

4.21	Ref 9.8.2: (see Item 9.5.2 below)	
4.22	Ref 9.9: (see Item 9.5.3 below)	
4.23	Ref 10.1.1: (see Item 10.1.1 below)	
4.24	Ref 10.1.2: (see Item 10.1.2 below)	
4.25	Ref 10.4: (see Item 10.4 below)	
4.26	Ref 12.2.1: (see Item 12.2.1 below)	
4.27	Ref 12.2.2: (see Item 12.2.2 below)	
4.28	Ref 12.2.3: (see Item 12.2.3 below)	
4.29	Ref 13.1: (see Item 13.1 below)	
4.30	Ref 13.3: (see Item 13.2 below)	
4.31	Ref 13.4: (see Item 13.3 below)	
4.32	Ref 13.5: (see Item 13.4 below)	
4.33	Ref 13.6: (see Item 13.5 below)	
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £6,634.61 is in the DWA account.	
5.2	Significant Income: £800 from Berryburn Wind Farm Community Benefit Fund for purchase of wacker plate. £100 donation from individual benefactor. £500 donation from individual benefactor.	
5.3	Significant Expenditure: £349.26 to Zurich Insurance; annual insurance renewal.	
5.4	Outstanding items: £32.12 to NS; refund expenditure on PPE for Scouts/Boys Brigade.	
6	<u>Correspondences</u>	
6.1	To the Secretary	
6.1.1	Email from Karen Inkster (22/04/17) – Equestrian Safety Concerns PM reported that he received an email from Karen Inkster in which she expressed her concern about having to take horses onto the A940 where the Dava Way diverts around the Dava settlement. PM stated that he had invited her to attend the meeting so her concerns could be discussed but had received no further communication. PB proposed that, as Murray Swapp has stated that rerouting the Dava Diversion will be one of the priority projects in the Dava Way Upgrade Project Plan, no further action should be taken at this point. Agreed unanimously. PM stated that he would confirm that the information for equestrians on the DW website highlights the potential danger from traffic on the section of the route along the A940 at Dava.	PM
6.1.2	Email from Brian Campbell (04/05/17) – Altyre Forestry Operations PM reported that he received an email from Brian Campbell of Cawdor Forestry informing the DWA of proposed thinning operations to be carried out in woods adjacent to the DW. Due to limited access, timber haulage lorries will need to exit the site along a section of the DW. PM proposed that, due to problems with similar operations in the past, the DWA should arrange with Cawdor Forestry and the Altyre Estate to carry out a pre and post site survey to ensure that the DW is left in good order after the works. Agreed unanimously. Concerns were also expressed that the works may conflict with the Ghost Train Walk and Moray Way 5 Day Challenge events during the Moray Walking and Outdoor Festival. NS will contact Cawdor Forestry to make the necessary arrangements for the surveys, confirm the dates for the works and the safe working	

<p>6.1.3</p> <p>6.2</p>	<p>practices to be used. He will also contact the Moray Council Access Officer (Ian Douglas) to inform him of the works and garner his support should there be any problems with reinstatement of the path post works. Letter with donation. Re the donation of £500 noted in Item 5.2 above. NS will send a letter of thanks for this generous donation.</p> <p>Other Correspondence (Nothing to report)</p>	<p>NS</p> <p>NS</p>
<p>7</p> <p>7.1</p> <p>7.1.1</p> <p>7.1.2</p> <p>7.1.3</p>	<p><u>Feedback</u></p> <p>Footfall Counters</p> <p>PM reported the following readings: Dunphail (not read; counter removed for maintenance) Lochenoun – 13/11/15 to 04/05/17 3,830 users (3,896 – 66) Lynmore – 24/04/17 to 04/05/17 237 walkers 255 cyclists RR reported the following readings: Dallas Dhu – 15/03/15 to 07/05/17 51,470 walkers 6,013 cyclists</p> <p>Ref 7.1.3: NS reported that he and RR have investigated the cause of the fault with the counter at Dunphail. It appears that this type of counter needs to be installed on a smooth, hard foundation with a thin layer of sandy material both under and over the device. Action closed. NS and RR will reinstall the counter at a future mini work party by first embedding a paving slab into the path to provide the required foundation.</p> <p>Ref 7.1.6: RR reported that he has obtained details for the counter at Dalla Dhu, along with contact details for the seller, from the Moray Access Officer (Ian Douglas). The device costs around £400 and comes complete with a 7 year battery. RR has passed the details to NS. Action closed. NS will contact the seller to confirm the counter cost and availability.</p>	<p>NS & RR</p> <p>NS</p>
<p>8</p> <p>8.1</p> <p>8.2</p>	<p><u>Dava Way Merchandise</u></p> <p>Sales and Stock</p> <p>Companions (PM) 0</p> <p>Companions (NT) 0</p> <p>Badges (PM) 36</p> <p>DWA Companion Reprint Ref 8.2: NT reported that the print batch of 750 third edition 'A Dava Way Companion' booklets is in progress. The booklets should be available in early June. Action closed. NT will monitor the progress of the printers.</p>	<p>NT</p>

