

4.9	Ref 4.23:	<p>Action held over: PM presented details of the running costs for his Land Rover and stated that the mileage allowance paid by the DW does offset some of these costs. He is still looking at car sharing as a means to further offset the running costs.</p> <p>Action held over: NT will discuss the possibility of a pro-rata expenses solution at the next Long Distance Route Managers' Forum, scheduled for November 2016.</p>	PM NT
4.10	Ref 6.1	PM and NT reported that they have written to Scotways and suggested that they consider signage on the Via Regia and Loan Road , both ancient rights of way. Action closed.	
4.11	7.2.3:	Action held over: DH is to investigate the collapsed culvert below the red brick wall at the Half Davoch info board and take a photo.	DH
4.12	7.2.4:	Action held over: DH is to investigate the report of a culvert that is starting to collapse on the Cowgreens section of the path and take a photo.	DH
4.13	7.2.5:	<p>PM reported that he met with the Logie Estate manager and discussed a number of topics.</p> <ul style="list-style-type: none"> • Agree that Finderne CC may plant fruit trees beside the DW between Balvair Crossing (NJ 01561 48672) and Jane's Hillock (NJ 01738 49045). • Agree that the drainage ditch on the East side of the DW between Balvair Crossing and Jane's Hillock will be cleared by the estate at some point prior to the planting of trees. • Agree that the DWA may lay a large bore drainage pipe down the Auchearn access track to improve drainage in the cutting to the South of the Auchearn Crossing (NJ 02096 47243). • Agree that the DWA may remove trees where they are damaging the concrete drainage channel adjacent to the DW between Sluggan Burn (NJ 01735 47765) and Poldow Burn (NJ 02070 47319). • Request that removal by the estate of additional trees between the Sluggan and Poldow burns to facilitate access by land management machinery is carried out sensitively in order to maintain the avenue of trees as an attractive feature. • Reminder that fragile drainage pipes run alongside many sections of the DW. These pipes, and their access point covers, could be damaged by the weight of heavy machinery. • Encourage the routing of heavy farm machinery via adjacent fields to reduce the risk of damage to the DW path surface and infrastructure. 	
4.14	Ref 7.2.6:	<p>PM reported that he has reported the vandalism of the Dragoon sculpture to Police Scotland. Action closed.</p> <p>NS reported that local sculptor Jack Falconer has kindly offered to sculpt a replacement musket. NS will follow up on this offer.</p>	NS
4.15	Ref 8.1	PM reported that he has received the 10 copies of the Dava Way Companion from NT. Action closed.	

4.16	Ref 9.1.1:	(see Item 9.1 below)
4.17	Ref 9.2.1:	(see Item 9.2 below)
4.18	Ref 9.2.2:	(see Item 9.2 below)
4.19	Ref 9.3.1:	PM reported that he contacted Logie Estates reference the removal of trees between the Sluggan and Poldow burns (see Item 4.13 above). Action closed.
4.20	Ref 9.5.1:	(see Item 9.5 below)
4.21	Ref 9.6.1:	PM reported that the arrangements for Work Party were made (see Item 9.4 below). Action closed.
4.22	Ref 10.1:	(see Item 10.1 below)
4.23	Ref 11.3.1:	(see Item 11.3 below)
4.24	Ref 11.3.2:	(see Item 11.3 below)
4.25	Ref 11.3.3:	(see Item 11.3 below)
4.26	Ref 12.1:	(see Item 12.1 below)
4.27	Ref 12.2:	(see Item 12.2 below)
4.28	Ref 12.3:	(see Item 12.3 below)
4.29	Ref 13.1:	(see Item 13 below)
4.30	Ref 14.1:	PM reported that he has written to Donald MacDonald to thank him for his kind donation. Action closed.
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £10,441.82 is in the DWA account, of which £5781.36 is reserved to the Lynmore Project.	
5.2	Significant Income: Nil.	
5.3	Significant Expenditure: Nil.	
5.4	Outstanding items: Nil.	
6	<u>Correspondences</u>	
6.1	To the Secretary	
6.1.1	Email (29/08/16) – Alistair Lawson (Volunteer Field Officer at Scotways). PM received a further email from Alistair Lawson, the result of which was the addition of the Mannoch Hill Road to those in Item 4.10 above.	
6.1.2	Email (25/08/16) – David Clyne (Resident of Lynmacgregor) PM received an email from David Clyne reporting the use of the DW by motorcyclists. PM reported that he attended a meeting on 31/08/2016 with David Clyne and Basil Dunlop (Lynmacgregor residents), Andrew Norval (Seafield Estate), Douglas Stewart (CNPA) and Fiona Wemyss (Police Scotland). The following actions were agreed: <ul style="list-style-type: none"> • The Police Scotland Community Officer for the Grantown area would do some liaison work in the local school to highlight the safe use and legalities of children using motorbikes. • CNPA would produce a small professionally made motorbike/ATV prohibited sign for installation at path access points locally, and all Dava Way access points. A contribution to the costs of this would have to be made for the signs installed outside the CNPA area. • The problem would be publicised in the local press and on social media, making it clear that it is illegal to use motorised vehicles on the DW, or any other land, without the permission of the landowner. 	
6.1.3	Email (01/09/16) – David Tidmarsh (British Horse Society Scotland) PM received an email from David Tidmarsh with link to a website where he describes a trip he made, including a section along the Dava Way. PM	

