations on the DW website to the DW webmaster.	PM
12	<u>Moray Walking and Outdoor Festival 16th-26th June 2016</u>	
12.1	Moray Way 5 Day Challenge PM reported on the success of the MW 5 Day event and it's account balance, which was in the black this year. The dates for next year's event will be 19 th to 23 rd June 2017. The next action is for PM to publicise this event in the LDWA December issue of Strider magazine (Deadline 28/09/16)	PM
12.2	Ghost Train Walk Preparation MC said that he would check to see when the first actions for the Ghost Train Walk need to take place. PM is to publicise this event in the LDWA December issue of Strider magazine (Deadline 28/09/16)	MC PM
12.3	Navigation in the Cromdales, Walk Report Held over, RR to report back on the 2016 event at the next meeting.	RR
12.4	Three Rivers Walk PB reported that they had 5 participants on a very wet 17th June and 5 on the drier 19 th .	
13	<u>Funding opportunities</u>	
13.1	NT reported that there might be an opportunity for funding from the European Regional Development Fund (ERDF) 2014-2020 programme, to deliver low carbon travel and transport. Due to the 17 th August deadline, NT has submitted an application for Pre-Application Support Funding. If successful, the £10,000 funding could go towards the £18,000 costs of producing a COAT technical document regarding upgrading the path to SUSTRANS standard along its entire length. NT will report back to the DWA Board regarding this application.	NT
14	<u>AOCB</u>	
14.1	PM said that Donald MacDonald, who had taken part in the MW 5 Day event, had donated £50 to the DWA in recognition of the additional support given to him on the Dava Way section of the challenge. PM is to thank him for his kind donation.	PM
15	Date of the Next Meeting: 19:30 13 th September 2016 at The Hub.	

Meeting Closed: 21:30

A handwritten signature in black ink, appearing to read 'Neil Sinclair', written in a cursive style.

Neil Sinclair
Chairman
Dava Way Association