

8.1.4	<p>Berry Burn Windfarm Extension – Finnerne Community Council MC reported that he received an email from FCC notifying the DWA about a proposed 10 turbine extension to the existing Berry Burn Windfarm. A general discussion followed on the cumulative scenic impact of this and other wind farm development in the same area but, as the DWA has a policy of neutrality regarding wind farm development, it was decided that no action was required.</p>	
8.1.5	<p>Clash Gour Windfarm – Force9 Energy MC reported that he received an email and information pack from Force9 Energy reporting on the progress of their planning application for the proposed Clash Gour Windfarm. For the reasons stated in Item 8.1.4 it was decided that no action was required.</p>	
8.1.6	<p>Moray Walking and Outdoor Festival 2019 – Diane Smith MC reported that he received an email from Diane Smith, organiser of the Moray Walking and Outdoor Festival (MWOFF) asking for details of those events that the DWA would be providing. RR reported that he has already spoken to Diane and offered to run his Navigation Skills Day and an evening talk on Safety in Remote Locations. MC noted that the DWA Ghost Train Walk 2019 (see Item 15 below) will also be offered as an event for the MWOFF. MC will arrange for details of these events to be published on the MWOFF 2019 website when it is activated.</p>	MC
8.2	<p>Other Correspondence</p>	
8.2.1	<p>Finnerne Development Trust Public Engagement PM reported that he received an email from the Finnerne Development Trust (FDT) announcing their second public engagement event, held 17/11/2018 at Logie Steading. He attended the event on behalf of the DWA. The potential development of path networks in the area was one of the topics discussed.</p>	
8.2.2	<p>Horse Handle On Muir Of Logie Gate PM reported that a DW walker reported that the horse handle on one of the gates at Muir Of Logie had become loose. PM will arrange for repair of the handle at a future work party or mini work party.</p>	PM
8.2.3	<p>Joint Working With Sanquhar Dam Restoration Group PM reported that he received an email from Tom Taylor, secretary of the Sanquhar Dam Restoration Group (SDRG). Tom has proposed that the SDRG and DWA should work together on developing their health and safety policies, and look at how they could share other resources. Those present agreed unanimously with Tom’s proposal. TT will liaise with Tom on health and safety matters. PM will explore how the SDRG and DWA may share manpower, tools and equipment in a mutually beneficial way.</p>	TT & PM
9	<p><u>Feedback</u></p>	
9.1	<p>Footfall Counters PM reported the following readings: Dunphail (not read) Lochenoun – 13/11/15 to 08/12/18 9,755 (9,821 – 66) Lynmore (not read) RR reported the following readings: Dallas Dhu – 15/03/15 to 29/11/18 86,566 walkers</p>	

9.2	<p>10,994 cyclists Dallas Dhu users for year – Nov '17 to Aug '18: 21,400 walkers 2,967 cyclists</p> <p>Other; email, Facebook, etc. PM reported that the DWA Facebook group now has 254 members.</p>							
10 10.1	<p><u>Dava Way Merchandise</u> Sales and Stock</p> <table data-bbox="236 454 638 611"> <tr> <td>Companions (NT)</td> <td>545</td> </tr> <tr> <td>Companions (NS)</td> <td>94</td> </tr> <tr> <td>Badges (MC)</td> <td>31</td> </tr> </table>	Companions (NT)	545	Companions (NS)	94	Badges (MC)	31	
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11 11.1 11.1.1	<p><u>Dava Way Path Works</u> Information Board Refurbishment Project (Budge Foundation)</p> <p>Ref 13.2: Action closed; see below.</p> <p><i>Size and quantity?</i> NT confirmed that there are 10 information boards (900mm x 600mm) and 18 waypoint boards (450mm x 300mm) at various locations along the DW route. It was unanimously decided that, if sufficient funding is available, all 10 information boards should be replaced. The vandalised waypoint board at Huntly's Cave should also be replaced and relocated if possible.</p> <p><i>Wood or metal?</i> NS noted that the wood frames of the current information boards have suffered from the weather over the years, necessitating the periodic repair or replacement of component parts. Exposure to sunlight fades the board printed surface and causes yellowing of the Perspex used to protect each board. Condensation accumulates between the Perspex and board surface causing mildew, with its removal requiring disassembly of the information board frame.</p> <p>The information on the boards erected by Forres Community Woodlands Trust (FCWT) is printed onto aluminium with a vandal resistant coating. Each panel is mounted into a galvanised steel frame topped with a rainwater dispersing angle piece.</p> <p>The relative merits of the two materials were discussed at length and it was unanimously decided that the metal construction, as used by FCWT, would be longer lasting and require less maintenance.</p> <p>NS noted that the FCWT boards have a leaflet box attached. It was unanimously decided that a leaflet box would not be required for the DWA information boards.</p> <p><i>Contractors and costs?</i> NS reported that:</p> <ul data-bbox="255 1758 1260 2049" style="list-style-type: none"> • Big Sky Print at Findhorn have the electronic files used for the original print run but they cannot confirm if the content can be edited as their designer is not currently available to comment. They have confirmed that they cannot print onto aluminium. • Helen Stirling provided the original maps and is willing to update them if required. • MMS Almac in Elgin printed the FCWT boards. Each board measures 1200mm x 600mm and 10 units would cost £3462 plus 							

