

4.3	Ref 6.1.6:	NS stated that a minimum age for DWA volunteers already exists in one of current DWA policy documents. He will search it out and pass the reference to TT. MC reported that he responded to Forres Academy with suitable locations and dates for tree planting. He has heard nothing more from the school and proposed that the action should be closed. Agreed unanimously. Action closed.	NS
4.4	Ref 6.1.7:	Action held over. MC is not sure if NT attended the Long Distance Route Managers' Forum in Perth on 21/03/18. NT to report back at the next meeting.	NT
4.5	Ref 6.1.8:	MC reported that he attended the TsiMoray Join The Dots event in Elgin on 21/03/18. There was nothing of particular relevance to the DWA. Action closed.	
4.6	Ref 6.2.1:	TT reported that he submitted the approved comments on the Draft Moray Core Paths Plan 2018 to Ian Douglas, Moray Access Manager. Action closed.	
4.7	Ref 6.2.1:	Action held over. MC reported that the Moray Way Upgrade Steering Group have not met since the last DWA BoT meeting. He will raise the omission from the current Cairngorms National Park Core Paths Plan of an intersection between the DW and Speyside Way in Grantown-On-Spey at the next steering group meeting.	MC
4.8	Ref 9.1.4:	(see Item 9.1 below)	
4.9	Ref 9.2.2:	(see Item 9.2.1 below)	
4.10	Ref 9.2.3:	(see Item 9.2.2 below)	
4.11	Ref 9.2.4:	(see Item 9.2.3 below)	
4.12	Ref 9.4:	(see Item 9.4.1 below)	
4.13	Ref 9.7.1:	(see Item 9.7.1 below)	
4.14	Ref 9.7.2:	(see Item 9.7.2 below)	
4.15	Ref 9.7.3:	(see Item 9.7.3 below)	
4.16	Ref 9.8.1:	(see Item 9.8.1 below)	
4.17	Ref 9.8.2:	(see Item 9.8.2 below)	
4.18	Ref 9.8.3:	(see Item 9.8.3 below)	
4.19	Ref 9.8.4:	(see Item 9.8.4 below)	
4.20	Ref 9.8.5:	(see Item 9.8.5 below)	
4.21	Ref 9.9:	(see Item 9.6 below)	
4.22	Ref 10.1:	(see Item 10.1 below)	
4.23	Ref 10.4:	(see Item 10.4 below)	
4.24	Ref 11.1:	(see Item 11.1 below)	
4.25	Ref 11.3:	(see Item 11.3 below)	
4.26	Ref 11.4:	(see Item 11.4 below)	
4.27	Ref 12.1.1:	(see Item 12.1 below)	
4.28	Ref 13.1:	(see Item 13.1 below)	
4.29	Ref 13.2:	(see Items 13.2.1 and 13.2.2 below)	
4.30	Ref 13.3:	(see Item 13.3.1 below)	
4.31	Ref 14.1:	Action held over. NS will carry out a clean-up of the pond at the BBC Breathing Space at Dunphail when he goes there to paint the second picnic bench.	NS
4.32	Ref 14.2:	TT reported that he distributed a set of maps showing the route of the DW to each DWA Trustee. PM provided details of a new routing for the DW at the Lynmore Diversion and this change has been incorporated. Action closed.	

<p>7 7.1 7.2</p>	<p><u>Feedback</u> Footfall Counters PM reported the following: Dunphail (not read) Lochenoun (not read) Lynmore (not read) RR reported the following readings: Dallas Dhu – 15/03/15 to 07/03/18 73,926 walkers 8,905 cyclists Dallas Dhu users for year: 22,500 walkers 2,900 cyclists Other; email, Facebook, etc. DH reported that, as of 15/05/2018, the DW Facebook group has 186 members.</p>													
<p>8 8.1</p>	<p><u>Dava Way Merchandise</u> Sales and Stock</p> <table border="0" data-bbox="236 927 1190 1088"> <tr> <td>Companions (PM)</td> <td>93</td> <td>Companions (NT)</td> <td>457</td> </tr> <tr> <td>Companions (NS)</td> <td>92</td> <td></td> <td></td> </tr> <tr> <td>Badges (PM)</td> <td>33</td> <td></td> <td></td> </tr> </table>	Companions (PM)	93	Companions (NT)	457	Companions (NS)	92			Badges (PM)	33			
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<p>9 9.1 9.2 9.2.1 9.2.2 9.2.3</p>	<p><u>Dava Way Path Works</u> Muir of Logie Fencing Project (Sustrans) Ref 9.1.4: Action held over. PM will organise a mini work party to install the two 16 ft. side gates and latch labels then remove the now redundant slit gates at the north and south extremities of this section of the DW. Landslip Removal and Ditching Works Projects (Sustrans) 9.2.1 Ref 9.2.2: MC reported that, following an announcement by Grant Nicolson that the ground around the major ditch running across the Dava Moor towards Allt na Ceàrdaich burn was currently too wet to support heavy machinery, he and RR investigated the feasibility of using draw forks to create a small channel in the major ditch to enable excess water to drain away. The method proved successful and will be utilised to progress clearance of the channel at a future work party. Action closed. 9.2.2 Ref 9.2.3: PB reported that he identified sub-base as the most suitable material for levelling the slumped track bed in the Bantrach Cutting. Following discussions with Grant Nicolson it was decided that the slumped area would be best repaired by DWA volunteers at a subsequent work party (see Item 9.6.x below). Action closed. 9.2.3 Ref 9.2.4: MC reported that, on 17/04/18, PB confirmed that £1,000 of Sustrans funding remained. At that time MC proposed to the DWA Trustees that, rather than progress ditching works in other locations, this money should be used to purchase path surfacing materials to complete path surface upgrading in the Bantrach Cutting and Auchearn Cutting at a future work party. The trustees agreed unanimously. Action closed.</p>	<p>PM</p>												

