





9.5	Anticipated Expenditure (covered by external funding): £ 9,183.26 to MacDonald Contracting Ltd from SNH; Squirrel Neuk Ramp.	
10 10.1	<u>Correspondences</u> <b>To the Secretary</b> Dallas Dhu TPO – Moray Council NS reported that a letter has been received from the Moray Council acknowledging receipt of the objections to the TPO, as submitted by the DWA. The TPO will be considered by the Planning and Regulatory Committee on 28/01/19.	
10.2	<b>Other Correspondence</b> (nothing to report)	
11 11.1	<u>Feedback</u> <b>Footfall Counters</b> PM reported the following: Dunphail (not read) Lochenoun (not read) Lynmore (not read) Dallas Dhu (not read)	
11.2	<b>Other</b> ; email, Facebook, etc. (Nothing to report)	
12 12.1	<u>Dava Way Merchandise</u> <b>Sales and Stock</b>  Companions (NT)      558      (PM stock transferred to NT) Companions (NS)      95 Badges (MC)      33      (PM stock transferred to MC)	
13 13.1	<u>Dava Way Path Works</u> <b>Squirrel Neuk Ramp Project (SNH)</b> Ref 9.1.2: DH reported that the contractor works were signed off on 06/11/18 and the invoice should arrive shortly. Action closed. Some minor finishing touches were carried out on the recent work party; see Item 13.4 below. The two finger posts at the site will need to be reinstalled using galvanised bases, probably at a future mini work party. A small amount of tree debris needs to be removed and some saplings cut back. These works have been added to the DWA Improvements Plan.	
13.2	<b>Information Board Refurbishment Project (Budge Foundation)</b> Ref 9.2.3: Action held over. NS reported that he is still gathering information for this project. Discussion of the following topics was held over to the next meeting: <ul style="list-style-type: none"> <li>• Size and quantity of information/ interpretation boards required.</li> <li>• Options for board installation; cost effectiveness of current wooden framing versus galvanised steel frame as utilised by Forres Community Woodlands Trust.</li> <li>• Choice of contractor(s) and costs involved.</li> </ul>	NS

13.3	<p><b>Unplanned Work Since Last Meeting</b> (nothing to report)</p>	
13.4	<p><b>Planned Work Since Last Meeting</b></p>	
13.4.1	<p>Ref 9.7: PM reported that the following tasks were carried out during the work party held 20/10/18 at Cairn Eney Cutting:</p> <ul style="list-style-type: none"> <li>• Cut offlets to drain puddles on the trackbed.</li> <li>• Constructed bunds to restrict water flow along the trackbed.</li> <li>• Cleared culverts.</li> <li>• Rodded adjacent drainage pipes.</li> <li>• Filled depressions in the trackbed using sub-base from the stockpile at the BBC Breathing Place.</li> </ul>	
	<p>Action closed.</p>	
13.4.2	<p>PM reported that the following tasks were carried out during the work party held 10/11/18 at various locations:</p> <ul style="list-style-type: none"> <li>• Filled depressions in the trackbed at Cairn Eney and Bantrach using sub-base from the stockpile at the BBC Breathing Place.</li> <li>• Cleared ditches either side of the trackbed in Bantrach Cutting.</li> <li>• Reburied the private water supply pipe at Squirrel Neuk Bridge.</li> <li>• Bagged surplus quarry dust from the Squirrel Neuk Ramp project and stored under bridge.</li> <li>• Removed timber recovered from the Squirrel Neuk Steps.</li> <li>• Reinstalled the two fingerposts; temporary installation with rocks, pending permanent installation using galvanized bases.</li> </ul>	
13.5	<p><b>Signage</b></p>	
13.5.1	<p>Ref 9.5.1: PM reported that Greg McAulay has completed manufacturing the replacement post and fingers for the Dallas Dhu fingerpost. The fingerpost will be installed at a suitable future work party. Action closed.</p>	
13.5.2	<p>NS reminded PM that he still has the waymarker from the Sanquhar Pond car park and it requires reinstallation. PM stated that he is aware of this task and it will be carried out at a suitable future work party.</p>	
13.5.3	<p>Ref 9.5.2: Action held over. PB will monitor progress with the repair/refurbishment of the Dava Summit sign.</p>	PB
13.6	<p><b>Tooling and Equipment</b></p>	
13.6.1	<p>Ref 9.6.1: PM reported that he has provided MC with the necessary software and a suitable connecting cable for downloading data from the counter at the Lynmore Diversion. Action closed.</p>	
13.6.2	<p>Ref 9.6.2: Action held over. PM will seek advice from the original supplier of the tipping trailer as to whether it is more cost effective to fully service the trailer or seek to replace it.</p>	PM
13.7	<p><b>Quarry Dust Path Surface Maintenance Operations</b></p>	
	<p>PB noted that removing the accumulated natural from quarry dust path surfaces has proved to be very manpower intensive. The following topics were discussed at some length:</p> <ul style="list-style-type: none"> <li>• Feasibility of scheduling an annual removal of leaf fall from paths with a quarry dust surface.</li> <li>• Options for the control of encroaching grass/weeds; weed killer, burn back, scraping, etc.</li> </ul>	
	<p>Those present concluded that advice on best practice should be sought. PB will contact Ken Kennedy, Lands and Parks Officer at Moray Council, and seek his advice.</p>	PB