<p>11.1.2</p> <p>11.2</p> <p>11.2.1</p> <p>11.2.2</p> <p>11.2.3</p> <p>11.3</p> <p>11.4</p> <p>11.4.1</p> <p>11.4.2</p> <p>11.5</p> <p>11.6</p> <p>11.6.1</p>	<p>VAT (£4150 assuming 20% VAT).</p> <ul style="list-style-type: none"> The galvanised steel frames for the FCWT boards were manufactured by AJ Engineering. NS has requested a quote from them for 10 units but has not, as yet, received this. <p>NT reported that the information boards around the Findhorn Bay were printed by Lofthus Signs and they have an office in Aberdeen. NT has contacted them and they have stated that they can print the board content onto aluminium sheet 1210mm x 610mm for a unit cost of £79.</p> <p>NS will confirm if the electronic files used for the original print run can be edited and, if possible, obtain a copy of the files.</p> <p>NS will compare the quality and suitability of the FCWT (MMS Almac) and Findhorn Bay (Lofthus Signs) boards and decide which company presents best value for money.</p> <p>NS will obtain a quote from AJ Engineering for the manufacture of 10 galvanised steel frames; same design as were manufactured for FCWT, but without a leaflet box.</p> <p>Unplanned Work Since Last Meeting</p> <p>RR reported that he has weeded the steps by the Sanquhar Mains Bridge, refreshed the gravel and reattached one of the anti-slip strips.</p> <p>PM reported that a fence post at Mannachie Avenue had rotted at the base. The section of fence it supported was actually surplus to requirements so the post and fence section have been removed.</p> <p>PM reported that the finger posts at Squirrel Neuk (qty 2) and Dallas Dhu were installed into galvanised steel bases at a mini work party 04/12/18.</p> <p>Planned Work Since Last Meeting</p> <p>Ref 13.8: PM reported that the following tasks were carried out during the work party held 08/12/18 at various locations:</p> <ul style="list-style-type: none"> Filled depressions in the trackbed at Cairn Eney using remaining sub-base from the stockpile at the BBC Breathing Place. Cleared mud from over 100 metres of trackbed surface in Bantrach Cutting and laid compacted scrapings surface; over 1km of smooth path surface laid this year. Cleared ditches either side of the trackbed in Auchearn Cutting. Investigated drainage problems on east side of Cairn Eney Cutting; found viable drainage pipe requiring further investigation. <p>Action closed.</p> <p>Signage</p> <p>NS noted that the access point to the section of the DW from Loch View to Mannachie Rise could do with some additional signage to make the route clearer to users. PM reported that he has a surplus finger from the Dallas Dhu fingerpost that would be suitable. PM will transfer the finger to NS, who will organise its attachment to the fence adjacent to the access point.</p> <p>Ref 13.5.3: Action held over. PB will monitor progress with the repair/refurbishment of the Dava Summit sign.</p> <p>Tooling and Equipment</p> <p>Ref 13.6.2: Action held over. PM will seek advice from the original supplier of the tipping trailer as to whether it is more cost effective to fully service the trailer or seek to replace it.</p> <p>Quarry Dust Path Surface Maintenance Operations</p> <p>Ref 13.7: PB reported that Ken Kennedy, Lands and Parks Officer at Moray Council, has advised that:</p> <ul style="list-style-type: none"> Leaf fall should be removed periodically to prevent its use as a 	<p>NS</p> <p>NS</p> <p>NS</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>NS</p> <p>PB</p> <p>PM</p>
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<p>11.6.2</p> <p>11.7</p> <p>11.7.1</p> <p>11.7.2</p>	<p>growth medium by encroaching plant species.</p> <ul style="list-style-type: none"> Any encroachment that does occur should be treated in spring (pre-growth season) with a mixture of glyphosate (e.g. Roundup) and Chikara herbicides. Sprayer operators will need to be appropriately trained, qualified and protected. Spraying must be carried out in accordance with the manufacturer's instructions. Burnback and digging up of encroaching growth should be avoided as they will damage the path surface. <p>Action closed.</p> <p>RR reported that he will be completing sprayer training in February 2019, provided by another voluntary body with which he works. RR stated that he thinks this training will enable him to locally train DWA volunteers to carry out spraying, provided he supervises them and is the one who mixes the chemicals and cleans the equipment following its use. RR will confirm during the training course if the qualification enables him to train DWA volunteers as sprayers, subject to the restrictions outlined above. RR will also obtain a list of required materials and equipment, ideally with details of suggested suppliers.</p> <p>Priorities for Next Work Party and Mini Work Parties</p> <p>PM proposed that the work party should be held Saturday 12/01/19; he would decide nearer the date which tasks should be carried out. Agreed unanimously. PM will make the necessary arrangements.</p> <p>NS proposed that he organise a mini work party to install the Dragoon sculpture at the site identified in the Heatherbells Cutting. Agreed unanimously. NS will make the necessary arrangements. MC will let Seafield Estates know about the Dragoon sculpture re-siting.</p>	<p>RR</p> <p>PM</p> <p>NS MC</p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p>	<p><u>Health and Safety</u></p> <p>Review of DWA Health and Safety Management System</p> <p>Ref 14.1: TT reported that all relevant information has been passed to Jim Patterson. Action closed.</p> <p>TT will monitor Jim's progress with carrying out the risk assessments.</p> <p>First Aid Kits</p> <p>The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.</p> <p>Injury Reports and Incidents</p> <p>Those present confirmed that there have been no injuries or incidents since the previous meeting.</p> <p>PPE for Scouts and Boys Brigade</p> <p>Ref 14.4: Action held over. NS will contact the Forres Scout Group and arrange to give them the gloves and pickers.</p>	<p>TT</p> <p>NS</p>
<p>13</p> <p>13.1</p> <p>13.2</p> <p>13.3</p>	<p><u>Dava Way Publicity</u></p> <p>Local, Regional and National Publications</p> <p>Ref 15.1: Action held over. NS will discuss the requirements with MC then prepare an article summarising the content of the Trustees Annual Report for submission to local media.</p> <p>DW Facebook Group</p> <p>PM proposed that he put a report on progress with resurfacing work in the Bantrach Cutting onto the DWA Facebook group Friends of the Dava Way. Agreed unanimously. PM will publish the report on Facebook.</p> <p>DW StoryMap App</p> <p>Ref 15.3: Action held over. TT will continue development of the DW StoryMap application.</p>	<p>NS</p> <p>PM</p> <p>TT</p>

