

4.16	Ref 11.7.2: (see Item 9.3.2 below)	
4.17	Ref 12.1: (see Item 10.1 below)	
4.18	Ref 12.4: (see Item 10.4 below)	
4.19	Ref 13.1: (see Item 11.1.1 below)	
4.20	Ref 13.2: (see Item 11.2 below)	
4.21	Ref 13.3: (see Item 11.3 below)	
4.22	Ref 14.1.1: (see Item 12.1.1 below)	
4.23	Ref 14.1.2: (see Item 12.1.2 below)	
4.24	Ref 14.2: (see Item 12.2 below)	
4.25	Ref 16.2: (see Item 14.1 below)	
4.26	Ref 16.3: (see Item 14.2 below)	
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £9,013.79 is in the DWA account.	
5.2	Significant Income: £ Nil	
5.3	Significant Expenditure: £ 108.00 to Forres Groups Action; use of The Hub facilities. £ 806.05 to PM; annual expenses, approved by all office bearers via email communication.	
5.4	Anticipated Expenditure (from DWA funds): £ Nil	
5.5	Anticipated Expenditure (covered by external funding): £ Nil	
5.6	Ref 7.6: MC reported that he has received written permission from Sustrans to allocate the residue of their funding to other DWA projects; £1,000 to offset the DWA contribution to the Squirrel Neuk Ramp project, with the remainder used to offset the cost of resurfacing materials used in the Auchearn or Bantrack cuttings. Action closed.	
6	<u>Correspondences</u>	
6.1	<u>To the Secretary</u>	
6.1.1	Clash Gour Windfarm – Finnerne Community Council (31/12/18) MC reported that he received a letter from Finnerne Community Council (FCC) notifying the DWA that Force9 Energy have submitted their planning application for the proposed Clash Gour Windfarm . The DWA has a policy of neutrality regarding wind farm development, so it was decided that no action was required.	
6.1.2	Proposed Local Development Plan – Moray Council (08/01/19) MC reported that he received a letter from Moray Council announcing that a drop-in exhibition for the proposed plan will be held in Forres Town Hall on 25/02/19 between 4pm and 8pm.	
6.2	<u>Other Correspondence</u> (nothing to report)	
7	<u>Feedback</u>	
7.1	<u>Footfall Counters</u> PM reported the following readings: Dunphail (not read) Lochenoun (not read) Lynmore (not read)	

7.2	RR reported the following readings: Dallas Dhu – 15/03/15 to 24/12/18 88,097 walkers 11,176 cyclists Other ; email, Facebook, etc. DH reported that the DWA Facebook group now has 258 members.	
8 8.1	<u>Dava Way Merchandise</u> Sales and Stock Companions (NT) 539 Companions (NS) 94 Badges (MC) 31	
9 9.1 9.1.1 9.1.2 9.1.3 9.2 9.2.1 9.2.2 9.2.3	<u>Dava Way Path Works</u> Information Board Refurbishment Project (Budge Foundation) Ref 11.1.2: Actions held over. NS will confirm if the electronic files used for the original print run can be edited and, if possible, obtain a copy of the files. NS will compare the quality and suitability of the Forres Community Woodland Trust (FCWT) (MMS Almac; 10 units at £3462 plus VAT) and Findhorn Bay (Lofthus Signs; 10 units at £790 plus VAT) boards and decide which company presents best value for money. NS will obtain a quote from AJ Engineering for the manufacture of 10 galvanised steel frames; same design as were manufactured for FCWT, but without a leaflet box. TT noted that the design of the current information board enclosure has space for seasonal/ad hoc information, pinned in position to the right of the printed panel. After some discussion of options, it was decided that the 900mm x 600mm printed information panel should be aligned to the left-hand side of the new 1200mm x 600mm information boards. This would allow seasonal/ ad hoc information to be attached to the unprinted 300mm border on the right-hand side of each information board. NT proposed that he should review the content of the current information boards, and suggested that this would be best achieved through commencing preliminary discussion of design changes with Helen Stirling. Agreed unanimously. NT will contact Helen Stirling, review the content of the information boards and compile a list of proposed changes, with estimated costs where applicable. Unplanned Work Since Last Meeting PM reported that on 16/12/18 he and Greg McAulay completed a 4x4 survey of the DW between Grantown-On-Spey and Dunphail looking for damage caused by a recent storm. They removed some fallen rocks blocking drainage in the Huntly's Cave Cutting, a large fallen tree blocking the route in Heatherbells Cutting and windblown debris at various locations along the route. MC reported that on 18/12/18 he carried out a cycle survey of the DW between Dunphail and Forres, removing windblown debris along the way. RR reported that on 06/01/19 he carried out a litter pick along the DW from Dallas Dhu to Mannachie Avenue. He voiced his displeasure at the amount of dog excrement left along the route by unscrupulous dog owners, a criminal offence under the Dog Fouling (Scotland) Act 2003 .	 NS NS NS NT