13.8	<p><b>Priorities for Next Work Party and Mini Work Parties</b></p> <p>PM proposed the following tasks for the work party scheduled for Saturday 08/12/18:</p> <ul style="list-style-type: none"> <li>• Finish filling depressions in the trackbed using sub-base from the stockpile at the BBC Breathing Place.</li> <li>• Progress resurfacing works in Bantrach Cutting; scrape back mud from centreline of trackbed and lay a surface of scrapings, using up the remaining stockpile at the BBC Breathing Place.</li> <li>• Progress drainage improvements in Bantrach Cutting.</li> </ul> <p>Agreed unanimously. PM will make the necessary arrangements.</p>	PM
14	<p><u>Health and Safety</u></p> <p><b>14.1 Review of DWA Health and Safety Management System</b></p> <p>Ref 10.1: TT reported that Jim Patterson, a recently retired H&amp;S professional, has offered to assist with the review of the DWA H&amp;S Management System. He will initially be carrying out risk assessments.</p> <p><b>14.2 First Aid Kits</b></p> <p>The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.</p> <p><b>14.3 Injury Reports and Incidents</b></p> <p>Those present confirmed that there have been no injuries or incidents since the previous meeting.</p> <p><b>14.4 PPE for Scouts and Boys Brigade</b></p> <p>Ref 10.4: NS reported that he has been unable to contact anyone in the Grantown-On-Spey Scout Group to confirm if they are still willing to carry out litter picking and minor undergrowth cutback at the south end of the DW. NS proposed that the extra gloves and pickers should be offered to the Forres Scout Group. Agreed unanimously.</p> <p>NS will contact the Forres Scout Group and arrange to give them the gloves and pickers.</p>	DH & TT
15	<p><u>Dava Way Publicity</u></p> <p><b>15.1 Local, Regional and National Publications</b></p> <p>NS proposed that he should summarise the content of the Trustees Annual Report as an article for submission to local media. Agreed unanimously. NS will discuss the requirements with MC and prepare an article for publication.</p> <p><b>15.2 DW Facebook Group</b></p> <p>DH reported that membership of the Facebook group <a href="#">Friends of the Dava Way</a> has increased to 252.</p> <p><b>15.3 DW StoryMap App</b></p> <p>Ref 11.3: Action held over. TT will continue development of the DW StoryMap application.</p> <p><b>15.4 DW Website</b></p> <p>Ref 11.4: Action held over. DH will liaise with MC to author the 2017 Ghost Train Walk report text and forward this to PM. PM will pass the text and suitable images to David Binney for upload to the DW website.</p>	NS
16	<p><u>Funding Opportunities</u></p> <p>Ref 12.1.2: NS reported that he contacted <a href="#">Double A</a> for advice on suitable equipment for the management of broom and gorse and has obtained costings for a range of potential equipment. However, following a recent work party it was suggested that access to a mini-digger would also be extremely useful when needing to clear extensive sections of open ditch.</p>	TT
		DH, MC & PM