8.3	DWA Promotional Hi-Vis Vests PM recalled that a batch of t-shirts/polo shirts with the DWA logo was produced some time ago with the aim of raising the profile of the DWA, particularly when out on work parties. PM suggested that another batch should be produced. After some discussion it was decided that hi-vis vests with the DWA logo would actually be more appropriate. PM will look into the costs involved in producing hi-vis vests with the DWA logo.	PM
9	<u>Dava Way Path Works</u>	
9.1	Lynmore Improvement Project	
9.1.1	Ref 9.1.1: MC reported that he and PM have installed the remaining sponsor sign. Action closed.	
9.1.2	Ref 9.1.2: MC reported that Neill Malone of Sustrans formally opened the Lynmore Diversion on 04/05/17. Action closed.	
9.2	Dava Way Upgrade Planning Project	
9.2.1	Ref 9.2.2: MC reported that he has asked Murray Swapp to include the clearance of any associated collector ditches into the project plans. Action closed.	
9.2.2	Ref 9.2.3: MC reported that Murray Swapp will complete the set of 'shovel ready' project plans by the end of May. MC will monitor progress.	MC
9.3	Muir of Logie Fencing Project	
9.3.1	Ref 9.3.1: PB reported that he passed the contact details for J & S Shand Forestry and Fencing Contractors Ltd to PM. Action closed. PM reported that J & S Shand Forestry and Fencing Contractors Ltd did not wish to tender for the job, so he contacted M & J Fencing of Grantown-On-Spey instead. PM is awaiting their quote.	PM
9.3.2	Ref 9.3.3: NT reported that he submitted a funding application to the Moray Landfill Communities Fund for the fencing works, with the quotes from just two contractors. Action closed. NT has since been told that the third quote would be desirable but it is not essential. NT will monitor the progress of the funding application.	NT
9.3.3	Ref 9.3.2: Action held over. PM is to engage a contractor to carry out the fencing works when the necessary funding has been obtained.	PM
9.4	Unplanned Work Since Last Meeting	
9.4.1	Ref 9.4.2: NS reported that he has identified an alternative product for painting the benches along the DW. NS has painted two benches so far and is gradually working his way south. Action closed.	
9.4.2	RR reported that a litter pick has been carried out at the Dunphail Breathing Place. RR has checked the Japanese Knotweed at Dunphail that was injected with herbicide and it is dying back satisfactorily.	
9.5	Planned Work Since Last Meeting	
9.5.1	Ref 9.8.1: See list of tasks below. Action closed. PM and PB reported that the following tasks were carried out during the work party held 13/05/2017: <ul style="list-style-type: none"> • Cleared mud from 50m of path in the Huntlys Cave Cutting, raised level of path with ballast and top dressed with scrapings. • Progressed the creation of a new ditch around fallen boulders adjacent to the work area. • Broom/gorse cut back and grass rough-cut or strimmed between Lynmacgregor and Lady Catherine's Halt. • Broom/gorse cut back north and south of the Dragoon Crossing. 	

