

4.23	Ref 14 2.2: (see Item 14.2 below)	
4.24	Ref 14.2.3: (see Items 14.3 and 14.4 below)	
4.25	Ref 15.2: (see Item 15.1 below)	
4.26	Ref 16.1: Action held over. MC reported that he has informed the 1st Forres Scouts that the Ghost Train Walk 2021 (GTR) event has been cancelled. He has still to inform the Community Off-Road Transport Action Group (COTAG) of this decision. Action held over. MC will ask David Binney to appropriately update the GTR event details on the DWA website.	MC MC
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £7,905.97 is in the DWA account.	
5.2	Significant Income: £ Nil	
5.3	Significant Expenditure: £ Nil	
5.4	Anticipated Income: £ Nil	
5.5	Anticipated Expenditure (from DWA funds): £ Nil	
5.6	Anticipated Expenditure (covered by external funding): £ Nil	
6	<u>Correspondences</u>	
6.1	To the Secretary (Nothing to report)	
6.2	Other Correspondence (Nothing to report)	
7	<u>Feedback</u>	
7.1	Footfall Counters MC reported the following readings: Dunphail (not read) Lochenoun (not read) Lynmore (not read) Dallas Dhu (not read)	
7.2	Other ; email, Facebook, etc. (Nothing to report)	
8	<u>Dava Way Merchandise</u>	
8.1	Sales and Stock Companions (NT) 200 Badges (MC) 19 Companions (NS) 86	
9	<u>Dava Way Path Works</u>	
9.1	Unplanned Work Since Last Meeting MC reported that on 17/10/20 he and TT cleared a blocked section of the east drainage ditch in the Bantrach Cutting.	
9.2	Planned Work Since Last Meeting (Nothing to report)	

9.3	Signage Ref 9.3: Action held over until Covid-19 restrictions lifted. PB will arrange for the collection and installation of the brown tourism signage for Grantown-On-Spey town centre.	PB
9.4	Tooling and Equipment Ref 9.4: Action held over. All custodians will, when possible, record on the distributed spreadsheet all the DWA tools and equipment that they hold.	MC, NS, PB, PM
9.5	Gatepost Replacement Ref 9.5: Action held over. PM will research the relative costs and benefits of using longer lasting materials, such as oak or galvanised steel, to replace the rotting gatepost at Glaschoil Farm, north of Lynmore. The options will be discussed at the next meeting.	PM
9.6	Priorities for Next Work Party and Mini Work Parties	
9.6.1	Ref 9.6.1: Action held over. PM will organise the work party scheduled for 14/11/20, deciding on suitable tasks nearer the date. MC will contact Altyre Estate to request permission to carry out works away from the Dava Way, to prevent further flood damage to the path surface at the turning area north of the Clashdhu Cutting.	PM
9.6.2	Ref 9.6.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.	MC PM/NS
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System Ref 10.1: Action held over until Covid-19 restrictions lifted. TT will liaise with Jim Patterson and provide him with any assistance he requires to take the project forward.	TT
10.2	First Aid Kits The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
10.3	Injury Reports and Incidents (Nothing to report)	
11	<u>Dava Way Publicity</u>	
11.1	Local, Regional and National Publications Ref 11.1: Action held over. MC will submit an article about the work of the DWA and the contribution made by Bruno Cawley; Bruno's memorial plaque has been installed.	MC
11.2	DW Facebook Group (Nothing to report)	
11.3	DW StoryMap App Ref 11.3: Action held over. TT will continue development of the DW StoryMap application.	TT
11.4	DW Website (Nothing to report)	
12	<u>Funding Opportunities</u>	
12.1	Finderne Development Trust (Nothing to report)	
12.2	Tesco Bags of Help Ref 12.2: Action held over until Covid-19 restrictions lifted. MC will monitor progress with the DWA submission to the Tesco Bags of Help scheme.	MC

