



4.22	Ref 9.10.4:	(See Item 9.10.4 below)	
4.23	Ref 9.10.5:	(See Item 9.10.5 below)	
4.24	Ref 10.1.1:	(See Item 10.1.1 below)	
4.25	Ref 10.1.2:	(See Item 10.1.2 below)	
4.26	Ref 10.4.1:	(See Item 10.4.1 below)	
4.27	Ref 10.4.2:	(See Item 10.4.2 below)	
4.28	Ref 11.1.1:	(See Item 11.1.1 below)	
4.29	Ref 11.1.2:	(See Item 11.1.2 below)	
4.30	Ref 11.1.3:	(See Item 11.1.3 below)	
4.31	Ref 12.1.1:	(See Item 12.1 below)	
4.32	Ref 12.2:	(See Item 12.2 below)	
4.33	Ref 12.3:	(See Item 12.3 below)	
4.34	Ref 12.4.1:	(See Item 12.4.1 below)	
4.35	Ref 12.4.2:	(See Item 12.4.2 below)	
4.36	Ref 12.6:	(See Item 12.5.1 below)	
4.37	Ref 13.2:	(See Item 13.1 below)	
4.38	Ref 13.3:	(See Item 13.2 below)	
4.39	Ref 13.4:	(See Item 13.3 below)	
4.40	Ref 13.5:	(See Item 13.4 below)	
4.41	Ref 13.6:	(See Item 13.5 below)	
4.42	Ref 13.7:	(See Item 13.6 below)	
4.43	Ref 13.8:	(See Item 13.7 below)	
5	<u>Treasurer's Report</u>		
5.1	PB reported that a balance of £17,701.98 is in the DWA account. Unrestricted Funds: £ 12,701.98 Restricted Funds: £ 5,000.00 Places Called Home grant; for Dallas Dhu Ramp project.		
5.2	Significant Income: £ Nil		
5.3	Significant Expenditure: £ 1,800.00 (invoice) AJ's Bridge decking improvement.		
5.4	Anticipated Income: £ Nil		
5.5	Anticipated Expenditure (from DWA funds): £ Nil		
5.6	Anticipated Expenditure (covered by external funding): £ 4,134.00 to Pell Frischmann from Places Called Home grant.		
6	<u>Correspondences</u>		
6.1	<b>To the Secretary</b> <u>Cairngorm to Coast</u> MC reported that he received an email from Outfit Moray reminding the DWA about their Cairngorm to Coast event, to take place 28/05/22.		
6.2	<b>Other Correspondence</b> (Nothing to report)		
7	<u>Feedback</u>		
7.1	<b>Footfall Counters</b> MC reported the following readings: Lochenoun (not read) Dunphail		

