

4.6	Ref 5.9:	PB reported that the increased Covid-19 restrictions, introduced in January '21, have stopped work parties. It is prudent not to replenish the sub-base stockpiles until the material can be used. Action closed.
4.7	Ref 6.1.5:	NS reported that, due to a mix up over dates, he did not attend the inaugural meeting of Moray's Climate Assembly . Action closed.
4.8	Ref 9.1.1:	(see Item 9.1.1 below)
4.9	Ref 9.3.1:	(see Item 9.3.1 below)
4.10	Ref 9.3.2:	(see Item 9.3.2 below)
4.11	Ref 9.5:	(see Item 9.5 below)
4.12	Ref 9.6.1:	(see Item 9.2 below)
4.13	Ref 9.6.2:	(see Item 9.6.2 below)
4.14	Ref 10.1:	(see Item 10.1 below)
4.15	Ref 10.4:	(see Item 10.4 below)
4.16	Ref 11.1:	(see Item 11.1 below)
4.17	Ref 12.1:	(see Item 12.1.1 below)
4.18	Ref 12.2:	(see Item 12.2 below)
4.19	Ref 12.3:	(see Item 12.3 below)
4.20	Ref 12.4.1:	(see Item 12.5.1 below)
4.21	Ref 12.4.2:	(see Item 12.5.2 below)
4.22	Ref 12.4.3:	(see Item 12.5.3 below)
4.23	Ref 12.4.4:	(see Item 12.5.4 below)
4.24	Ref 12.4.5:	(see Item 12.5.5 below)
4.25	Ref 12.4.6:	(see Item 12.5.6 below)
4.26	Ref 13.1:	NT reported that he created a display in the Tolbooth window, as part of the Findhorn Bay Arts Window Wonderland project held along Forres High Street from 12/02/21 to 14/02/21. NS and MC commented how effective the display was and congratulated NT on his creative ability. Action closed.
4.27	Ref 13.2:	(see Item 12.4 below)
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £8768.35 is in the DWA account.	
5.2	Significant Income: £ 498.13 from HMRC; Gift Aid.	
5.3	Significant Expenditure: £ Nil	
5.4	Anticipated Income: £ Nil	
5.5	Anticipated Expenditure (from DWA funds): £ Nil	
5.6	Anticipated Expenditure (covered by external funding): £ Nil	
5.7	PB reported payment of a £50 donation to Forres Area Community Trust (FACT) for use of The Hub mailbox and business address. The reduced amount reflects the change in facility usage due to Covid-19 restrictions.	
6	<u>Correspondences</u>	
6.1	To the Secretary	
6.1.1	MC reported that he received an email from Michael Causey of Grantown-On-Spey enquiring if it would be acceptable for him, his wife, and their children to take part in a future work party. The email was	

6.1.2 6.2	<p>circulated to the DWA Trustees and it was decided that, with reference to the DWA Safeguarding Policy, it would be acceptable for whole families to take part in work parties provided the parents assumed full responsibility for supervising their children. The suitability of any tasks that are to be carried out should be agreed with the parents; the findings of the related risk assessments and details of any safeguards that will be used should be discussed. PM will contact Michael Causey with the decision, explain what happens on the work parties and answer any questions that Michael Causey may have.</p> <p>MC reported that he received an email invitation from TsiMoray for their Join the Dots event to be held 24/03/21. He will represent the DWA at this event and has already registered.</p> <p>Other Correspondence (Nothing to report)</p>	PM MC								
7 7.1 7.2	<p><u>Feedback</u></p> <p>Footfall Counters MC reported the following readings: Dunphail – 21/06/17 to 17/02/21 9,703 (16,776 – 7073) Lochenoun (not read) Lynmore (not read) Dallas Dhu – 15/03/15 to 17/02/21 139,648 walkers (276,967 – 137,319) 21,120 cyclists (28,643 – 7,523)</p> <p>Other; email, Facebook, etc. (Nothing to report)</p>									
8 8.1	<p><u>Dava Way Merchandise</u></p> <p>Sales and Stock</p> <table border="0" data-bbox="244 1283 1225 1384"> <tr> <td>Companions (NT)</td> <td>200</td> <td>Badges (MC)</td> <td>16</td> </tr> <tr> <td>Companions (NS)</td> <td>86</td> <td></td> <td></td> </tr> </table>	Companions (NT)	200	Badges (MC)	16	Companions (NS)	86			
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9 9.1 9.1.1 9.2 9.3 9.3.1 9.3.2 9.4	<p><u>Dava Way Path Works</u></p> <p>Unplanned Work Since Last Meeting Ref 9.1.1: Action held over. PB will borrow some chest waders and carry out a detailed examination of the bridge structure of the bridge located north of the Altyre Estate/Logie Estate boundary gate.</p> <p>Planned Work Since Last Meeting Ref 9.6.1: NS reported that the work party scheduled for 13/02/21 was cancelled due to the continuing Covid-19 restrictions. Action closed.</p> <p>Signage Ref 9.3.1: Action held over until Covid-19 restrictions lifted. PB will arrange for the collection and installation of the brown tourism signage for Grantown-On-Spey town centre. Ref 9.3.2: Action held over. NS will arrange for the manufacture of a plaque commemorating DWA volunteer Bill McRitchie and install it on the bench north of the Squirrel Neuk Bridge.</p> <p>Tooling and Equipment (Nothing to report)</p>	PB PB NS								

