

4.7	Ref 4.33:	<p>TT reported that he contacted Ordnance Survey (OS) and enquired when the paper maps covering the route of the DW will be due for update. He was told that maps are reprinted when stocks are depleted so no specific date is available. Action closed.</p> <p>However, anecdotal evidence indicates a reprint at 5 year intervals, making the next reprint due in 2020.</p> <p>TT proposed that the verified route of the DW should be submitted to OS on completion of the Moray Core Paths Plan 2018 review, so amendments to the route of the Dava Way, Moray Coast Trail and Speyside Way can be submitted together. Agreed unanimously.</p> <p>TT will submit the verified route of the DW on completion of the Moray Core Paths Plan 2018 review.</p>	TT
4.8	Ref 6.1.1:	<p>NT reported that he gave a talk at Cameron House on 22/05/18 about the work of the DWA. The talk was well received. No offer of a donation was made, but they did provide exceedingly good cakes. Action closed.</p>	
4.9	Ref 6.1.3:	<p>Action held over. MC will discuss with the estate options for improving access at the Dragoon Crossing, possibly replacing the existing field gate with one of the split gates removed from Muir of Logie.</p>	MC
4.10	Ref 9.1:	(see Item 9.1 below)	
4.11	Ref 9.3:	(see Item 9.2 below)	
4.12	Ref 9.4.1:	(see Item 9.3.1 below)	
4.13	Ref 9.4.2:	(see Item 9.3.2 below)	
4.14	Ref 9.7.1:	(see Item 9.6.1 below)	
4.15	Ref 9.7.2:	(see Item 9.6.2 below)	
4.16	Ref 9.7.3:	(see Item 9.6.3 below)	
4.17	Ref 9.7.4:	(see Item 9.6.6 below)	
4.18	Ref 9.7.5:	(see Item 9.6.7 below)	
4.19	Ref 9.7.6:	(see Item 9.6.8 below)	
4.20	Ref 9.8.2:	(see Item 9.7.1 below)	
4.21	Ref 9.8.3:	(see Items 9.7.2 and 9.7.3 below)	
4.22	Ref 9.8.4:	(see Item 9.7.4 below)	
4.23	Ref 9.9.1:	(see Item 9.5.1 below)	
4.24	Ref 9.9.2:	(see Item 9.5.2 below)	
4.25	Ref 10.1:	(see Item 10.1 below)	
4.26	Ref 10.4:	(see Item 10.4 below)	
4.27	Ref 11.3:	(see Item 11.3 below)	
4.28	Ref 11.4:	(see Item 11.4 below)	
4.29	Ref 13.1:	(see Item 13.1 below)	
4.30	Ref 13.2.3:	(see Item 13.2 below)	
4.31	Ref 13.3.2:	(see Item 13.3.1 below)	
4.32	Ref 13.3.3:	(see Item 13.3.2 below)	
4.33	Ref 13.3.4:	(see Item 13.3.3 below)	
4.34	Ref 14:	(see Item 14 below)	
5	Treasurer's Report		
5.1	PB reported that a balance of £9,964.67 is in the DWA account.		
5.2	Significant Income: (Nothing to report)		
5.3	Significant Expenditure: £ 364.19 to Leiths; Type 1 sub-base for Bantrach Cutting.		

5.4	£ 720.00 to Ringlink; wood chipper training. £ 230.70 to Arnold Clark via Moray Council; hire of MWOOF minibus. Anticipated Expenditure (from DWA funds): (Nothing to report)	
5.5	Anticipated Expenditure (covered by external funding): (Nothing to report)	
6	<u>Correspondences</u>	
6.1	To the Secretary	
6.1.1	Forres Green Spaces User Group MC reported that he received an email from the Forres Green Spaces User Group announcing that the Slack messaging service should be used to manage collaboration between members of the various community groups involved. MC will forward the email to PM for action.	MC & PM
6.1.2	Dava Schoolhouse Advertisement MC reported that he received an email from the Dava School House requesting that their accommodation and facilities be advertised on the DWA website. MC will arrange with PM for a suitable entry to be made on the accommodation page of the website.	MC & PM
6.1.3	Email from Andrew Wallace MC reported that he received an email from Andrew Wallace offering a donation to the DWA and expressing his interest in obtaining a DW route badge. He recently walked the route, starting at Grantown-On-Spey, and congratulated the team on a well-managed and well thought out route and website. MC will provide the necessary details and arrange for a DW route badge to be supplied.	MC
6.2	Other Correspondence	
6.2.1	(Nothing to report)	
7	<u>Feedback</u>	
7.1	Footfall Counters	
7.1.1	MC reported the following readings: Dunphail (not read) Lochenoun (not read) Lynmore (not read) RR reported the following readings: Dallas Dhu – 15/03/15 to 03/07/18 78,044 walkers 9,671 cyclists Dallas Dhu users for year: 22,800 walkers 2,800 cyclists	
7.1.2	MC proposed that he should compile a spreadsheet to record counter readings and store it in the DWA Dropbox. This would combine the records into a single document and enable trending to be carried out. Agreed unanimously. MC will compile a spreadsheet of counter readings and store it in the DWA Dropbox.	MC
7.2	Other ; email, Facebook, etc. (Nothing to report)	