7.2	<p>(not read) Lynmore (not read) Dallas Dhu – 15/03/15 to 08/05/22 174,670 walkers (311,989 – 137,319) 26,819 cyclists ( 34,342 – 7,523) <b>Other</b>; email, Facebook, etc. (Nothing to report)</p>									
8 8.1	<p><u>Dava Way Merchandise</u> <b>Sales and Stock</b></p> <table> <tr> <td>Companions (NT)</td> <td>18</td> <td>Badges (MC)</td> <td>16</td> </tr> <tr> <td>Companions (NS)</td> <td>41</td> <td></td> <td></td> </tr> </table>	Companions (NT)	18	Badges (MC)	16	Companions (NS)	41			
Companions (NT)	18	Badges (MC)	16							
Companions (NS)	41									
8.2	<p>Ref 8.2: Action held over. NT will monitor sales of the Moray Way Companion and DW Companion, then advise in Autumn '22 whether another print run of the DW Companion is needed.</p>	NT								
8.3	<p>NT reported that the first print run of the <a href="#">Moray Way Companion</a> is scheduled for 08/06/22. A book launch will take place in the Forres Tolbooth at 19:30 on 17/06/22, with similar events planned at other locations along the route.</p>									
9 9.1 9.1.1 9.1.2 9.2 9.2.1 9.2.2 9.3 9.3.1	<p><u>Dava Way Path Works and Projects</u> <b>Unplanned Work Since Last Meeting</b></p> <p>9.1.1 RR reported that on 26/04/22 he sprayed the section of the DW between the Balvair Crossing and Braemoray.</p> <p>9.1.2 NS reported that on 17/05/22, pupils from Grantown Grammar School carried out ditch clearance works in the cutting immediately north of Grantown-on-Spey. This is part of their work for the <a href="#">John Muir Award</a>.</p> <p><b>Planned Work Since Last Meeting</b></p> <p>9.2.1 Ref 9.3.1: TT reported that the following tasks were completed at the work party held 16/04/22:</p> <ul style="list-style-type: none"> <li>• Culvert south of Dava <ul style="list-style-type: none"> <li>○ Identified how much material will need to be removed to drain the water that is flooding the culvert.</li> </ul> </li> <li>• Lynmore Bypass <ul style="list-style-type: none"> <li>○ Sprayed herbicide to control vegetation encroachment.</li> <li>○ Removed counter for test/repair.</li> </ul> </li> <li>• North of Lynmore Bypass <ul style="list-style-type: none"> <li>○ Investigated drainage in cutting and improved wet path surface where possible.</li> </ul> </li> </ul> <p>Action closed.</p> <p>9.2.2 TT noted that Seafeld Estate have stated that a cross culvert should have been installed by the path contractor. They will chase this up.</p> <p><b>Priorities for Next Work Party and Mini Work Parties</b></p> <p>9.3.1 PB proposed that the following tasks should be carried out at the next work party, scheduled for 21/05/22:</p> <ul style="list-style-type: none"> <li>• Culvert south of Dava <ul style="list-style-type: none"> <li>○ Remove material from ditch to drain the water that is flooding the culvert.</li> <li>○ Inspect culvert structure for deterioration.</li> </ul> </li> <li>• Wood lined ditches in Heatherbells Cutting. <ul style="list-style-type: none"> <li>○ Clear accumulated silt and vegetation growth.</li> </ul> </li> </ul>									

	<ul style="list-style-type: none"> <li>• Path surface south of Dava <ul style="list-style-type: none"> <li>○ Apply quarry dust to filled ruts, compact with wacker plate.</li> </ul> </li> </ul> <p>PB will make the necessary arrangements. It was agreed that the June work party should be held 11/06/22. Tasks to be carried out will be decided nearer the date.</p>	PB
9.3.2	Ref 9.3.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.	PM/NS
9.3.3	Ref 9.3.3: MC reported that he has treated the small area of rot on the planking of the smaller bridge on the Lynmore Bypass. Action closed.	
9.3.4	Ref 9.3.4: Action held over. NS will inspect the damage to the nose of the Dragoon sculpture and see what can be done to repair it.	NS
9.3.5	Ref 9.3.5: Action held over. NS will reattach the ear to 'Jess the dog' at Bogeney and repaint the sculpture.	NS
9.4	<b>Signage</b>	
9.4.1	Ref 9.4.2: Action held over. PB will walk the Forres urban section of the DW, to ascertain if there are lamp posts or street signs at appropriate points along the route onto which DW route signage may be installed. NS noted that the waymarker that was only recently reinstalled at the Loch View to Mannachie Rise cut-through has been removed by someone. It was noted that the grass on this communal area had recently been cut, so the waymarker may have been viewed as a hinderance to mowing.	PB
9.4.2	Ref 9.4.3: NS reported that he has reinstalled the fingerpost adjacent to the A940 at Dava. Action closed.	
9.5	<b>Tooling and Equipment</b>	
9.5.1	Ref 9.5.1: Action held over. In Autumn 2022, TT, PB and PM will identify works suitable for a week-long digger trial, arrange a work party, and hire in a mini digger.	TT/PB/PM
9.5.2	Ref 9.5.2: Action held over. MC will contact Hamish Hope at Altyre Estate to discuss options for the disposal of spoil from the drainage and path surface improvement works in the Clashdhu Cutting.	MC
9.5.3	TT reported that the ride-on mower is blowing the main fuse when the cutters are engaged. These symptoms suggest failure of the electric clutch. TT proposed that the mower be taken to MacGregor Industrial Supplies (MIS) for diagnosis, and an estimate for repair and servicing provided. Agreed unanimously. PB will deliver the mower to MIS.	PB
9.6	<b>DW Information Boards Replacement Project</b> (joint project with FDT) Ref 9.6: Action held over. NS will submit a detailed proposal for information board replacement, with estimated costs, to Finnerne Development Trust (FDT).	NS
9.7	<b>Dallas Dhu Access Ramp Improvement Project</b>	
9.7.1	Ref 9.7.1: Action held over. MC will confirm support for the ramp project from Historic Environment Scotland (HES) and Altyre Estate, then seek to engage a professional designer to carry out the detailed design (specification, drawings, bill of quantities) and planning approval work using the funding from Places Called Home. PB noted that there are rumours the Dallas Dhu Distillery has been sold and that the intention is to bring the distillery back into production. Agreement from the landowners is critical to the success of the ramp improvement project, so confirming the support of the landowners is of paramount importance.	MC
9.7.2	Ref 9.7.2: MC reported that engineering consultancy <a href="#">Pell Frischmann</a> (PF) have completed a survey of the Dallas Dhu Ramp site and they have	

