



4.18	Ref 9.10.1:	(See Item 9.10.1 below)
4.19	Ref 9.10.2:	(See Item 9.10.2 below)
4.20	Ref 9.10.3:	(See Item 9.10.3 below)
4.21	Ref 9.10.4:	(See Item 9.10.4 below)
4.22	Ref 9.10.5:	(See Item 9.10.5 below)
4.23	Ref 10.1.1:	(See Item 10.1.1 below)
4.24	Ref 10.1.2:	(See Item 10.1.2 below)
4.25	Ref 10.4.1:	(See Item 10.4.1 below)
4.26	Ref 10.4.2:	(See Item 10.4.2 below)
4.27	Ref 11.1.1:	(See Item 11.1.1 below)
4.28	Ref 11.1.2:	(See Item 11.1.2 below)
4.29	Ref 11.1.3:	(See Item 11.1.3 below)
4.30	Ref 12.1:	(See Item 12.1 below)
4.31	Ref 12.2:	(See Item 12.2 below)
4.32	Ref 12.3:	(See Item 12.3 below)
4.33	Ref 12.4.1:	(See Item 12.4.1 below)
4.34	Ref 13.2:	(See Item 13.1 below)
5	<u>Treasurer's Report</u> (via email)	
5.1	PB reported that a balance of £21,896.98 is in the DWA account. Unrestricted Funds: £ 12,896.98 Restricted Funds: £ 5,000.00 Places Called Home; for Dallas Dhu Ramp project. £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.	
5.2	Significant Income: £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.	
5.3	Significant Expenditure: £ Nil	
5.4	Anticipated Income: £ Nil	
5.5	Anticipated Expenditure (from DWA funds): £ 288.00 to Yellow Cherry Digital; software licence renewal.	
5.6	Anticipated Expenditure (covered by external funding): £ 4,164.00 to Pell Frischmann from Places Called Home grant.	
6	<u>Correspondences</u>	
6.1	<b>To the Secretary</b> <u>Cairngorm to Coast</u> MC reported that he received a donation to the DWA of £50 from Outfit Moray following their Cairngorm to Coast event.	
6.2	<b>Other Correspondence</b> <u>Mini Tractor</u> PM reported that Carlo Miele has contacted him to offer use of his compact tractor for DWA works. The tractor is fitted with a front bucket and backhoe. TT noted that ditching in the Clashdhu Cutting would be a good test of the tractor's capabilities.	
7	<u>Feedback</u>	
7.1	<b>Footfall Counters</b> MC reported the following readings: Dallas Dhu – 15/03/15 to 10/06/22 177,057 walkers (314,376 – 137,319) 27,364 cyclists ( 34,887 – 7,523)	

7.2	<p>Dunphail – 21/06/17 to 10/06/22 11,928 (19,001 – 7073)</p> <p>Lochenoun (not read)</p> <p>Lynmore (not read)</p> <p><b>Other</b>; email, Facebook, etc. (Nothing to report)</p>	
8 8.1	<p><u>Dava Way Merchandise</u> <b>Sales and Stock</b></p> <p>Companions (NT)            10                      Badges (MC)                      15</p> <p>Companions (NS)            18</p>	
8.2	<p>Ref 8.2: Action held over. NT will monitor sales of the <a href="#">Moray Way Companion</a> is and DW Companion, then advise in Autumn '22 whether another print run of the DW Companion is needed.</p>	NT
9 9.1 9.2	<p><u>Dava Way Path Works and Projects</u> <b>Unplanned Work Since Last Meeting</b> RR reported that on 07/06/22 he sprayed the Mannachie Ramp area.</p> <p><b>Planned Work Since Last Meeting</b> Ref 9.3.1: TT reported that the following tasks were completed at the work party held 21/05/22:</p> <ul style="list-style-type: none"> <li>• Culvert south of Dava <ul style="list-style-type: none"> <li>○ Removed material from ditch to drain the water that is flooding the culvert.</li> <li>○ Inspected culvert structure for deterioration.</li> </ul> </li> <li>• Wood lined ditches in Heatherbells Cutting. <ul style="list-style-type: none"> <li>○ Cleared some accumulated silt and vegetation growth.</li> </ul> </li> </ul> <p>Action closed.</p>	
9.3 9.3.1	<p><b>Priorities for Next Work Party and Mini Work Parties</b> TT proposed that the following tasks should be carried out at the next work party, scheduled for 09/07/22:</p> <ul style="list-style-type: none"> <li>• Dullicht Bridge to Lynmacgregor <ul style="list-style-type: none"> <li>○ Lop overgrowth and assess for further vegetation cutback and/or grass cutting.</li> </ul> </li> <li>• Lynmacgregor to Lynmore Bypass <ul style="list-style-type: none"> <li>○ Vegetation cutback and grass cutting.</li> </ul> </li> <li>• Lynmore Bypass <ul style="list-style-type: none"> <li>○ Strim edges and blow accumulated natural off path.</li> </ul> </li> <li>• Lynmore Bypass to Dragoon Crossing <ul style="list-style-type: none"> <li>○ Vegetation cutback and grass cutting.</li> </ul> </li> </ul> <p>TT/PB will make the necessary arrangements.</p>	
9.3.2	<p>Ref 9.3.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.</p>	TT/PB PM/NS
9.3.3	<p>Ref 9.3.4: Action held over. NS will inspect the damage to the nose of the Dragoon sculpture and see what can be done to repair it.</p>	NS
9.3.4	<p>Ref 9.3.5: Action held over. NS will reattach the ear to 'Jess the dog' at Bogeneay and repaint the sculpture.</p>	NS