8 8.1	<u>Dava Way Merchandise</u> Sales and Stock Companions (PM) 93 Companions (NT) 437 Companions (NS) 91 Badges (PM) 33	
9 9.1 9.2 9.3 9.3.1 9.3.2 9.4 9.5 9.5.1 9.5.2	<u>Dava Way Path Works</u> Muir of Logie Fencing Project (Sustrans) Ref 9.1: MC reported that PM organised a mini work party on 09/06/18 to install the two 16 ft. side gates and latch labels. Action closed. With the removal, during the cycle survey, of the now redundant slit gates at the north and south extremities of this section of the DW. There are now only 3 gates for path users to open on this section, as opposed to the 12 in situ when the section was first opened about 10 years ago. Squirrel Neuk Ramp Project (SNH) Ref 9.3: Action held over. MC will obtain an updated quote from Scott McDonald and submit a funding bid to Fiona Cuninghame at Scottish Natural Heritage (SNH). Aucheorn Cutting Improvement Project (Money For Moray/Sustrans) Ref 9.4.1: NT reported that he has provided Money For Moray with a project report and photographs. Action closed. Ref 9.4.2: Action held over. PM will purchase 2 tonnes of quarry dust to trial further improvement to the path surface in the Aucheorn Cutting at a suitable future work party. Unplanned Work Since Last Meeting RR reported that he has weeded the steps adjacent to Mannachie Rise. He noted that the 1 st Forres Scout Group have completed their first litter clearance session for 2018. NS commented on the litter free state of the Dallas Dhu to Rafford Bridge section and asked RR to pass on his thanks to the Scouts for a job well done. Planned Work Since Last Meeting Ref 9.9.1: PM reported on the tasks completed during recent work parties. Action closed. Work Party 19/05/2018 at various locations. <ul style="list-style-type: none"> • Replaced damaged gateposts on gate south of Dava Station. • Replaced broken rails on fencing at the Dunphail Breathing Place. • Removed some trees with the potential to damage the concrete drainage channels through Belnain Wood. Work Party 09/06/2018 at Muir of Logie. <ul style="list-style-type: none"> • Installed two 16 ft. side gates and latch labels at Muir of Logie Crossing. Ref 9.9.2: PB reported on the tasks completed during recent vegetation mini work parties. Action closed. Mini Work Party 31/05/18. <ul style="list-style-type: none"> • Vegetation clearance and grass cutting between Clashdhu Crossing and Peathillock. Mini Work Party 13/06/18. <ul style="list-style-type: none"> • Vegetation clearance and grass cutting between Peathillock and the Divie Viaduct. Mini Work Party 20/06/18. <ul style="list-style-type: none"> • Vegetation clearance and grass cutting between Mannachie Rise 	 MC PM RR

