

4.28	Ref 12.3: (See Item 12.3 below)	
4.29	Ref 12.4.2: (See Item 12.4 below)	
4.30	Ref 13.2: (See Item 13.2 below)	
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £16,652.98 is in the DWA account. Unrestricted Funds: £ 12,896.98 Restricted Funds: £ 836.00 Places Called Home; for Dallas Dhu Ramp project. £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.	
5.2	Significant Income: £ Nil	
5.3	Significant Expenditure: £ 4164.00 to Pell Frischmann from Places Called Home grant. £ 225.00 to Scotia for first aid training course. £ 158.00 to MacGregors Industrial Supplies for Roundup herbicide. £ 636.54 to MacGregors Industrial Supplies for ride-on mower repair.	
5.4	Anticipated Income: £ Nil	
5.5	Anticipated Expenditure (from DWA funds): £ Nil	
5.6	Anticipated Expenditure (covered by external funding): £ Nil	
6	<u>Correspondences</u>	
6.1	To the Secretary <u>Letter from Douglas Ross MP MSP</u> MC reported that he received a letter from Douglas Ross congratulating the DWA on obtaining the £4,000 grant from Money for Moray. He sees the improvements to the ramp at Dallas Dhu being of great benefit to the local community.	
6.2	Other Correspondence <u>(Nothing to report)</u>	
7	<u>Feedback</u>	
7.1	Footfall Counters MC reported the following readings: Dallas Dhu – 15/03/15 to 01/08/22 180,409 walkers (317,728 – 137,319) 28,009 cyclists (35,532 – 7,523) Dunphail – 21/06/17 to 03/07/22 12,107 (19,180 – 7073) Lochenoun – 13/11/15 to 05/07/22 24,078 (24,144 – 66) Lynmore (counter removed)	
7.2	Other ; email, Facebook, etc. (Nothing to report)	

8	<u>Dava Way Merchandise</u>	
8.1	Sales and Stock Companions (NT) 10 Badges (MC) 15 Companions (NS) 18	
8.2	Ref 8.2: Action held over. NT will monitor sales of the Moray Way Companion is and DW Companion, then advise in Autumn '22 whether another print run of the DW Companion is needed.	NT
9	<u>Dava Way Path Works and Projects</u>	
9.1	Unplanned Work Since Last Meeting (Nothing to report)	
9.2	Planned Work Since Last Meeting	
9.2.1	Ref 9.3.1: PB and TT reported that the following tasks were completed at the work party held 09/07/22: <ul style="list-style-type: none"> • Dullicht Bridge to Lynmacgregor <ul style="list-style-type: none"> ○ Lop overgrowth and assess for further vegetation cutback and/or grass cutting. • Lynmacgregor to Lynmore Bypass <ul style="list-style-type: none"> ○ Vegetation cutback and grass cutting. • Lynmore Bypass <ul style="list-style-type: none"> ○ Strim edges and blow accumulated natural off path. • Lynmore Bypass to Dragoon Crossing <ul style="list-style-type: none"> ○ Vegetation cutback and grass cutting. <p>Action closed.</p>	
9.2.2	PB reported that he and TT carried out vegetation cutback at Rafford Bank at a mini work party on 13/07/22.	
9.3	Priorities for Next Work Party and Mini Work Parties	
9.3.1	PM and PB proposed that the following tasks should be carried out at the next work party, scheduled for 13/08/22: <ul style="list-style-type: none"> • AJ's Bridge <ul style="list-style-type: none"> ○ Install deck panels. • Clashdhu Crossing to Squirrelneuk Bridge <ul style="list-style-type: none"> ○ Vegetation cutback and grass cutting. <p>PM/PB will make the necessary arrangements.</p>	PM/PB
9.3.2	Ref 9.3.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.	PM/NS
9.3.3	Ref 9.3.3: Action held over. NS will inspect the damage to the nose of the Dragoon sculpture and see what can be done to repair it.	NS
9.3.4	Ref 9.3.4: Action held over. NS will reattach the ear to 'Jess the dog' at Bogeney and repaint the sculpture.	NS
9.3.5	PM and MC will organise a mini work party to install the former Lynmore Bypass counter at Dunphail.	PM/MC
9.4	Signage Ref 9.4: PB reported that he has walked the Forres urban section of the DW with a representative from the Roads Department of Moray Council. Several lamp posts and street signs were identified onto which DW route signage may be installed, but the DWA may need to install aluminium sign poles for the mounting of signage at a number of intermediate locations to obtain sufficient coverage. Action closed. PB is awaiting advice from the Moray Council representative regarding the type of signage to be used. PB will monitor progress.	PB

