



4.18	Ref 10.2.2: (see Item 10.2.2 below)	
4.19	Ref 10.2.3: (see Item 10.2.3 below)	
4.20	Ref 10.4: (see Item 10.4 below)	
4.21	Ref 11.1: (see Item 11.1 below)	
4.22	Ref 11.3.1: (see Item 11.3.1 below)	
4.23	Ref 11.3.3: (see Item 11.3.2 below)	
4.24	Ref 12.1: (see Item 9.5.1 and Item 13.1 below)	
4.25	Ref 12.2: (see Item 13.2 below)	
4.26	Ref 13.1: (see Item 9.9.5 below)	
5	<b><u>Treasurer's Report</u></b>	
5.1	PB reported that a balance of £18,566.32 is in the DWA account.	
5.2	Significant Income: £ 4000.00 from Money For Moray.	
5.3	Significant Expenditure: £ 220.00 to PM; reimbursement for purchase of field gates. £ 625.85 to PM; 2017 expenses.	
5.4	Anticipated Expenditure (from DWA funds): £ 6000.00 to Logie Estates; fencing at Muir of Logie. £ 2832.00 to Grant Nicolson & Co; additional ditching works. £ 1000.00 to Scott McDonald; DWA contribution to SNH funding for construction of ramp at Squirrel Neuk Bridge. £ 4000.00 to contractor TBN; Money For Moray funding for path improvements south of Braemoray. £ 1000.00 to contractor TBN; DWA contribution to Money For Moray funding for path improvements south of Braemoray. £ to MacGregors; possible winter maintenance of strimmers.	
5.5	Anticipated Expenditure (covered by external funding): £ 8600.00 to Scott McDonald; SNH funding for construction of ramp at Squirrel Neuk Bridge.	
6	<b><u>Correspondences</u></b>	
6.1	<b><u>To the Secretary</u></b>	
6.1.1	Sarah Hayes – DW App Availability (email 08/01/18) PM reported that he received an email from Sarah Hayes enquiring if the DW App was still available. PM informed her that the app was withdrawn as having to pay for app redevelopment each time the Android or iOS operating system is upgraded was considered unsustainable. An app alternative is in development using the <a href="#">ESRI Story Maps</a> platform.	
6.1.2	Moray Council – LDP 2020: Main Issues Report (email 16/01/18) MC reported that he received an email from Gary Templeton, Principal Planning Officer at Moray Council, inviting comment on the Local Development Plan 2020 <a href="#">Main Issues Report</a> and advertising an associated exhibition that will take place in Forres Town Hall between 2pm and 8pm on 8/03/18.	
6.1.3	Anagach Woods Trust – Request for Talk on DWA MC reported that he has been contacted by a member of the <a href="#">Anagach Woods Trust</a> (AWT) asking if the DWA would be willing to give a short talk on the work of the DWA at a future AWT Board of Trustees meeting. MC proposed that a talk to the AWT should be given and the AWT should be invited to give a reciprocal talk about the work of their organisation. Agreed unanimously. MC will contact the AWT and make the necessary arrangements.	MC