9.3	<p>Squirrel Neuk Ramp Project (SNH) MC proposed that he should resubmit the bid for project funding from Scottish Natural Heritage (SNH). Agreed unanimously. MC will obtain an updated quote from Scott McDonald and submit the funding bid to Fiona Cuninghame at SNH.</p>	MC
9.4	<p>Aucheorn Cutting Improvement Project (Money For Moray/Sustrans)</p>	NT
9.4.1	<p>Ref 9.4: NT will provide a project report to Money For Moray.</p>	NT
9.4.2	<p>PM proposed the purchase of 2 tonnes of quarry dust to trial further improvement to the path surface in the Aucheorn Cutting at a suitable future work party. Agreed unanimously.</p>	PM
9.5	<p>Unplanned Work Since Last Meeting (Nothing to report)</p>	
9.6	<p>Planned Work Since Last Meeting Ref 9.9: PM reported on the task below, carried out during the work party held 14/04/18 at Bantrach Cutting. Action closed.</p> <ul style="list-style-type: none"> Levelled the slumped section of trackbed using sub-base. <p>PB noted that there remains about 8 tonnes of sub-base at Dunphail to complete the trackbed levelling at a future work party.</p>	
9.7	<p>Signage</p>	
9.7.1	<p>Ref 9.7.1: Action held over. PM will monitor Greg McAulay's progress manufacturing a replacement post and fingers for the Dallas Dhu fingerpost. PM reported that Greg has obtained a suitable quantity of oak. This will be allowed to season before it is worked.</p>	PM
9.7.2	<p>Ref 9.7.2: Action held over. NS will consider which of the funding options available is the most appropriate for replacing the DW information boards. NS reported that he has carried out research into the various options for manufacturing the information boards.</p>	NS
9.7.3	<p>Ref 9.7.3: Action held over: NT will obtain details of where the information boards around Findhorn Bay were manufactured and the costs involved, then pass this information to NS.</p>	NT
9.7.4	<p>RR reported that the interpretation board at Huntlys Cave has been vandalised; repeatedly scored across its middle. It was noted that young people with groups climbing at Huntlys Cave often linger in the vicinity of the interpretation board while awaiting their turn to climb. TT proposed relocating the interpretation board, placing it adjacent to the DW route, to move it out of harm's way and provide information to DW route users on the path. NS suggested that NT should be consulted as the DW Companion describes the current location of the waypoint. NS will raise this topic for discussion at the next meeting.</p>	NS
9.7.5	<p>RR reported that the finger post at the Huntlys Cave Crossing has toppled. PM will investigate what corrective action is required.</p>	PM
9.7.6	<p>DH reported that the resin protecting the Dava summit sign, installed only one year ago, is cracking and there are signs of moisture ingress tracking into the backing board from the bottom edge. PB will research options for refurbishment/repair of the Dava summit sign.</p>	PB
9.8	<p>Tooling and Equipment</p>	
9.8.1	<p>Ref 9.8.1: PB reported that the £250 from the donor company has been received and the tools have been purchased. Action closed. Ref 9.8.1: NS reported that he has sent a thank you letter to the donor company. Action closed.</p>	
9.8.2	<p>Ref 9.8.2: Action held over. NS will write a thank you letter to the company that donated the drain rods.</p>	NS