9.5.2	<p>Ref 9.8.2: PB reported that mini work parties to progress undergrowth cutback are being held weekly, mainly on a Wednesday. Action closed. PB reported undergrowth cutback completed as follows:</p> <ul style="list-style-type: none"> • 03/05/2017 – Mannachie Avenue to bench south of Sanquhar Mains. • 10/05/2017 – Bench south of Sanquhar Mains to south end of Rafford Bank. 	
9.5.3	<p>Ref 9.9: PM reported that the DWA Annual Cycle Survey was completed on 04/05/17. Action closed.</p> <p>A small rock fall was noted in the first cutting north of Grantown-On-Spey; details passed to the CNPA Access Officer (Douglas Stewart). Some other minor defects were added to the DW Improvement Plan.</p>	
9.6	Signage	
9.6.1	Ref 9.6.2: PM reported that the repairs to the Rafford Bridge finger post have been completed and the fingerpost has been reinstalled using one of the galvanised steel bases. Action closed.	
9.6.2	Ref 9.6.3: Action held over. PB will arrange for the letters for the summit sign to be cut when he has received the backing board.	PB
9.6.3	<p>Ref 9.6.4: DH reported that the donor has cut the board for the summit sign to size. Action closed.</p> <p>DH reported that the board has been edged and will be painted next. DH will monitor progress.</p>	DH
9.6.4	Ref 9.6.5: PM reported that the Dunphail station sign was installed on the platform south of the Dunphail Station house during a mini work party on 27/04/17. Action closed.	
9.6.5	PM reported that Andy Mallon at the Dava Schoolhouse has decided not to install the proposed signs along the DW.	
9.7	Tooling and Equipment	
9.7.1	Ref 9.7.1: Action held over. DWA Trustees to research options for storage of tools and equipment, to be discussed at the next DWA BoT meeting.	All
9.7.2	<p>Ref 9.7.2: NS reported that the wacker plate has been delivered, but he is still waiting for delivery of the wheels and the associated mounting bracket. NS has submitted the receipt to the Berry Burn Community Fund and the £800 funding has been paid into the DWA account. Action closed. NS will chase delivery of the wheels and mounting bracket.</p>	NS
9.7.3	<p>NS proposed that, after discussions with volunteers on a recent work party, the DWA should consider the purchase of a chipper for the disposal of cut broom, gorse and other brash. He estimated the cost at approximately £2000. Agreed unanimously.</p> <p>NS will look into funding the purchase of the chipper, appropriate training and PPE.</p>	NS
9.7.4	<p>PM reported that the new trailer is not suitable for carrying a mini digger as the tailgate and its hinges are not robust enough. PM proposed that he should look into the feasibility of ramps suitable for loading a mini digger onto the DWA tipping trailer. Agreed unanimously.</p> <p>PM will cost suitable ramps and associated tipping trailer modifications.</p>	PM
9.7.5	PB reported that it is difficult to restrain equipment carried in the new trailer. PB will research options for installing tie-down points.	PB
9.7.6	PB reported that the mow ball from the DR strimmer was found to be missing after a recent work party. He has ordered two replacement items; one to be held as a spare.	PB