6.1.4	Moray Council – Moray LOAF Members Sought MC reported that he received a notification advising that the <a href="#">Moray Local Outdoor Access Forum</a> is looking for new members. MC has applied to become a forum member in his role as the Sustrans Ranger for Moray.	
6.1.5	Mrs Tannock – Letter Regarding DW Companion MC reported that he received a letter from Mrs Tannock of Kilmarnock stating how much she enjoyed reading the DW Companion and asking if the DWA could supply her with copies of earlier editions. NS will respond.	NS
6.2	<b>Other Correspondence</b>	
6.2.1	(Nothing to report)	
7	<u>Feedback</u>	
7.1	<b>Footfall Counters</b> PM reported the following: Dunphail (not read) Lochenoun – 13/11/15 to 02/01/18 6,356 (6422 – 66) Lynmore (not read) RR reported the following readings: Dallas Dhu – 15/03/15 to 08/01/18 67,160 walkers 8,141 cyclists	
8	<u>Dava Way Merchandise</u>	
8.1	<b>Sales and Stock</b>  Companions (PM)            93                            Companions (NT)            457  Companions (NS)            95  Badges (PM)                    33	
9	<u>Dava Way Path Works</u>	
9.1	<b>Muir of Logie Fencing Project (Sustrans)</b>	
9.1.1	Ref 9.1: MC reported that Alec Laing has confirmed that Logie Estates will install the fencing at Muir of Logie using their fencing contractor. The DWA will install the gates and this will reduce the DWA contribution to the project to £6,000. Repairs to the eroded sections of embankment will need to be completed before the fencing begins. Action closed.	
9.1.2	MC will contact Grant Nicolson re the repairs to the eroded sections of embankment and the filling in of an identified low area to reduce the risk of cattle attempting to jump the fence at that point.	MC
9.1.3	MC will inform Alec Laing when Grant Nicolson intends to complete the work, so the fencing contractor can plan his start date.	MC
9.1.4	PM will liaise with the fencing contractor via Alec Laing to make arrangements for the DWA to install the gates.	PM
9.2	<b>Landslip Removal and Ditching Works Projects (Sustrans)</b> Ref 9.2: Action held over. MC reported that he has not been in contact with Grant Nicolson recently. The following work needs to be completed, as far as is possible with the funds remaining: <ul style="list-style-type: none"> <li>• Heatherbells <ul style="list-style-type: none"> <li>○ Complete clearance of major ditch running across the Dava Moor towards Allt na Ceàrdaich burn.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Clear wood lined ditches each side of track bed; south from where currently cleared.</li> <li>● Bantrach <ul style="list-style-type: none"> <li>○ Clear ditches on both sides of track bed at south end.</li> </ul> </li> </ul> <p>MC will monitor progress.</p>	MC
9.3	<b>Squirrel Neuk Ramp Project (SNH)</b>	
9.3.1	Ref 9.3: MC reported that Ed Dunbar has not had an opportunity to discuss the new ramp design with Sir Alastair Gordon Cumming yet. Action closed.	
9.3.2	MC will put together a sketch for Ed Dunbar to show to Sir Alastair, illustrating the proposed ramp routing.	MC
9.3.3	MC will keep Fiona Cuninghame and Scott McDonald updated on progress.	MC
9.4	<b>Lynmore Diversion Water Pooling (Sustrans)</b>	
	Ref 9.4: MC reported that he has checked the rectification works carried out at the point on the Lynmore Diversion where minor erosion of the path occurred during heavy rain. The contractor has dug an interceptor ditch on the upstream side of the affected section and repaired the path surface. Action closed.	
9.5	<b>Aucheorn Cutting Improvement Project (Money For Moray)</b>	
9.5.1	Ref 12.1: MC reported that he has surveyed the site. The target section of path is 400m in length, with a further 300m to the north that would also benefit from some upgrading. The project plan supplied by Murray Swapp estimates an upgrade cost of £25 per metre; cost £10,000 plus £7,500. Action closed.	
9.5.2	As the available funding is insufficient to carry out a full upgrade it was decided that works should focus on drainage improvements within the cutting; reinstate the ditch/drainage piping on the west side of the cutting and scrape off the accumulated natural to provide a firm, dry path surface.	
9.5.3	MC will consult Grant Nicolson and Scott McDonald to see what can be achieved with the £5,000 available.	MC
9.6	<b>Unplanned Work Since Last Meeting</b> (Nothing to report)	
9.7	<b>Planned Work Since Last Meeting</b>	
9.7.1	Ref 9.9.1: PM reported that the tasks below were carried out during the work party at 'Muddy Puddles' held 13/01/18. Action closed. <ul style="list-style-type: none"> <li>● Improved drainage by digging ditches and offlets.</li> <li>● Scraped accumulated natural from muddy path sections.</li> <li>● Filled major erosion around roots and smoothed the path surface with 'scrapings'.</li> </ul>	
9.8	<b>Signage</b>	
9.8.1	Ref 9.7.1: NS reported that he has retrieved the finger from the post at Dallas Dhu. Action closed.	
9.8.2	Ref 9.7.2: Action held over. PM will monitor Greg McAulay's progress manufacturing a replacement post and fingers for the Dallas Dhu fingerpost.	PM
9.8.3	Ref 9.7.3: Action held over. NS reported that he contacted Wilson Metcalfe at the <a href="#">Forres Community Woodlands Trust (FCWT)</a> and obtained details of where their information boards were manufactured and the costs involved. NS will consider which of the funding options available is the most appropriate for replacing the DW information boards.	
9.8.4	NT noted that suitable signage of slightly different manufacture has been	NS