9.3	Planned Work Since Last Meeting	
9.3.1	Ref 8.2.2: PM reported that the horse handles on the gates at Muir of Logie were repaired at a mini work party held 21/12/18. Action closed.	
9.3.2	Ref 11.7.2: PM reported that the Dragoon sculpture was installed at the Heatherbells Cutting at a mini work party held 27/12/18. Action closed.	
9.3.3	Ref 11.7.2: MC confirmed that Seafield Estates have been informed about the Dragoon sculpture re-siting. Action closed.	
9.3.4	Ref 11.7.1: PM noted that the next work party is not due until 12/01/19; see Item 9.7 below. Action closed.	
9.4	Signage	
9.4.1	Ref 11.4.1: Action held over. PM will transfer the surplus finger sign to NS, who will organise its attachment to the private fence at the access point to the section of the DW from Loch View to Mannachie Rise.	PM & NS
9.4.2	Ref 11.4.2: PB reported that the manufacturer of the Dava Summit sign, and the manufacturer of the resin applied as a protective layer, have jointly concluded that the cracking of the resin is caused by the differential expansion/contraction between the white letters and black backing board due to the exposed location of the sign. PB proposed that a replacement Dava Summit sign be produced as part of the information board project and installed on the current posts. The replacement would be printed onto an aluminium panel and look much like the original sign from railway days. Agreed unanimously. The manufacture of a replacement summit sign will be added to the information board project. Action closed.	
9.5	Tooling and Equipment	
	Ref 11.5: Action held over. PM will seek advice from the original supplier of the tipping trailer as to whether it is more cost effective to fully service the trailer or seek to replace it.	PM
9.6	Quarry Dust Path Surface Maintenance Operations	
	Ref 11.6.2: Action held over. RR will confirm during the training course in February 2019 if the qualification enables him to train DWA volunteers as sprayers, provided he supervises them and is the one who mixes the chemicals and cleans the equipment following its use. RR will also obtain a list of required materials and equipment, ideally with details of recommended suppliers.	RR
9.7	Priorities for Next Work Party and Mini Work Parties	
	PM proposed that the works at Peathillock Cutting, as listed below, should be carried out at the work party to be held Saturday 12/01/19. Agreed unanimously. PM will make the necessary arrangements.	PM
	<ul style="list-style-type: none"> • Cut back any overlying gorse or broom. • Scrape back accumulated natural on east side of trackbed and remove spoil. • Locate existing drainage pipes, clear out by rodding and bring back into use where possible. 	
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System	
	Ref 12.1: Action held over. TT will monitor Jim Patterson's progress with carrying out the risk assessments.	TT
	TT reported that he has been in contact with Jim and has offered to assist if required. Some Health and Safety notes provided by the SDRG have been forwarded to Jim.	
10.2	First Aid Kits	
	The DWA first aid kits are held by PB, PM and TT. The completeness and serviceability of each kit was confirmed.	