	<p>and the Mosset Burn. Mini Work Party 25/06/18.</p> <ul style="list-style-type: none"> Vegetation clearance and grass cutting between the Mosset Burn and Newtyle Woods. <p>Mini Work Party 02/07/18.</p> <ul style="list-style-type: none"> Vegetation clearance and grass cutting between Squirrel Neuk Bridge and Clashdhu Crossing. 	
9.6	Signage	
9.6.1	Ref 9.7.1: Action held over. PM will monitor Greg McAulay's progress manufacturing a replacement post and fingers for the Dallas Dhu fingerpost.	PM
9.6.2	Ref 9.7.2: Action held over. NS will consider which of the funding options available is the most appropriate for replacing the Moray Way (MW)/DW information boards.	NS
9.6.3	Ref 9.7.3: Action held over: NT will obtain details of where the information boards around Findhorn Bay were manufactured and the costs involved, then pass this information to NS.	NT
9.6.4	NT noted that a new printing shop has opened on Forres High Street opposite the Church of Saint Laurence. They are able to print onto aluminium sheeting. NS will investigate.	NS
9.6.5	NS noted that the electronic files for the MW/DW information boards are held by the original printer. NS will contact the printer and see if he can obtain the files.	NS
9.6.6	Ref 9.7.4: NT stated that the coordinates in the DW Companion for the location of the Huntlys Cave interpretation board are general enough to allow the board to be relocated adjacent to the DW route. Action closed. TT proposed relocating the interpretation board, placing it adjacent to the DW route, to move it out of harm's way and provide information to DW route users on the path. Agreed unanimously. NS will have a new Huntlys Cave interpretation board printed at the same time as the MW/DW information boards.	NS
9.6.7	Ref 9.7.5: RR reported that the finger post at the Huntlys Cave Crossing is fully serviceable. Action closed.	
9.6.8	Ref 9.7.6: PB reported that he has spoken to his brother-in-law about the deterioration of the Dava summit sign. His brother-in-law will inspect the sign and provide options for its refurbishment/repair. PB will monitor progress.	PB
9.7	Tooling and Equipment	
9.7.1	Ref 9.8.2: DH reported that he passed contact details to NS for the company that donated the drain rods. NS reported that he sent a thank you letter to the company, enclosing a complimentary copy of the DW Companion. Actions closed.	
9.7.2	Ref 9.8.3: NS reported that he transferred the laptop to MC for the download of data from the Lynmore Diversion counter. Action closed.	
9.7.3	Ref 9.8.3: Action held over. PM will provide MC with the necessary counter download software and a suitable connecting cable.	PM
9.7.4	Ref 9.8.4: Action held over. PM will seek advice from the original supplier of the tipping trailer as to whether it is more cost effective to fully service the trailer or seek to replace it.	PM
9.7.5	MC noted that the gloves currently available at DWA work parties do not provide sufficient protection from gorse and other prickly vegetation. MC proposed that he research sources and costs for thick leather gauntlets as an alternative. Agreed unanimously. MC will research gauntlets.	MC

9.8	Priorities for Next Work Party and Mini Work Parties	
9.8.1	PM proposed that he should decide the priorities for the next work parties, scheduled for Saturday 14/07/18 and 11/08/18, nearer the date. Agreed unanimously. PM will decide on work party priorities nearer the date, dependent on the prevailing weather conditions and volunteer numbers.	PM
9.8.2	PB stated that he will continue with the vegetation cutback mini work party programme for 2018. PB will email volunteers to make the arrangements.	PB
9.8.3	PB noted that much of the vegetation cutback and grass cutting from Dava north has been completed and attention should now focus on the sections south of Dava. However, it is impractical to complete this work as an evening mini work party and it will be necessary to organise several Saturday work parties for this purpose. TT will carry out a cycle survey of the DW from Dava south to ascertain the scale of vegetation cutback and grass cutting works required and assign priorities.	TT
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System Ref 10.1: Action held over. DH will complete the review of the DWA H&S Management System.	DH
10.2	First Aid Kits The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	
10.3	Injury Reports and Incidents Those present confirmed that there have been no injuries or incidents since the previous meeting.	
10.4	PPE for Scouts and Boys Brigade Ref 10.4: Action held over. NS will ascertain if the Grantown-On-Spey Scout Group is still willing to carry out litter picking and minor undergrowth cutback at the south end of the DW and, if so, arrange to distribute the gloves and pickers to them.	NS
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications (Nothing to report)	
11.2	DW Facebook Group (Nothing to report)	
11.3	DW StoryMap App Ref 11.3: Action held over. TT will continue development of the DW StoryMap application.	TT
11.4	DW Website Ref 11.4: Action held over. DH will liaise with MC to author the 2017 Ghost Train Walk report text and forward this to PM. PM will pass the text and suitable images to David Binney for upload to the DW website.	DH, MC & PM
12	<u>DWA Events for MWOOF 2018</u> (Nothing to report)	
13	<u>Funding Opportunities</u>	
13.1	Tesco Bags Of Help Ref 13.1: DH will submit a funding bid for £4,000 to the Tesco Bags Of Help scheme, to provide an improved path surface south from the Dallas Dhu Distillery until the funding runs out. Action closed. DH reported that he has drafted an outline funding bid for £4,000 to be submitted to the Tesco Bags Of Help scheme to provide an improved	