<p>9.8.5</p> <p>9.9</p> <p>9.9.1</p> <p>9.9.2</p> <p>9.9.3</p> <p>9.9.4</p> <p>9.9.5</p> <p>9.9.6</p> <p>9.10</p>	<p>installed around Findhorn Bay. NT will obtain details of where their information boards were manufactured and the costs involved, then pass this information to NS.</p> <p>NS reported that the waymarker by the car park at Sanquhar Pond was knocked over, presumably by a reversing car. He has retrieved the waymarker. PM is to add a task to the DW Improvements List to reinstall this waymarker using one of the galvanised bases.</p> <p><b>Tooling and Equipment</b></p> <p>Ref 9.8.3: DH reported that he suggested the purchase of three sets of industrial drain rods of 25mm diameter in 2m lengths to the prospective donor. Action closed. PB reported that the three sets of industrial drain rods have been delivered to him.</p> <p>Ref 9.8.4: Action held over. RR reported that he has not heard anything from the prospective donor re the list of proposed tools and equipment submitted for their consideration. RR will monitor progress.</p> <p>Ref 9.8.5: PM reported that the proposed tools and equipment maintenance party to be held on one of the days between Christmas and New Year was not held due to other priorities. Action closed.</p> <p>Ref 9.8.6: PM reported that the life attributed to trailer tyres is a recommendation and not a legal requirement. The tyres are inspected as part of the trailer pre-use checks and their condition is currently satisfactory. Action closed.</p> <p>Ref 13.1: Action held over. NS will see if any of the spare laptops he has are suitable for downloading data from the counter on the Lynmore Diversion.</p> <p>PM reported that he is buying an ISO container for the on-site storage of tools and equipment during his house build. He proposed that he should offer this container to the DWA post-build, to purchase it for the storage of DWA tools and equipment. Agreed unanimously.</p> <p><b>Priorities for Next Work Party and Mini Work Parties</b> PM proposed that he should decide the priorities for the next work party, scheduled for Saturday 17/02/18, nearer the date. Agreed unanimously. PM will decide on work party priorities nearer the date, dependent on the prevailing weather conditions and volunteer numbers.</p>	<p>NT</p> <p>PM</p> <p>RR</p> <p>NS</p> <p>PM</p>
<p>10</p> <p>10.1</p> <p>10.2</p> <p>10.2.1</p> <p>10.2.2</p> <p>10.2.3</p> <p>10.3</p>	<p><u>Health and Safety</u></p> <p><b>Review of DWA Health and Safety Management System</b> Ref 10.1: Action held over. DH will liaise with TT, then progress the review of the DWA H&amp;S Management System.</p> <p><b>First Aid Kits</b></p> <p>The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.</p> <p>Ref 10.2.2: MC reported that he has distributed a packup of replacement items to each kit custodian. Action closed. Ref 10.2.2: PB, PM and TT reported that they have replaced the end of life items with those from the packup. Action closed.</p> <p>Ref 10.2.3: PB, PM and TT reported that they have inserted a set of emergency maps into their kit. Action closed.</p> <p><b>Injury Reports and Incidents</b> Those present confirmed that there have been no injuries or incidents since the previous meeting.</p>	<p>DH &amp; TT</p>