9.4	<b>Signage</b> Ref 9.4.1: Action held over. PB will walk the Forres urban section of the DW, to ascertain if there are lamp posts or street signs at appropriate points along the route onto which DW route signage may be installed.	PB
9.5	<b>Tooling and Equipment</b>	
9.5.1	Ref 9.5.1: Action held over. In Autumn 2022, TT, PB and PM will identify works suitable for a week-long digger trial, arrange a work party, and hire in a mini digger. TT noted this action may not be required if an earlier trial of Carlo Miele's tractor can be arranged and proves successful.	TT/PB/PM
9.5.2	Ref 9.5.2: Action held over. MC will contact Hamish Hope, the Factor at Altyre Estate, to discuss options for the disposal of spoil from the drainage and path surface improvement works in the Clashdhu Cutting.	MC
9.5.3	Ref 9.5.3: TT reported that PB has taken the ride-on mower to MacGregor Industrial Supplies (MIS) for repair. MIS have diagnosed a faulty electric clutch and have ordered a replacement. PB will monitor progress.	PB
9.6	<b>DW Information Boards Replacement Project</b>	
9.6.1	Ref 9.6: NS reported that he has discussed the proposed information board replacement project with Jan McPherson at the Finnerne Development Trust (FDT). Action closed It was decided that the DWA should go ahead with the project, redesigning the boards and adding of QR codes linking to the DWA website. NS will coordinate the project.	NS
9.6.2	NT noted that it may be possible to obtain funding for the project from the <a href="#">Ian Findlay Foundation</a> . NT will investigate this funding source.	NT
9.7	<b>Dallas Dhu Access Ramp Improvement Project</b>	
9.7.1	Ref 9.7.1: MC reported that he has written agreement to the project from Historic Environment Scotland and Altyre Estate. These parties will be contacted again formally as part of the Planning Application process. Action closed.	
9.7.2	Ref 9.7.2: MC reported that he has distributed copies of the options proposed by engineering consultancy <a href="#">Pell Frischmann</a> (PF) for the replacement Dallas Dhu Ramp; the first is fully compliant with the Equalities Act 2010 and DfT document Inclusive Design and has an estimated cost just over £67,000 with the second option, though not fully compliant, aligned with the requirements for 'urban fringe' construction as detailed in the <a href="#">Fieldfare Trust – Countryside for All Guide</a> and has an estimated cost around £50,000. Action closed.	
9.7.3	Several questions on the PF proposals were raised by the DWA Trustees during discussions by email. MC will obtain answers to these questions, so a decision on which option should be progressed can be made at the next DWA BoT meeting.	MC/All
9.8	<b>Mannachie Avenue Steps Renovation Project</b> Ref 9.8: Action held over. RR will arrange a work party in Autumn/Winter 2022 to renovate the Mannachie Avenue steps; RR will decide on the date and order the required materials. PM suggested that RR should contact Logie Sawmill to see if they come up with a low quote for supplying the required timber.	RR