<p>6.1.4</p> <p>6.2</p>	<p>has added the link to the Facebook group Friends of the Dava Way. Contact – Bob Laughton (Assoc. Member – Finnerne Community Council) PM reported that he was contacted, indirectly, by Finnerne CC to obtain the views of the DWA re the planting of fruit trees along sections of the DW. Bob Laughton was present at the DWA BoT meeting, where he outlined the aims of the project and stated the positive impact that fruit trees would have for both wildlife and walkers. Those present agreed that the project is a good idea. Bob Laughton will report on the DWA response at the next meeting of the Finnerne CC, with a view to forming a joint CC-DWA working group to look at funding options and take the project forward.</p> <p>Other Correspondence (There was no other correspondence)</p>							
<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p><u>Feedback</u></p> <p>Footfall Counters PM and RR reported the following readings: Lochenoun – 13/11/15 to 16/08/16. 735 users Dunphail – installed 30/08/16 6513 users Dallas Dhu – 15/03/15 to 04/09/16. 35,279 walkers 4,320 cyclists</p> <p>Bollards at Divie Viaduct PM has received a report of bollards installed in the centre of the DW at each end of the Divie Viaduct. The Dunphail and Glenernie Estate confirmed that they installed them to prevent heavy machinery from crossing the viaduct. When access is required the DWA should contact the estate to request that the bollards are lowered.</p> <p>Landslips PM has received reports of small landslips in the woodland sections south of Bogeney. PM has added the removal of these landslips to the list of improvement tasks.</p> <p>Japanese Knotweed PM has received a report of Japanese Knotweed growing at the Dunphail Breathing Space. Bob Laughton suggested stem injection of Roundup®; Finnerne CC have access to the necessary equipment, but the user must be PA1 and PA6 qualified. RR suggested that he may be able to gain the required qualifications through his work with the 'Blue Gym' project run by 'Wild Things'. Bob suggested that training may also be available through the Scottish Invasive Species Initiative. In the interim, Bob (a qualified person) suggested that he liaise with RR and PM to apply an initial dose of Roundup® to the Japanese Knotweed at Dunphail.</p>	<p>RR</p> <p>RR and PM</p>						
<p>8</p> <p>8.1</p>	<p><u>Dava Way Merchandise</u></p> <p>Sales and Stock</p> <table border="0"> <tr> <td>Companions (PM)</td> <td>12</td> </tr> <tr> <td>Companions (NT)</td> <td>59</td> </tr> <tr> <td>Badges (PM)</td> <td>39</td> </tr> </table>	Companions (PM)	12	Companions (NT)	59	Badges (PM)	39	
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9	<u>Dava Way Path Works</u>	
9.1	Lynmore Improvement Project	
9.1.1	MC reported that the work to be carried out by the DWA in order to complete the project is: <ul style="list-style-type: none"> • Install signage and logos. • Install footfall counter; Murray Swapp authorised to purchase. • Hold an official opening (October?). MC will liaise with PM and Murray Swapp to progress the above tasks.	MC
9.2	Bantrach Improvement Project	
9.2.1	Action held over: PB is to add the requirement for route diversion signs to the Bill of Quantities.	PB
9.2.2	Action held over: PB is to obtain three contractor estimates for the work listed in the Bill of Quantities, for discussion by the committee prior to making an application for funding.	PB
9.3	Unplanned Work Since Last Meeting PM reported that undergrowth obscuring the access track to the Balvair Crossing has been cropped back with a flail by Logie Estates.	
9.4	Planned Work Since Last Meeting	
9.4.1	PB reported that the following work was carried out at the mini work party on the evening of 31/08/16: <ul style="list-style-type: none"> • Rough cut/strimmed grass and undergrowth between Balvair Crossing and Sluggan Burn. • Strimmed grass and undergrowth at Dunphail Breathing Space. 	
9.4.2	PB expressed concern that we had not managed to complete the full cycle of routine grounds maintenance in 2016. The purchase of additional equipment was discussed and PM noted that Alec Laing (Logie Estates Manager) has offered to flail undergrowth using the estate tractor, provided that the DWA are willing to contribute towards costs.	
9.4.3	PM and PB reported that the following work was carried out at the full work party on 10/09/16: <ul style="list-style-type: none"> • Cleared undergrowth obscuring the concrete drainage channel on the east side of the DW between Sluggan Burn and Poldow Burn • Cleared the concrete drainage channel of accumulated moss, leaves and silt. • Repaired two sections of the concrete channel disturbed by windblown trees. • Discovered and investigated a drain inspection chamber on the west side of the DW by Poldow Burn. 	
9.5	Signage	
9.5.1	PM reported that the vandalised fingerpost from Dava North has been repaired and reinstalled.	
9.5.2	PM reported that he has refurbished an additional finger post and proposes to install it south of the Newtyle foresters cottages at the junction to Blackhills (NJ 04673 53909). DW users sometimes wander off the route at this junction.	
9.6	Priorities for Next Work Party and Mini Work Parties PM proposed that, as the next work party is not until Saturday 08/10/16, he should decide nearer the date what tasks will be carried out. Agreed unanimously. PM is to make the necessary arrangements.	PM