13.4	<p>DW Website</p> <p>Ref 15.4: NS noted that the 2019 Ghost Train Walk will soon be upon us and proposed that the action to upload a report on the 2017 event to the DWA website should be closed. Agreed unanimously. Action closed.</p>	
14	<p><u>Funding Opportunities</u></p>	
14.1	<p>Tesco Bags Of Help</p>	
14.1.1	<p>Ref 16.1: Action held over: NS reported that tradesmen he has spoken to thought that the plant hire companies may require a higher qualification than the Lantra 360 degree excavators below 10 tonnes provided by Ringlink Services Ltd, possibly certification under the Construction Industry Training Board (CITB) Construction Plant Competence Scheme (CPCS).</p> <p>NS will contact the three local plant hire providers to find out:</p> <ul style="list-style-type: none"> • Which, if any, operator qualifications/certifications they require for hire of a mini digger (360 degree excavator below 10 tonnes)? • What insurance cover do they require and can this insurance be included in the hire, as may be done when hiring a car? • What do they charge for hiring a mini digger, do they deliver to site and is this included in the cost? 	NS
14.1.2	<p>NS noted that it is taking an inordinate amount of time to find a suitable project for a bid to the Tesco Bags Of Help scheme. NS will confirm with DH what the criteria for the scheme are and whether a generic statement such as “To support the work of the Dava Way Association.” Would suffice.</p>	NS
14.2	<p>Berry Burn Community Fund</p> <p>Ref 16.2: Action held over. NS will submit photographs of the chipper in use to the Berry Burn Community Fund for their publicity.</p>	NS
15	<p><u>Ghost Train Walk 2019</u></p> <p>Ref 17: MC proposed that an event planning meeting be held in The Hub at 19:00 on 18/12/18. Agreed Unanimously. Action closed.</p>	
16	<p><u>DWA Annual Dinner 2019</u></p>	
16.1	<p>Ref 20: NS reported that he has booked the Mosset Inn for the DWA Annual Dinner, 19:00 for 19:30 12/01/19. Action closed.</p>	
16.2	<p>NS proposed that a maximum of two guests and their ‘plus ones’ be invited to the event as guests of the DWA. Agreed unanimously. NS will decide on suitable guests and extend an invitation to attend the dinner.</p>	NS
16.3	<p>NS will circulate an invitation to DWA members with an enclosed copy of the menu.</p>	NS
19	<p><u>AOCB</u></p> <p>RR reported that contractors have flailed a 2m strip either side of the DW path from the Sanquhar Mains Bridge almost to the Dallas Dhu Distillery. This is presumably related to the Dallas Dhu sewer pipe improvement works.</p>	
20	<p>Date of the Next Meeting: 19:00 08/01/2019 at The Hub.</p>	

Meeting Closed: 21:25

A handwritten signature in black ink, appearing to read 'Neil Sinclair', with a large, stylized initial 'N' and a long, sweeping underline.

Neil Sinclair
Chairman
Dava Way Association