12.3	Money for Moray Ref 12.3: Action held over until Covid-19 restrictions lifted. The Money for Moray organisers will contact all successful applicants in due course, to inform them when and how the showcasing of projects and the voting process will happen. NT will showcase the project for the DWA.	NT
12.4	Other Sources of Funding	
12.4.1	Ref 12.4.1: Action held over. NS will look for appropriate funding sources on the Funding Scotland site and report back to the DWA Trustees.	NS
12.4.2	Ref 12.4.2: Action held over until Covid-19 restrictions lifted. MC will apply for funding from the Scottish Forestry Community Fund when the scheme is up and running again.	MC
12.4.3	Ref 12.4.3: Action held over until Covid-19 restrictions lifted. PB will submit a bid for funding to the Keith Builders Merchants (KBM) funding scheme, the KBM Charity Fund , to purchase materials to repair/replace the handrails at the Mannachie Avenue Ramp.	PB
12.4.4	Ref 12.4.4: Action held over. NS will research possible funding from the Scotways Small Grants Scheme .	NS
12.4.5	NS reported that another charity in Moray recently received funding from a scheme administered by Groundworks . He will research possible funding from this organisation.	NS
12.4.6	NT reported that £8m of funding for cycling related infrastructure improvements is available from the SportScotland Cycling Facilities Fund . NS will research possible funding from this organisation.	NS
13	<u>Review of the DWA Constitution</u>	
13.1	Financial Protection	
13.1.1	Ref 13.2.2: TT reported that he has incorporated the amended clauses 107 and 108 into the draft DWA Constitution. Action closed.	
13.1.2	Ref 13.2.3: TT reported that he has incorporated the amended clause 111 into the draft DWA Constitution. Action closed.	
13.2	AMM Actions	
13.2.1	Ref 13.3.1/AMM8.4: MC reported that he has added an item to the DWA Annual Members Meeting (AMM) agenda for a resolution proposing that the changes to the DWA Constitution, as identified in the draft document, are approved by the members. Action closed.	
13.2.2	Ref 13.3.2/AMM 8.5: MC reported that he has added an item to the AMM agenda requiring that, should the resolution for approval of the draft DWA Constitution be passed, the DWA Secretary will obtain written consent from the OSCR for any alteration to clause 4 'Charitable Purposes' of the DWA Constitution. Action closed.	
13.2.3	Ref 13.3.3/AMM 8.6: MC reported that he has included in the AMM document package circulated to members, a copy of the DWA Strategic Plan and a report on the guidance received from Sustrans. Action closed.	
14	<u>Arrangements for the DWA AMM</u>	
14.1	Ref 14.2.1: MC reported that he has informed the DWA members that the AMM has been postponed from 03/11/20 to 24/11/20. Action closed.	
14.2	Ref 14.2.2: MC, MS, NS, PB and TT reported that they submitted the required documents to MC no later than 03/11/20. Action closed.	
14.3	Ref 14.2.3: MC reported that he distributed a copy of the AMM document package to the DWA members on 03/11/20, with a 17/11/20 deadline for return of the Voting and Feedback Forms. Action closed.	

14.4	Ref 14.2.3: Action held over. Following the 17/11/20 cut-off date, MC will collate the votes and/or feedback against each item on the AMM Agenda ready for the AMM.	MC
15	<u>DWA Trustees Annual Report 2020</u>	
15.1	Ref 15.2: PB reported that the accountant (Gordon Scott) had not signed off the DWA TAR 2020 by 03/11/20, so it was necessary to circulate a draft version. Action closed.	
15.2	PB will take steps to ensure that the TAR is signed off prior to the AMM on 24/11/20.	PB
16	<u>AOCB</u> (Nothing to report)	
17	Date of the Next Meeting: 19:00 08/12/20 via Zoom, or at The Hub if Covid-19 restrictions are lifted.	

Meeting Closed: 19:40



Neil Sinclair
Chairman
Dava Way Association