9.7.7	PM reported that the Bush Puller is working well. Further modification to improve the grip of the jaws is in progress.	
9.8	Priorities for Next Work Party and Mini Work Parties	
9.8.1	PM proposed that the work party scheduled for Saturday 10/06/17 should focus on the following tasks: <ul style="list-style-type: none"> • Further drainage and path surface improvements to dry out the path section adjacent to Huntly's Cave. • Undergrowth cutback north from Glaschoil. Agreed unanimously. PM will make the necessary arrangements.	PM
9.8.2	PB proposed further undergrowth cutback mini work parties to be held on 17/05/17, 14/06/17 and 21/06/17. Agreed unanimously. PB will make the necessary arrangements.	PB
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System	
10.1.1	Ref 10.1.1: Action held over. TT is to contact a selection of Health and Safety advisory companies in the Moray area and obtain estimates for them to complete the review.	TT
10.1.2	Ref 10.1.2: Action held over. MC should familiarise himself with the requirements of the Construction (Design and Management) Regulations by reading Section 4 of the Upland Path Management Guide .	MC
10.2	First Aid Kits The three DW first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	
10.3	Injury Reports and Incidents Those present confirmed that there have been no injuries or incidents since the previous meeting.	
10.4	PPE for Scouts and Boys Brigade Ref 10.4: Action held over. NS reported that he has purchased the work gloves and litter pickers. He has distributed gloves and pickers to the Boys Brigade (BB) company. PM will contact the Grantown-On-Spey Scout Group to arrange for the issue of their gloves and pickers. RR will distribute gloves and pickers to the Scout groups.	PM RR
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications MC reported that the Strathspey and Badenoch Herald ran an article on the official opening of the Lynmore Diversion.	
11.2	DW Facebook Group (Nothing to report)	
11.3	DW Website (Nothing to report)	
12	<u>Dava Way Events - Moray Walking and Outdoor Festival 2017</u>	
12.1	Moray Way 5-Day Challenge (MW5) PM reported that there are 81 day bookings for the MW5; 11 participants for the full challenge, with 13 more doing one or more sections.	
12.2	Ghost Train Walk (GTW)	
12.2.1	Ref 12.2.1: Action held over. MC has contacted the 1 st Forres Scout Group to find out if their minibus is available for the GTW weekend. The group are considering if the minibus can be made available and whether they wish to participate in or assist with the GTW.	MC

12.2.2	Ref 12.2.2: Action held over. MC will review the actions listed on the project spreadsheet and delegate tasks as required.	MC
12.2.3	Ref 12.2.3: Action held over. PB is to contact a Portaloo supplier to arrange toilet facilities at Dava.	PB
12.2.4	PB reported that there are 34 bookings for the GTW so far. He noted that he does not get all the contact/dietary details he needs from those participants applying via the Moray Walking and Outdoor Festival (MWOFF). PB will send out a mailshot to MWOFF participants nearer to the event; issue last minute information, request names in the party, contact details, dietary requirements, etc.	PB
12.2.5	MC proposed that reflective warning signs should be erected along the Dava Diversion to warn GTW participants about their proximity to the A940 and to look out for fast moving vehicles. Agreed unanimously. MC to research the availability and cost of suitable signs.	MC
12.3	Navigation Day RR reported that he has so far received 2 bookings for the navigation day.	
13	<u>Funding Opportunities</u>	
13.1	Ref 13.1: NS reported that the Cairngorms Leader Project , and the Moray Leader Project , may be suitable sources of funding for DWA projects but they will require 50% match funding. Action closed.	
13.2	Ref 13.3: Action held over. NS will enquire about the Co-op Local Community Fund and Tesco Bags Of Help schemes run at local stores.	NS
13.3	Ref 13.4: Action held over. PM is to add an item to the June DWA BoT agenda; see if there is a suitable project in the DW Upgrade Planning Project for Awards For All funding.	PM
13.4	Ref 13.5: Action held over. PM is to add an item to the June DWA BoT agenda; see if there is a suitable project in the DW Upgrade Planning Project for Paths For All funding.	PM
13.5	Ref 13.6: Action held over. RR reported that Ian Cowe, Development Officer at Forestry Commission Scotland (FCS), was not at the recent Moray LOAF meeting. RR will approach Ian Cowe at the next meeting of the Moray LOAF to ask if funding is still available for volunteer training.	RR
13.6	RR reported that the Cabrach Wind Farm will be commissioned soon. This installation is expected to provide £50,000 a year to Moray Council, ring fenced for investment into the Core Path network.	
13.7	NS reported that he has to submit an end of project report to the Berry Burn Community Fund, with photographs showing the wacker plate in use. NS will liaise with PM to arrange a suitable photo opportunity during the next work party.	NS & PM
14	<u>AOCB</u>	
14.1	PB reported that sheep have been getting onto the DW in the Lynmacgregor area through a poorly maintained section of fence. PB will draft a suitable email to the Seafield Estate and pass it to PM for action.	PB & PM
15	Date of the Next Meeting: 19:30 Tuesday 13/06/2017 at The Hub.	

Meeting Closed: 22:00

A handwritten signature in black ink, appearing to read 'Neil Sinclair', written in a cursive style.

Neil Sinclair
Chairman
Dava Way Association