9.9	<b>AJ's Bridge Improvement Project</b> Ref 9.9. Action held over. NS and RR will arrange a mini work party to install the deck panels, using suitable fastenings provided by AJ Engineering.	NS/RR
9.10	<b>Dava Way Upgrade Project Plan</b>	
9.10.1	Ref 9.10.1: Action held over. TT will complete a redraft of the DWA Strategic Business Plan into the <a href="#">Business Plan</a> format preferred by the National Lottery.	TT
9.10.2	Ref 9.10.2: Action held over. TT will work with the Cairngorms National Park Authority (CNPA) to gather evidence from path users for the 'market appraisal' section of the Business Plan.	TT
9.10.3	Ref 9.10.3: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy for the DW Upgrade Project Plan.	MC/MS
9.10.4	Ref 9.10.4: Action held over. MC will contact the Dava community and arrange a 'walkabout' to explore alternative routes for the Dava Bypass, which can then be discussed with the landowners and Local Authority Access Officers.	MC
9.10.5	Ref 9.10.5: MC noted the early stage of the project and proposed that the action to obtain an estimate from the Designer engaged to design the Dallas Dhu Ramp improvements, for the probable costs involved in taking the Dava Bypass Project and South Project to 'shovel ready' state be closed. Agreed unanimously. Action closed.	
10	<u>Health and Safety</u>	
10.1	<b>Review of DWA Health and Safety Management System</b>	
10.1.1	Ref 10.1.1: Action held over. MC will present the simplified DWA Health and Safety Policy document to NS for him to sign off. NS reported that there are still a few minor changes remaining to be made before he signs off the policy document.	MC/NS
10.1.2	Ref 10.1.2: Action held over. The DWA Equipment Custodians listed in the DWA Health and Safety Policy document will carry out risk assessments for the equipment they hold, identifying and documenting the appropriate control methods to be used. The completed risk assessments are to be added to the DWA Health and Safety Policy document.	Custodians /MC
10.2	<b>First Aid Kits</b> The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
10.3	<b>Injury Reports and Incidents</b> (Nothing to report)	
10.4	<b>First Aid Training</b>	
10.4.1	Ref 10.4.1: Action held over. NS reported that he has met with Dave Brown of the <a href="#">Morayvia Aviation Museum</a> (MAM) and Roy Hanes, the potential first aid training provider, to discuss the joint first aid training venture. NS will investigate the practicalities of this arrangement further and make a comparison with courses provided by commercial companies locally, e.g. <a href="#">Ace Adventures</a> .	NS
10.4.2	Ref 10.4.2: MC reported that, following email agreement from the DWA Trustees, he has booked places on the Scotia Emergency First Aid at Work (EFAW) one day course to be held 18/06/22. Action closed. MC will distribute final arrangements by email.	MC

11	<u>Dava Way Publicity</u>	
11.1	<b>DWA Website</b>	
11.1.1	Ref 11.1.1: Action held over. MC reported that many of the problems with the DWA website that he has raised with Yellow Cherry Digital (YCD) have still to be dealt with. MC will monitor progress.	MC
11.1.2	Ref 11.1.2: Action held over. MC will liaise with Tim Heaps and organise further ad hoc meetings with the DWA Trustees to finalise the design and content of the new DWA website.	MC
11.1.3	Ref 11.1.3: Action held over. MC will liaise with John Whitehead, view the drone photos on offer and assess their suitability for display on the DWA website.	MC
11.2	<b>DWA Facebook Group</b> (Nothing to report)	
11.3	<b>Local, Regional and National Publications</b> (Nothing to report)	
11.4	<b>External Websites and Social Media.</b> (Nothing to report)	
12	<u>Funding Opportunities</u>	
12.1	<b>Tesco Bags of Help</b> Ref 12.1.1: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Tesco Bags of Help scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the Mannachie Ramp handrail.	MC
12.2	<b>Give Back with Bell's</b> Ref 12.2: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Give Back with Bell's scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the panels for AJ's Bridge.	MC
12.3	<b>Places Called Home</b> Ref 12.3: Action held over. NT will ensure that the DWA comply with the <a href="#">Terms and Conditions</a> of the <a href="#">Places Called Home</a> scheme, as requested in the award email.	NT
12.4	<b>Money for Moray</b>	
12.4.1	Ref 12.4.1: MC reported that he and NT attended the <a href="#">Money for Moray</a> presentation ceremony, held 27/05/22 in the Lhanbryde Community Hall. A cheque for £4,000 is on its way. Action closed.	
12.4.2	NT will ensure that the DWA comply with the Terms and Conditions of the Money for Moray scheme, as requested in the award email.	NT
12.5	<b>Other Sources of Funding</b> (Nothing to report)	
13	<u>DW Ghost Train Walk 2022</u>	
13.1	Ref 13.2: MC reported that he has posted an appeal on Facebook, inviting those applicants not yet rebated to get in touch. Action closed.	
13.2	MC proposed 24-25/06/2022 as the date for the DW Ghost Train Walk 2023. Agreed unanimously. MC will contact walking groups to give advance notice of the event and, hopefully, avoid another clash with similar events.	MC
14	<u>AOCB</u> (Nothing to report)	

Meeting Closed: 21:00

A handwritten signature in black ink, appearing to read 'Neil Sinclair', written in a cursive style.

Neil Sinclair  
Chairman  
Dava Way Association