10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System Action held over: TT is to complete task-based risk assessments, with input from the other trustees as required.	TT
10.2	First Aid Kits	
10.2.1	The three DW first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	
10.2.2	MC proposed that he carry out a check of the kit contents for any expired items. Agreed unanimously.	MC
10.3	Injury Reports and Incidents PM reported a near miss at the WP held 10/09/16. Al Hughes discovered an uncovered inspection pit obscured by vegetation. The inspection pit is located on the east side of the DW by field access gates north of the Divie Viaduct (NJ 02178 46776). Fence posts have been placed over the inspection pit opening as a temporary measure. PM will arrange for a concrete cover slab to be fitted on the next WP.	PM
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications (Nothing new to report)	
11.2	DW Facebook Group PM reported that membership of the Facebook group Friends of the Dava Way has increased to 120.	
11.3	DW Website	
11.3.1	Action held over: PM is to see if David Binney would be willing to hand over his long- standing role as webmaster of the DW website and, if so, arrange a meeting between David Binney, Scott Boyle and himself to discuss the way forward.	PM
11.3.2	Action held over: PM is to add an item to the agenda for the next meeting; the trustees are to discuss what they actually want from the DW website and come up with a written specification.	PM
11.3.3	Action held over: PM is to pass on NT's observations on the DW website to the DW webmaster.	PM
12	<u>DW Events - Moray Walking and Outdoor Festival 2017</u>	
12.1	PM reported that information for the Moray Way 5 Day Challenge 2017 is now available on the Long Distance Walking Association (LDWA) website. The challenge will run from 19/06/2017 to 23/07/2017.	
12.2	After some discussion about conflicting events, it was decided that the Ghost Train Walk 2017 should be run overnight 17/06/2017 to 18/06/2017.	
12.3	PM will submit an article/advert for the two events to the LDWA 'Strider' magazine.	PM
12.4	RR reported that his navigation course in the Cromdale Hills was overbooked in 2016. He has been asked to run two courses in 2017.	
13	<u>Funding Opportunities</u>	
13.1	NT reported that the bid for funding from the European Regional Development Fund (ERDF) 2014-2020 programme to deliver low carbon travel and transport was unsuccessful.	
13.2	NS has heard that funding may be available from the Cairngorms Leader Project . There is also the Moray Leader Project . NS will investigate.	NS
14	<u>DWA Annual Members Meeting</u> PM reported that the DWA Annual Members Meeting (AMM) is due to be	

	<p>held on 08/11/16.</p> <ul style="list-style-type: none"> • PM will notify the DWA members and put a post on Facebook by 18/10/16. • NS will book the Forres Tennis Club facilities. • PB will do the accounts, compile the Trustees Annual Report and forward it to the DWA nominated accountant. • PM will copy a selection of DWA work party photos onto a memory stick and pass them to NT to create a PowerPoint slideshow. • MC will purchase food and drink for the event. 	<p>PM NS PB PM and NT MC</p>
15	<u>AOCB</u>	
15.1	PM reported that Ian Douglas (Moray Access Manager) may have some funding to support the drainage improvements at the Auchearn access track.	
15.2	PM reported that the posts of Moray Access Manager and Moray Ranger are under threat from budget cuts at the Moray Council. PM asked those present to support the continuation of the Access and Ranger service by sending comments and suggestions to the Moray Council at BudgetConsultation@moray.gov.uk and/or completing the online survey at https://www.surveymonkey.co.uk/r/2017MorayBudget .	All
16	Date of the Next Meeting: 19:30 04/10/16 at The Hub.	

Meeting Closed: 21:30



Neil Sinclair
Chairman
Dava Way Association