9.5	Tooling and Equipment	
9.5.1	Ref 9.5.1: Action held over. In Autumn 2022, TT, PB and PM will identify works suitable for a week-long digger trial, arrange a work party, and hire in a mini digger.	TT/PB/PM
9.5.2	TT reported that he has contacted Carlo Miele to enquire if he would be willing to trial his tractor at a September or October DWA work party. TT is awaiting his response.	TT
9.5.3	Ref 9.5.2: MC reported that he has contacted Hamish Hope, the Factor at Altyre Estate, to discuss options for the disposal of spoil from the drainage and path surface improvement works in the Clashdhu Cutting. Hamish has confirmed that spoil may be deposited locally. MC will confirm a specific location nearer to the date of the digger trial. Action closed.	
9.5.4	Ref 9.5.3: PB reported that MacGregor Industrial Supplies (MIS) replaced the electric clutch but the main fuse was still blowing when the ride-on mower was used on a subsequent vegetation work party, so PB returned the mower to MIS for further investigation. MIS have been unable to replicate the problem but have suggested that it may be a faulty regulator, replacement cost £40. Following email agreement from the DWA Trustees, PB has instructed MIS to replace the regulator. PB will monitor progress.	PB
9.6	DW Information Boards Replacement Project	
9.6.1	Ref 9.6.1: NS will coordinate the project to redesign the boards and add QR codes linking to associated pages on the DWA website.	NS
9.6.2	Ref 9.6.2: NT reported that he has investigated funding from the lan Findlay Foundation . The amounts available under the scheme are quite large, so NT suggested that the Dallas Dhu Ramp Project would be more appropriate for funding from this source. Action closed.	
9.7	Dallas Dhu Access Ramp Improvement Project	
	Ref 9.7.3: Action held over. Several questions on the PF proposals were raised by the DWA Trustees during discussions by email. MC will obtain answers to these questions, so a decision on which option should be progressed can be made at the next DWA BoT meeting. MC will then submit a planning application to Moray Council.	MC/All
9.8	Mannachie Avenue Steps Renovation Project	
	Ref 9.8: RR noted that the project to renovate the Mannachie Avenue steps will be carried out at a work party in Autumn/Winter 2022. RR proposed that the action be closed for now, as he will raise the topic again later in the year. Agreed unanimously. Action closed.	
9.9	AJ's Bridge Improvement Project	
	Ref 9.9. Action held over. NS and RR will arrange a mini work party to install the deck panels, using suitable fastenings provided by AJ Engineering.	NS/RR
9.10	Dava Way Upgrade Project Plan	
9.10.1	Ref 9.10.1: Action held over. TT will complete a redraft of the DWA Strategic Business Plan into the Business Plan format preferred by the National Lottery.	TT
9.10.2	Ref 9.10.2: Action held over. TT will work with the Cairngorms National Park Authority (CNPA) to gather evidence from path users for the 'market appraisal' section of the Business Plan.	TT

9.10.3	Ref 9.10.3: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy for the DW Upgrade Project Plan.	MC/MS
9.10.4	Ref 9.10.4: Action held over. MC will contact the Dava community and arrange a 'walkabout' to explore alternative routes for the Dava Bypass, which can then be discussed with the landowners and Local Authority Access Officers.	MC
10	<u>Health and Safety</u>	
10.1	Review of DWA Health and Safety Management System	
10.1.1	Ref 10.1.1: Action held over. MC will present the simplified DWA Health and Safety Policy document to NS for him to sign off. NS reported that there are still a few minor changes remaining to be made before he signs off the policy document.	MC/NS
10.1.2	Ref 10.1.2: Action held over. The DWA Equipment Custodians listed in the DWA Health and Safety Policy document will carry out risk assessments for the equipment they hold, identifying and documenting the appropriate control methods to be used. The completed risk assessments are to be added to the DWA Health and Safety Policy document.	Custodians /MC
10.2	First Aid Kits The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
10.3	Injury Reports and Incidents (Nothing to report)	
10.4	First Aid Training	
10.4.1	Ref 10.4.1: Action held over. NS reported that he has met with Dave Brown of the Morayvia Aviation Museum (MAM) and Roy Hanes, the potential first aid training provider, to discuss the joint first aid training venture. NS will investigate the practicalities of this arrangement further and make a comparison with courses provided by commercial companies locally, e.g. Ace Adventures .	NS
10.4.2	Ref 10.4.2: MC reported that he, MS, NS, PM, and TT successfully completed the Emergency First Aid at Work (EFAW) one day course held by Scotial Medical Group on 18/06/22. Action closed.	
11	<u>Dava Way Publicity</u>	
11.1	DWA Website	
11.1.1	TH asked the DWA Trustees to confirm that they have viewed the DWA development website and are content to change to it from the one on the YCD site. All confirmed that they are happy to go ahead with the changeover. TH will complete the changeover between 10/08/22 and 15/08/22, keeping the DWA Trustees apprised of progress by email.	TH
11.1.2	TH requested feedback from the DWA Trustees on the content and form of the new website, particularly the new maps; trustees to comment on dynamic versus static map options, points of interest displayed, and the icons used.	All
11.1.3	MC asked TH if he would like to be co-opted as a DWA trustee, focussing on driving the development of the DWA website. TH said he would. MC will explain to TH what is involved in becoming a charity trustee then, if TH agrees, submit the appropriate paperwork to the OSCR.	MC
11.1.4	Ref 11.1.1: MC noted that the problems with the DWA website that he has raised with Yellow Cherry Digital (YCD) are null and void, as the DWA website will shortly be hosted and developed by TH. MC proposed that the action be closed. Agreed unanimously. Action closed.	