10.3	Injury Reports and Incidents Those present confirmed that there have been no injuries or incidents since the previous meeting.	
10.4	PPE for Scouts and Boys Brigade Ref 12.4: NS reported that he has contacted the 1 st Forres Scout Group and given them the gloves and pickers. Action closed.	
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications	
11.1.1	Ref 13.1: PM reported that he has made a Facebook post summarising the content of the Trustees Annual Report. Action closed.	
11.1.2	PM reported that the Press and Journal, Northern Scot and Forres Gazette all carried articles about the Dava Way recently. This occurred after PM sent them details of the new ramp at Squirrel Neuk and drainage/surface improvements in the Aucheorn and Bantrach cuttings.	
11.2	DW Facebook Group Ref 13.2: PM reported that he has put a report on progress with resurfacing work in the Bantrach Cutting onto the DWA Facebook group Friends of the Dava Way . Action closed.	TT
11.3	DW StoryMap App Ref 13.3: Action held over. TT will continue development of the DW StoryMap application. TT noted that this is not a project that you can progress with an hour of work here and there, so it is difficult to fit around his work and family commitments. However, he was able to devote 3 full days to the project between Christmas and New Year and has made significant progress.	TT
11.4	DW Website Ref 8.1.2: Action held over. MC will collate the required information for equestrian route users and liaise with David Binney to have it published on the DWA website. MC reported that Fiona Cuninghame of Scottish Natural Heritage (SNH) has provided a leaflet from the British Horse Society Scotland (BHSS) containing notes for equestrian users of the DW. MC noted that some of the information referring to signage appears to be out of date and he would confirm the currency of the leaflet before arranging for it to be uploaded to the DWA website. TT noted that the Moray Equestrian Access Group promote the DW as an equestrian route via a leaflet on their website and via their Horse Riding Routes in Moray leaflet, linked to from the equestrian section of the Moray Ways website. Unfortunately, both leaflets are also somewhat out of date.	MC
12	<u>Funding Opportunities</u>	
12.1	Tesco Bags Of Help	
12.1.1	Ref 14.1.1: Action held over: NS will contact the three local plant hire providers to find out: <ul style="list-style-type: none"> • Which, if any, operator qualifications/certifications they require for hire of a mini digger (360 degree excavator below 10 tonnes)? • What insurance cover they require and can this insurance be included in the hire, as may be done when hiring a car? • What they charge for hiring a mini digger, do they deliver to site and is this included in the cost? 	NS
12.1.2	Ref 14.1.2: DH confirmed that bids to the Tesco Bags Of Help scheme need to be quite detailed; a generic statement such as “To support the	

12.2	<p>work of the Dava Way Association.” would not suffice. Action closed. RR reemphasised the need to go ahead with a bid of some type and proposed that the DWA submit a bid for a second rough cutter; NS has already researched the cost of a range of suitable machines. This would make grass cutting between Spring and Autumn more efficient and reduce the impact should a cutter become unserviceable during that period. Agreed unanimously. DH will draft a bid to the Tesco Bags Of Help scheme for approval at the next meeting.</p> <p>Berry Burn Community Fund</p> <p>Ref 14.2: Action held over. NS will submit photographs of the chipper in use to the Berry Burn Community Fund for their publicity.</p>	DH NS
13	<u>Moray Walking and Outdoor Festival 2019</u>	
13.1	MC summarised the content of the Ghost Train Walk planning meeting held 18/12/18 in The Hub. MC will manage the project and delegate tasks as required.	MC
13.2	RR reported that he has not heard from the organiser of the Moray Walking and Outdoor Festival (MWOFF) re his offer to run a navigation event and provide an evening lecture. He has assumed that his events are not required.	
13.3	Ref 8.1.6: Action held over. MC will arrange for details of events run by the DWA to be uploaded onto the MWOFF website when it is activated. MC reported that the MWOFF has not yet been activated.	MC
14	<u>DWA Annual Dinner 2019</u>	
14.1	Ref 16.2: NS reported that John ‘Chuck’ Berry and his wife Louise will be attending the annual dinner as guests of the DWA. Chuck is the leader of the 1 st Forres Scout troop, the group who steadfastly support the work of the DWA through their litter picking and undergrowth cutback between Dallas Dhu and the Rafford Bridge. They also do a sterling job providing a hot breakfast to the many participants in the biennial Ghost Train Walk. NS added that neither Bill Budge nor David Binney were available to attend the event as guests of the DWA. Action closed.	
14.2	Ref 16.3: Action held over. NS will circulate an invitation to DWA members, enclosing a copy of the menu.	NS
15	<u>AOCB</u> (nothing to report)	
16	Date of the Next Meeting: 19:00 19/02/19 at The Hub.	

Meeting Closed: 21:15



Neil Sinclair
Chairman
Dava Way Association