



4.28	Ref 12.3: (See Item 12.3 below)	
4.29	Ref 12.4: (See Item 12.4 below)	
4.30	Ref 12.5: (See Item 12.5 below)	
4.31	Ref 12.6: (See Item 12.6 below)	
4.32	Ref 13.1: (See Item 13.1 below)	
4.33	Ref 13.2: (See Item 13.2 below)	
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £16,609.58 is in the DWA account. Unrestricted Funds: £ 11,773.58 Restricted Funds: £ 836.00 Places Called Home; for Dallas Dhu Ramp project. £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.	
5.2	Significant Income: £ 500.00 donation from The Village Café, Rafford group.	
5.3	Significant Expenditure: £ 150.00 to TH; annual contribution towards website server costs. £ 366.71 to Zurich Insurance; annual payment for liability insurance.	
5.4	Anticipated Income: £ Nil	
5.5	Anticipated Expenditure (from DWA funds): £ ? to MacGregors Industrial Supplies; ride-on mower repair.	
5.6	Anticipated Expenditure (covered by external funding): £ Nil	
6	<u>Correspondences</u>	
6.1	<b>To the Secretary</b> (Nothing to report)	
6.2	<b>Other Correspondence</b> (Nothing to report)	
7	<u>Feedback</u>	
7.1	<b>Footfall Counters</b> Dallas Dhu – 15/03/15 to 06/09/22 183,931 walkers (321,250 – 137,319) 28,885 cyclists ( 35,532 – 7,523) Dunphail (not read) Lochenoun – 13/11/15 to 05/07/22 25,530 (25,596 – 66) Lynmore (counter removed)	
7.2	<b>Other</b> ; email, Facebook, etc.	
7.2.1	PM reported that there have been numerous favourable comments posted to the <a href="#">Friends of the Dava Way Facebook Group</a> .	
7.2.2	NS reported a Facebook post stating that the interpretation board for the Dallas Dhu waypoint has been vandalised again. He will ask around to see if anyone has the missing piece, then hopefully effect a temporary repair pending its replacement.	NS

<p>8 8.1</p>	<p><u>Dava Way Merchandise</u> <b>Sales and Stock</b></p> <p>Companions (NT)            2                            Badges (MC)                    15</p> <p>Companions (NS)            18</p> <p>8.2    Ref 8.2: NT reported that sales of the <a href="#">Moray Way Companion</a> appear to be doing well. Asked whether a reprint of the DW Companion is justified, NT noted that current printing costs would mean that the per copy price of the DW Companion would need to be raised from £5 to £7.50. Such a price for the DW Companion would make it poor value against £14.99 for the more comprehensive Moray Way Companion, which includes the content of the DW Companion. NT proposed that a reprint of the DW Companion is not currently justified. Agreed unanimously. Action closed.</p>	
<p>9 9.1 9.2 9.3 9.3.1 9.3.2 9.3.3 9.3.4 9.3.5 9.4</p>	<p><u>Dava Way Path Works and Projects</u> <b>Unplanned Work Since Last Meeting</b> (Nothing to report)</p> <p><b>Planned Work Since Last Meeting</b> Ref 9.3.1: PM and PB reported that the following tasks were completed at the work party held 13/08/22:</p> <ul style="list-style-type: none"> <li>• AJ's Bridge <ul style="list-style-type: none"> <li>○ Installed deck panels.</li> </ul> </li> <li>• Clashdhu Crossing to Squirrelneuk Bridge <ul style="list-style-type: none"> <li>○ Carried out vegetation cutback and grass cutting.</li> </ul> </li> <li>• Drumine Farm Crossing <ul style="list-style-type: none"> <li>○ Filled in hole in trackbed just north of crossing.</li> </ul> </li> </ul> <p>Action closed.</p> <p><b>Priorities for Next Work Party and Mini Work Parties</b> Ref 9.3.1: PM and PB proposed that the following tasks should be carried out at the next work party, scheduled for 10/09/22:</p> <ul style="list-style-type: none"> <li>• Huntly's Cave Cutting <ul style="list-style-type: none"> <li>○ Scrape muddy sections of trackbed, lay sub-base and apply quarry dust surface.</li> </ul> </li> <li>• Dava North to Lochenoun Boundary Gate <ul style="list-style-type: none"> <li>○ Vegetation cutback and grass cutting.</li> </ul> </li> </ul> <p>PM/PB will make the necessary arrangements.</p> <p>Ref 9.3.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.</p> <p>Ref 9.3.3: Action held over. NS will inspect the damage to the nose of the Dragoon sculpture and see what can be done to repair it.</p> <p>Ref 9.3.4: Action held over. NS will reattach the ear to 'Jess the dog' at Bogeney and repaint the sculpture.</p> <p>Ref 9.3.5: Action held over. PM and MC will organise a mini work party to install the former Lynmore Bypass counter at Dunphail.</p> <p><b>Signage</b> Ref 9.4: Action held over. PB is awaiting advice from the Moray Council representative regarding the locations and type of signage to be used for waymarker signs to be fixed to lamp posts and street signs, to replace the wooden waymarker posts between the Tolbooth and Mannachie Avenue. PB will monitor progress.</p>	<p>PM/PB</p> <p>PM/NS</p> <p>NS</p> <p>NS</p> <p>PM/MC</p> <p>PB</p>