10.4	<b>PPE for Scouts and Boys Brigade</b> Ref 10.4: Action held over. NS will ascertain if the Grantown-On-Spey Scout Group is still willing to carry out litter picking and minor undergrowth cutback at the south end of the DW and, if so, arrange to distribute the gloves and pickers to them.	NS
11	<u>Dava Way Publicity</u>	
11.1	<b>Local, Regional and National Publications</b> Ref 11.1: Action held over. MC will submit an article by 06/04/2018 for the next edition of the Forres Focus.	MC
11.2	<b>DW Facebook Group</b> (Nothing to report)	
11.3	<b>DW Website</b>	
11.3.1	Ref 11.3.1: Action held over. TT will continue development of the DW StoryMap application.	TT
11.3.2	Ref 11.3.3: Action held over. DH will liaise with MC to author the 2017 Ghost Train Walk report text and forward this to PM. PM will pass the text and suitable images to David Binney for upload to the DW website.	DH, MC & PM
12	<u>DWA Events for MWOFF 2018</u>	
12.1	<b>Three Rivers Walk</b> PM noted that dates for the Three Rivers Walk event need to be entered into the Moray Walking and Outdoor Festival 2018 (MWOFF 2018) website. PB will decide on the dates for this event and update the MWOFF 2018 website by 31/01/2018.	PB
12.2	<b>Historic Route Walk</b> NT reported that he will be leading a walk along a historic route as part of MWOFF 2018; the <a href="#">Dava Military Road</a> or the <a href="#">Via Regia</a> .	
13	<u>Funding Opportunities</u>	
13.1	Ref 12.1: NT reported that he has passed the details to PB of how the <a href="#">Money for Moray</a> funding would be paid. Action closed. PB reported that the £4,000 from Money for Moray is now in the DWA account.	
13.2	Ref 12.2: MC reported that Murray Swapp uses £20-£30 per metre as the cost estimate for path surface improvements along an embankment. Using the lower figure, approximately 200m of the path running south from the Dallas Dhu Distillery could be improved with funding of £4,000. Action closed. NS will submit a funding bid for £4,000 each to the <a href="#">Tesco Bags Of Help</a> scheme and the <a href="#">Co-op Local Community Fund</a> scheme, to provide an improved path surface south from the Dallas Dhu Distillery until the funding runs out.	NS
13.3	Ref 9.8.1: Action held over. NS will resubmit the bid to the Berry Burn Community Fund for £3,420 to purchase a Timberwolf TW 13/75G; closing date for bids is 22/01/2018.	NS
14	<u>AOCB</u>	
14.1	<b>Training</b> MC noted that first aid certification will shortly expire for those DWA members who attended the training funded by Forestry Commission Scotland (FCS). RR proposed that the DWA should go ahead and apply for a <a href="#">FCS Community Fund</a> grant to be used to fund a first aid refresher course and volunteer training in chipper operation. PB noted that the decision on the bid to the Berry Burn Community Fund for chipper funding	

14.2	<p>would be announced by the end of February 2018. As the DWA would still have sufficient qualified first aiders in the short term he proposed that the DWA should postpone applying to the FCS Community Fund until the bid decision is announced. Agreed unanimously.</p> <p><b>DH Works Email Removal</b></p> <p>DH announced that he will shortly be retiring from his post at Moray College. He asked those present to cease using his works email address in DWA correspondence and use his home email instead.</p>	All
15	<p>After some extensive diary checking it became clear that, due to other commitments, the necessary quorum could not be achieved for a DWA BoT meeting during February. NS proposed that the February meeting should be skipped. Agreed unanimously.</p> <p>Date of the Next Meeting: 19:00 13/03/2018 at The Hub.</p>	

Meeting Closed: 21:00



Neil Sinclair  
Chairman  
Dava Way Association