9.8.3	NS reported that he is awaiting the company contact details from DH. Ref 9.8.3: Action held over. NS will transfer the laptop to MC to be used to download data from the counter at the Lynmore Diversion. PM added that he will provide MC with the necessary software and a connecting cable.	DH NS PM
9.8.4	Ref 9.8.4: Action held over. PM will seek advice from the original supplier of the tipping trailer as to whether it is more cost effective to fully service the trailer or seek to replace it.	PM
9.8.5	Ref 9.8.5: PM reported that the skid covers and blade for the drag box have been manufactured and fitted. Action closed	
9.8.6	NS reported that he has purchased two forestry hard hats for use with the chipper.	
9.9	Priorities for Next Work Party and Mini Work Parties	
9.9.1	PM proposed that he should decide the priorities for the next work parties, scheduled for Saturday 19/05/18 and 09/06/18, nearer the date. Agreed unanimously. PM will decide on work party priorities nearer the date, dependent on the prevailing weather conditions and volunteer numbers.	PM
9.9.2	PB reported that he will be starting up the vegetation cutback mini work party programme for 2018. PB will email volunteers to make the arrangements.	PB
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System Ref 10.1: Action held over. DH will complete the review of the DWA H&S Management System.	DH
10.2	First Aid Kits The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	
10.3	Injury Reports and Incidents Those present confirmed that there have been no injuries or incidents since the previous meeting.	
10.4	PPE for Scouts and Boys Brigade Ref 10.4: Action held over. NS will ascertain if the Grantown-On-Spey Scout Group is still willing to carry out litter picking and minor undergrowth cutback at the south end of the DW and, if so, arrange to distribute the gloves and pickers to them.	NS
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications Ref 11.1: MC reported that he missed the deadline for the Forres Focus but did get a similar article published in the Forres Gazette. Action closed.	
11.2	DW Facebook Group (Nothing to report)	
11.3	DW StoryMap App Ref 11.3: Action held over. TT will continue development of the DW StoryMap application.	TT
11.4	DW Website Ref 11.4: Action held over. DH will liaise with MC to author the 2017 Ghost Train Walk report text and forward this to PM. PM will pass the text and suitable images to David Binney for upload to the DW website.	DH, MC & PM
12	<u>DWA Events for MWOFF 2018</u>	
12.1	Three Rivers Walk Ref 12.1.1: PB reported that, due to personal commitments, he will not be	

	able to run the Three Rivers Walk this year. Action closed.	
13	<u>Funding Opportunities</u>	
13.1	Tesco Bags Of Help and Co-Op Local Community Fund Ref 13.1: NS reported that he has handed over this action to DH. Action closed. DH reported that he has spoken to staff at Tesco Forres about the project requirements and how to apply. DH proposed that he focus on submitting a funding bid for £4,000 to the Tesco Bags Of Help scheme, with a similar funding bid to be made to the Co-op Local Community Fund scheme at a later date. Agreed unanimously. DH will submit a funding bid for £4,000 to the Tesco Bags Of Help scheme, to provide an improved path surface south from the Dallas Dhu Distillery until the funding runs out.	DH
13.2	Berry Burn Community Fund	
13.2.1	Ref 13.2: NS reported that the Timberwolf TW 13/75G chipper has been purchased. PB reported that he has paid the invoice. Action closed.	
13.2.2	Ref 13.2: NS reported that he submitted the receipt from the supplier to the Berry Burn Community Fund administrator to release the funding. PB reported that he has received the payment from the Berry Burn Community Fund. Action closed.	
13.2.3	NS reported that photographs of the chipper in use will need to be submitted to the Berry Burn Community Fund for their publicity.	NS
13.3	FCS Community Fund	
13.3.1	Ref 13.3: PB reported that the website for the Forestry Commission Scotland (FCS) Community Fund has still not been updated for Fy 2018-2019. PB proposed that he go ahead and book a woodchipper training course at Ringlink Services Ltd , to be paid for from existing DWA funds, and apply later for FCS funding to cover the first aid refresher training. Agreed unanimously. Action closed.	
13.3.2	PB proposed that he apply for chipper training during the week 11/06/18 to 15/06/18, preferably 13/06/18. Agreed unanimously. PB will contact Ringlink Services Ltd and arrange the chipper training.	PB
13.3.3	Potential trainees for the woodchipper training course were discussed. TT suggested that PB invite nominations from the Forres Community Woodlands Trust . PM suggested that PB invite nominations from the Sanquhar Pond Working Group. PB will compile a list of trainees.	PB
13.3.4	PB will continue to monitor the Forestry Commission Scotland (FCS) Community Fund website; 2018-2019 funding to be used to pay for first aid refresher training.	PB
14	<u>Dava Way Annual Cycle Survey 2018</u> PM announced that DH will be running the cycle survey. There will be capacity for up to five cyclists and two maintenance crew riding in the support vehicle. DH will decide on the date, draft an invitation and pass it to PM to email to the DWA volunteers.	DH & PM
15	<u>AOCB</u>	
15.1	Planning Application PM reported that he has purchased the plot for his new house and is in the process of submitting his planning application. PM invited those present to agree to the inclusion in the application of a statement referring	

	to PM's continuing commitment to the storage and maintenance of DWA tools and equipment; this statement supports his need for garage/workshop space that may be considered by the planners as excessive for a residential property. Agreed unanimously.	
16	Date of the Next Meeting: 19:00 03/07/2018 at The Hub.	

Meeting Closed: 21:15



Neil Sinclair
Chairman
Dava Way Association