16.2	<p>NS reported that, as a result, he contacted <a href="#">Ringlink Services Ltd</a>, providers of the recent chipper training, for advice. They have provided details of their course for <a href="#">360 degree excavators below 10 tonnes</a>, a five day course that takes a complete novice to full Lantra accreditation. This qualification provides the operator 'ticket' required by plant hire companies. It would cost £2,200 incl. VAT to train two operators, but this does not include the cost of hiring a suitable excavator. NS proposed that he should complete his research before identifying a suitable project for a bid to the <a href="#">Tesco Bags Of Help</a> scheme. Agreed unanimously. NS will contact the three local plant hire providers for prices, insurance requirements, etc.</p> <p><b>Berry Burn Community Fund</b></p> <p>Ref 12.2: Action held over. NS will submit photographs of the chipper in use to the Berry Burn Community Fund for their publicity.</p>	NS  NS
17	<p><u>Ghost Train Walk 2019</u></p> <p>NS noted that the state of progress with preparations for the 2019 event is unknown. Several of those present expressed their concern that certain tasks listed in the project plan should have been completed. NS stated that he would contact MC and clarify the situation, with the option to call a special meeting of the DWA BoT if required.</p>	NS
18 18.1 18.2 18.3 18.4 18.5 18.6 18.7	<p><u>DWA Annual Members Meeting 2018</u></p> <p>Ref 14.2: NS reported that he prepared the DWA Chair's Report on the activities of the DWA and presented it at the DWA Annual Members Meeting (AMM). Action closed.</p> <p>Ref 14.3: PB reported that he arranged a special meeting of the DWA BoT on 31/10/18 at which the DWA Trustees Annual Report (TAR) was approved. Action closed.</p> <p>Ref 14.4: PB reported that he prepared the DWA Treasurer's Report and produce copies of the DWA TAR for consideration by the DWA members at the AMM. Action closed.</p> <p>Ref 14.5: NS reported that he provided the food and drink for the AMM. Action closed.</p> <p>Ref 14.6: NT reported that he provided a presentation on the bridges along the DWA at the AMM. Action closed.</p> <p>NS noted that attendance at the AMM had been disappointing. It was suggested that the invitations may have been sent out too early this year, and it may also be beneficial to advertise future events on Facebook.</p> <p>PB confirmed that he has booked the Forres Tennis Club facilities for the AMM next year, to be held 05/11/19.</p>	
19	<p><u>Re-siting of Dragoon Sculpture</u></p> <p>The Dragoon sculpture has suffered two incidents of vandalism while located at the Dragoon Crossing. The relative merits of various sites along the DW were discussed as alternative locations for the Dragoon sculpture. A site in the Heatherbells Cutting, close to the interpretation board, was identified as the most suitable location. It was also suggested that, during the same work party, steps could be installed to improve access to the interpretation board. PM stated that these tasks will be carried out at a suitable future work party.</p>	



20	<u>AOCB</u> <b>DWA Annual Dinner</b> NS proposed that an event similar to that held in 2018 should be held in mid-January 2019. Agreed unanimously. NS will check availability at the Mosset Inn.	NS
21	Date of the Next Meeting: 19:00 11/12/2018 at The Hub.	

Meeting Closed: 21:35



Neil Sinclair  
Chairman  
Dava Way Association