	provided two options for the design of the replacement ramp. The first is fully compliant with the Equalities Act 2010 and DfT document Inclusive Design and has an estimated cost just over £67,000. The second option, though not fully compliant, is aligned with the requirements for 'urban fringe' construction as detailed in the <a href="#">Fieldfare Trust – Countryside for All Guide</a> and has an estimated cost around £50,000. MC will distribute a copy of the PF options email to the DWA Trustees for email discussion and a decision on which option should be progressed.	MC/All
9.8	<b>Mannachie Avenue Steps Renovation Project</b> Ref 9.8.2: The state of the steps and whether they should be retained in addition to the ramp was discussed. It was decided that the steps should be retained, and that they should be renovated at a work party to be arranged by RR for Autumn/Winter 2022.	RR
9.9	<b>AJ's Bridge Improvement Project</b> Ref 9.9. Action held over. NS will arrange a mini work party to install the deck panels, using suitable fastenings provided by AJ Engineering.	NS
9.10	<b>Dava Way Upgrade Project Plan</b>	
9.10.1	Ref 9.10.1: Action held over. TT will complete a redraft of the DWA Strategic Business Plan into the <a href="#">Business Plan</a> format preferred by the National Lottery.	TT
9.10.2	Ref 9.10.2: Action held over. TT will work with the Cairngorms National Park Authority (CNPA) to gather evidence from path users for the 'market appraisal' section of the Business Plan.	TT
9.10.3	Ref 9.10.3: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy for the DW Upgrade Project Plan.	MC/MS
9.10.4	Ref 9.10.4: Action held over. MC will contact the Dava community and arrange a 'walkabout' to explore alternative routes for the Dava Bypass, which can then be discussed with the landowners and Local Authority Access Officers.	MC
9.10.5	Ref 9.10.5: Action held over. MC will obtain an estimate from the Designer engaged to design the Dallas Dhu Ramp improvements, for the probable costs involved in taking the Dava Bypass Project and South Project to 'shovel ready' state.	MC
10	<u>Health and Safety</u>	
10.1	<b>Review of DWA Health and Safety Management System</b>	
10.1.1	Ref 10.1.1: Action held over. MC will present the simplified DWA Health and Safety Policy document to NS for him to sign off. NS reported that there are a few minor changes remaining to be made before he signs off the policy document.	MC/NS
10.1.2	Ref 10.1.2: MC reported that the core tasks carried out by the DWA were identified at the DWA H&S meeting held 19:00 on 19/04/22 at The Hub. The DWA Equipment Custodians listed in the DWA Health and Safety Policy document will carry out risk assessments for the equipment they hold, identifying and documenting the appropriate control methods to be used. The completed risk assessments are to be added to the DWA Health and Safety Policy document.	Custodians /MC
10.2	<b>First Aid Kits</b> The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	