	<p>path surface south from the Dallas Dhu Distillery until the funding runs out. The bid paperwork requires an inspirational summary of its aim, in order to gain support from the local community. DH enquired how much upgraded path surface could be provided for £4,000. MC estimated that about 133 metres could be upgraded at £30 per metre; the rough cost of £30 per metre was used by Murray Swapp in the DW Project Plan by the Outdoor Access Trust for Scotland. TT pointed out that a project to upgrade just 133 metres of the DW would probably not obtain much support from the local community.</p> <p>Various alternative projects were discussed. Replacement of the MW/DW information boards along the DW was discounted because it may not be viewed as a 'local' project. The provision of a picnic area adjacent to the access point at Mannachie Rise was discounted due to fears over the potential for vandalism.</p> <p>DH asked if there was a suitable item of equipment that could be purchased. The cutback of broom and gorse was identified as a particularly time consuming task that would benefit from mechanisation. The purchase of a flail was discussed, but that would require a tractor on which to mount it. NS proposed contacting the chipper supplier, Double A, for advice. Agreed unanimously. NS will contact Double A for advice and obtain costings for equipment used for the management of broom and gorse.</p> <p>13.2 Berry Burn Community Fund</p> <p>Ref 13.2.3: Action held over. NS will submit photographs of the chipper in use to the Berry Burn Community Fund for their publicity.</p> <p>NS noted that he has one photograph of the chipper taken during the training, but more photographs will need to be taken when the chipper is next used at a future DWA work party.</p> <p>13.3 FCS Community Fund</p> <p>13.3.1 Ref 13.3.2: PB reported that he booked a woodchipper training course from Ringlink Services Ltd, held at The Breathing Place, Dunphail on 15/06/18. The following DWA volunteers completed the course:</p> <ul style="list-style-type: none"> • Doug Hartley • Malcolm Campbell • Michael J Sutherland • Neil Sinclair • Robbie Roberts • Wils Metcalfe (DWA and Forres Community Woodlands Trust) <p>The trainees will receive Lantra certificates in due course. Action closed.</p> <p>13.3.2 Ref 13.3.3: PB reported that he invited nominations for trainees from the Forres Community Woodlands Trust (FCWT) and the Sanquhar Pond Working Group. A response was received from FCWT. Action closed.</p> <p>13.3.3 Ref 13.3.4: Action held over. PB will monitor the Forestry Commission Scotland (FCS) Community Fund website; 2018-2019 funding to be used to pay for first aid refresher training.</p> <p>PB reported that the website has still not been updated for Fy 2018-2019.</p>	<p>NS</p> <p>NS</p> <p>PB</p>
<p>14</p> <p>14.1</p> <p>14.2</p>	<p><u>Dava Way Annual Cycle Survey 2018</u></p> <p>Ref 14: DH reported that the cycle survey took place on 31/05/18. DH drafted the invitation and PM emailed it to the DWA volunteers. Action closed.</p> <p>PM and RR provided support from the Land Rover and carried out the following maintenance tasks:</p>	

14.3	<ul style="list-style-type: none"> • Lubricated all gate hinges and lockbolts along the DW. • Completed essential vegetation cutback at Lymacgregor. • Cleaned the Half-Way Hut. • Cut back encroaching vegetation around Jess the Dog sculpture. • Removed the redundant slit gates at the northern and southern extremities of the Muir of Logie section. <p>DWA volunteers Al Hughes, Dave Brown and Tom Summerscales completed the survey and passed their observations to PM for his consideration.</p>	
15	<p><u>AOCB</u> (Nothing to report)</p>	
16	<p>Date of the Next Meeting: 19:00 11/09/2018 at The Hub.</p>	

Meeting Closed: 21:15



Neil Sinclair
Chairman
Dava Way Association