9.5	Gatepost Replacement Ref 9.5: Action held over. PM will research the relative costs and benefits of using longer lasting materials, such as oak or galvanised steel, to replace the rotting gatepost at Glaschoil Farm, north of Lynmore. The options will be discussed at the next meeting.	PM															
9.6	Priorities for Next Work Party and Mini Work Parties																
9.6.1	PM will organise a future work party, with a focus on drainage works in the Peathillock Cutting. The date of this work party will be dependent on the lifting of Covid-19 restrictions.	PM															
9.6.2	Ref 9.6.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.	PM/NS															
10	<u>Health and Safety</u>																
10.1	Review of DWA Health and Safety Management System Ref 10.1: MC reported that he has asked the members of the Derwent Valley Trust forum how they have approach health and safety in their own organisations. He is awaiting their response.	MC															
10.2	First Aid Kits The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.																
10.3	Injury Reports and Incidents (Nothing to report)																
10.4	First Aid Training Ref 10.4: TT reported advertised costs for the training providers below but noted that none are currently running any courses due to the current Covid-19 restrictions. TT will monitor course availability.	TT															
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11	<u>Dava Way Publicity</u>																
11.1	Local, Regional and National Publications Ref 11.1: Action held over. MC will submit an article about the work of the DWA and the contribution made by Bruno Cawley now Bruno's memorial plaque has been installed.	MC															
11.2	DW Facebook Group (Nothing to report)																
11.3	DW Website (Nothing to report)																
12	<u>Funding Opportunities</u>																
12.1	Finderne Development Trust																
12.1.1	Ref 12.1: Action held over. MC will circulate the website host/developer company document to the DWA Trustees for discussion at the next meeting.	MC															

12.1.2	MC reported that development of the new DWA website is in progress. NT asked who will pay the development and maintenance costs. MC confirmed that FDT will pay the development costs for the new website, but that DWA would be responsible for ongoing costs associated with update and maintenance.	
12.1.3	NS reported that the Moray Landfill Fund could be a possible source of funding for up to 90% of a project. It is possible that FDT would agree to fund the balance where the proposed project met their criteria.	
12.2	Tesco Bags of Help Ref 12.2: Action held over until Covid-19 restrictions lifted. MC will monitor progress with the DWA submission to the Tesco Bags of Help scheme.	MC
12.3	Money for Moray Ref 12.3: Action held over until Covid-19 restrictions lifted. The Money for Moray organisers will contact all successful applicants in due course, to inform them when and how the showcasing of projects and the voting process will happen. NT will showcase the project for the DWA.	NT
12.4	Berry Burn Community Fund Ref 13.2: Action held over. NS will cost the purchase of a mini digger and training, then consider if the Berry Burn Community Fund would be an appropriate source of funding. TT reiterated that Ringlink Services Ltd were approached in 2018 about mini-digger training and suggested their 360 degree excavators below 10 tonnes course for at a cost of £2,200 incl. VAT for two operators.	NS
12.5	Other Sources of Funding	
12.5.1	Ref 12.4.1: Action held over. NS will look for appropriate funding sources on the Funding Scotland site and report back to the DWA Trustees.	NS
12.5.2	Ref 12.4.2: Action held over until Covid-19 restrictions lifted. MC will apply for funding from the Scottish Forestry Community Fund when the scheme is up and running again.	MC
12.5.3	Ref 12.4.3: Action held over until Covid-19 restrictions lifted. PB will submit a bid for funding to the Keith Builders Merchants (KBM) funding scheme, the KBM Charity Fund , to purchase materials to repair/replace the handrails at the Mannachie Avenue Ramp.	PB
12.5.4	Ref 12.4.4: Action held over. NS will research possible funding from the Scotways Small Grants Scheme .	NS
12.5.5	Ref 12.4.5: Action held over. NS will research possible funding from a scheme administered by Groundworks .	NS
12.5.6	Ref 12.4.6: Action held over. NS will research possible funding from the SportScotland Cycling Facilities Fund .	NS
13	<u>AOCB</u> (Nothing to report)	
14	Date of the Next Meeting: 19:00 10/03/21 via Zoom, or at The Hub if Covid-19 restrictions are lifted.	

Meeting Closed: 19:40

A handwritten signature in black ink, appearing to read 'Neil Sinclair', with a large, stylized initial 'N'.

Neil Sinclair
Chairman
Dava Way Association