11.1.5	Ref 11.1.2: Action held over. MC will liaise with TH and organise further ad hoc meetings with the DWA Trustees to finalise the design and content of the new DWA website.	MC
11.1.6	Ref 11.1.3: Action held over. MC will liaise with John Whitehead, view the drone photos on offer and assess their suitability for display on the DWA website.	MC
11.2	DWA Facebook Group (Nothing to report)	
11.3	Local, Regional and National Publications NT reported that there was an article on The Moray Way Companion in the latest issue of the Scotsman Magazine. Half a page of this was dedicated to the Dava Way.	
11.4	External Websites and Social Media. (Nothing to report)	
12	<u>Funding Opportunities</u>	
12.1	Tesco Bags of Help Ref 12.1: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Tesco Bags of Help scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the Mannachie Ramp handrail.	MC
12.2	Give Back with Bell's Ref 12.2: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Give Back with Bell's scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the panels for AJ's Bridge.	MC
12.3	Places Called Home Ref 12.3: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Places Called Home scheme, as requested in the award email.	NT
12.4	Money for Moray Ref 12.4.2: NT will ensure that the DWA comply with the Terms and Conditions of the Money for Moray scheme, as requested in the award email.	NT
12.5	Paths for All – Community Paths Project NT reported that he has applied to the Paths for All Community Paths Project for a £1,500 grant to go towards the Dallas Dhu Ramp Improvement Project. However, it should be noted that the fund is currently 50% oversubscribed. NT will monitor progress.	NT
12.6	Paths for All – Ian Findlay Foundation Ref 9.6.2: NT reported that he has investigated funding from the Ian Findlay Foundation and summarised his findings. Grants between £10,000 and £100,000 are available, subject to 30% match funding. Action closed. NT proposed that he submit the required 'expression of interest'. Agreed unanimously. NT will submit an 'expression of interest' to the Ian Findlay Foundation for Dallas Dhu Ramp Improvement funding.	NT
12.7	Other Sources of Funding (Nothing to report)	

13	<u>DW Ghost Train Walk 2022</u>	
13.1	Ref 13.1: PB reported that a small number of applicants have not been in touch to claim their entry fee rebate. PB proposed that the residue be transferred into the main DWA account. Agreed unanimously. PB will transfer the amount remaining from unclaimed entry fee rebates into the main DWA account.	PB
13.2	Ref 13.2: Action held over. MC will contact walking groups to give advance notice of the DW Ghost Train Walk 2023 event planned for 24-25/06/2022 and, hopefully, avoid another clash with similar events.	MC
14	<u>AOCB</u>	
14.1	TH noted that attractive paths along the trackbed of the former Highland Railway extend beyond the official DW route at its north and south end, but these are not currently promoted by the DWA. TT added that several heritage paths , old military roads and local community path networks (Forres , Grantown) intercept or run adjacent to the DW and suggested that details of these could be added to the DWA website and interactive mapping.	
15	Date of the Next Meeting: 19:00 06/09/22, at The Hub.	

Meeting Closed: 21:00

(file copy signed)

Robbie Roberts
Vice Chair
Dava Way Association