10.3	<b>Injury Reports and Incidents</b> (Nothing to report)	
10.4	<b>First Aid Training</b>	
10.4.1	Ref 10.4.1: Action held over. NS reported that he has met with Dave Brown of the <a href="#">Morayvia Aviation Museum</a> (MAM) and Roy Hanes, the potential first aid training provider, to discuss the joint first aid training venture. NS will investigate the practicalities of this arrangement further and make a comparison with courses provided by commercial companies locally, e.g. <a href="#">Ace Adventures</a> .	NS
10.4.2	Ref 10.4.2: Action held over. MC reported that he has been contacted by Scotia and they are offering the Emergency First Aid at Work (EFAW) one day course for £45, reduced for charities from their usual fee of £60. MC will investigate course availability and costs for 6 trainees.	MC
11	<u>Dava Way Publicity</u>	
11.1	<b>DWA Website</b>	
11.1.1	Ref 11.1.1: Action held over. MC reported that many of the problems with the DWA website that he has raised with Yellow Cherry Digital (YCD) have still to be dealt with. MC will monitor progress.	MC
11.1.2	Ref 11.1.2: MC reported that the DWA Trustees met retired web developer Tim Heaps at a meeting held 20:00 on 19/04/22 at The Hub. Tim provided a summary of his work in web development and general options for redevelopment of the DWA website were discussed. It was decided that Tim should develop a new DWA website and host it, for an agreed annual cost of £150. MC will liaise with Tim Heaps and organise further ad hoc meetings with the DWA Trustees to finalise the design and content of the new website.	MC
11.1.3	Ref 11.1.3: Action held over. MC will liaise with John Whitehead, view the drone photos on offer and assess their suitability for display on the DWA website.	MC
11.2	<b>DWA Facebook Group</b> (Nothing to report)	
11.3	<b>Local, Regional and National Publications</b> (Nothing to report)	
11.4	<b>External Websites and Social Media.</b> (Nothing to report)	
12	<u>Funding Opportunities</u>	
12.1	<b>Tesco Bags of Help</b> Ref 12.1.1: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Tesco Bags of Help scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the Mannachie Ramp handrail.	MC
12.2	<b>Give Back with Bell's</b> Ref 12.2: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Give Back with Bell's scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the panels for AJ's Bridge.	MC
12.3	<b>Places Called Home</b> Ref 12.3: Action held over. NT will ensure that the DWA comply with the <a href="#">Terms and Conditions</a> of the <a href="#">Places Called Home</a> scheme, as requested in the award email.	NT

12.4	<b>Money for Moray</b>	
12.4.1	Ref 12.4.1: NT reported that the DWA bid to the <a href="#">Money for Moray</a> scheme, for improvements to the Dallas Dhu Ramp, was successful. A grant of £4,000 has been awarded to the DWA. Action closed. NT and MC will attend the presentation ceremony, to be held 27/05/22 in the Lhanbryde Community Hall.	NT/MC
12.4.2	Ref 12.4.2: NT reported that he and MC showcased the Dallas Dhu Ramp project at the marketplace event held 23/04/22 at Lhanbryde Community Hall. MC refreshed the DWA presentation boards. Action closed.	
12.5	<b>Other Sources of Funding</b> (Nothing to report)	
13	<u>DW Ghost Train Walk 2022</u>	
13.1	Ref 13.2: MC reported that he updated Facebook and the DWA website with an announcement that the event has been cancelled. Action closed.	MC
13.2	Ref 13.3: PB reported that he provided MC with a list of applicants. MC reported that he contacted the listed applicants to let them know that the event has been cancelled and requested their account details for reimbursement of their entry fee. Action closed. PB noted that he has reimbursed all but three applicants, for whom no application form was received. MC will post an appeal on Facebook, inviting those applicants not yet rebated to get in touch.	
13.3	Ref 13.4: MC reported that he has contacted Diane Smith at the Moray Walking and Outdoors Festival to let her know that the event has been cancelled. Action closed.	
13.4	Ref 13.5: MC reported that he has contacted 1 <sup>st</sup> Forres Scouts and COTAG to let them know the event has been cancelled. Action closed.	
13.5	Ref 13.6: PB reported that he has contacted Kineil Coaches and GAP to cancel the buses and toilets. Action closed.	
13.6	Ref 13.7: MC reported that he has contacted the Secretary of the Edinkillie Hall committee to cancel the hall booking. Action closed.	
13.7	Ref 13.8: MC reported that he has contacted the DWA members and volunteers to let them know that the event has been cancelled.	
14	<u>AOCB</u> (Nothing to report)	
15	Date of the Next Meeting: 19:00 14/06/22, at The Hub.	

Meeting Closed: 21:00



Neil Sinclair  
Chairman  
Dava Way Association