9.5	<b>Tooling and Equipment</b>	
9.5.1	Ref 9.5.1: Action held over. In Autumn 2022, TT, PB and PM will identify works suitable for a week-long digger trial, arrange a work party, and hire in a mini digger.	TT/PB/PM
9.5.2	Ref 9.5.2: Action held over. TT reported that he has contacted Carlo Miele to enquire if he would be willing to trial his tractor at a September or October DWA work party. TT is awaiting his response.	TT
9.5.3	Ref 9.5.3: PB reported that MacGregor Industrial Supplies (MIS) have replaced the regulator on the DW ride-on mower. The mower has been collected, tested with light works, and the blowing fuse problem appears to have been solved. Action closed.	
9.5.4	TT reported that, just for interest, he did some research on local storage options for the DWA tools and equipment. The first option was a small industrial unit on Waterford Circle, available to rent from Moray Council at offers over £6,200 per annum plus VAT; way too expensive. The second option was a self-storage unit (20' x 8' x 8' shipping container) in a secure compound at Greshop Industrial Estate, available to hire at £85 per calendar month (£1,020 per annum incl. VAT); still too expensive. Another option is to approach local farmers and businesses to see if they have space for a shipping container or two in a corner of their yard, with the possibility that the DWA could pay a small annual ground rent. TT asked the DWA Trustees to approach any local farming/business contacts they have, to see if this option is feasible.	All
9.6	<b>DW Information Boards Replacement Project</b> Ref 9.6.1: Action held over. NS will coordinate the project to redesign the boards and add QR codes linking to associated pages on the DWA website.	NS
9.7	<b>Dallas Dhu Access Ramp Improvement Project</b>	
9.7.1	Ref 9.7: Action held over. Several questions on the engineering consultancy <a href="#">Pell Frishmann</a> (PF) proposals were raised by the DWA Trustees during discussions by email. MC will obtain answers to these questions, so a decision on which option should be progressed can be made at the next DWA BoT meeting. MC will then submit a planning application to Moray Council.	MC/All
9.7.2	MC noted that PF provided two options for the design of the replacement ramp. The first is fully compliant with the Equalities Act 2010 and DfT document Inclusive Design and has an estimated cost just over £67,000. The second option, though not fully compliant, is aligned with the requirements for 'urban fringe' construction as detailed in the <a href="#">Fieldfare Trust – Countryside for All Guide</a> and has an estimated cost around £50,000. It is not clear whether the first option is necessary for the semi-rural location at Dalls Dhu. TT proposed that advice on this matter be sought from Paths for All. Agreed unanimously. MC will contact the <a href="#">Technical Officer</a> at Paths for All for advice on which of the two PF ramp design options are the most appropriate for the Dallas Dhu location.	MC
9.8	<b>AJ's Bridge Improvement Project</b> Ref 9.9. NS reported that suitable fastenings were provided by AJ Engineering, and the deck panels were installed during the work party held 13/08/22. Action closed.	

9.9	<b>Dava Way Upgrade Project Plan</b>	
9.9.1	Ref 9.10.1: Action held over. TT will complete a redraft of the DWA Strategic Business Plan into the <a href="#">Business Plan</a> format preferred by the National Lottery.	TT
9.9.2	Ref 9.10.2: Action held over. TT will work with the Cairngorms National Park Authority (CNPA) to gather evidence from path users for the 'market appraisal' section of the Business Plan.	TT
9.9.3	Ref 9.10.3: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy for the DW Upgrade Project Plan.	MC/MS
9.9.4	Ref 9.10.4: Action held over. MC will contact the Dava community and arrange a 'walkabout' to explore alternative routes for the Dava Bypass, which can then be discussed with the landowners and Local Authority Access Officers. MC noted that the DWA have an open invite to meetings of the Dava Moor Residents Association. MC will contact Dave MacLeod to find out the date of the next meeting.	MC
9.9.5	MC reported that he was recently contacted by representatives of Vattenfall, the company looking to develop the <a href="#">Ourack Windfarm</a> . They asked some questions to confirm the DWA position on and aspirations for the project. The formal planning application is due to be submitted at the end of Sep 2022, following a <a href="#">public consultation</a> to be held in Grantown-on-Spey 08/09/22. RR noted that, through his membership of the Moray Local Access Forum, he knew of constraints placed on the planning application for the <a href="#">Dorenell Windfarm</a> in the Cabrach, some of which established a <a href="#">community path network and ranger service</a> . TT proposed that, in addition to liaising with the Vattenfall representatives directly, the DWA should approach the Highland Council Access Officer and ask what constraints they may be considering for the Ourack windfarm planning application. Agreed unanimously. MC will contact the <a href="#">Highland Council Access Officer</a> and ask what constraints they may be considering for the Ourack windfarm planning application.	MC
10	<u>Health and Safety</u>	
10.1	<b>Review of DWA Health and Safety Management System</b>	
10.1.1	Ref 10.1.1: Action held over. MC will present the simplified DWA Health and Safety Policy document to NS for him to sign off. NS reported that there are still a few minor changes remaining to be made before he signs off the policy document.	MC/NS
10.1.2	Ref 10.1.2: Action held over. The DWA Equipment Custodians listed in the DWA Health and Safety Policy document will carry out risk assessments for the equipment they hold, identifying and documenting the appropriate control methods to be used. The completed risk assessments are to be added to the DWA Health and Safety Policy document.	Custodians /MC
10.2	<b>First Aid Kits</b>	
10.2.1	The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
10.2.2	PM noted that defibrillation kits have been installed at various locations within the vicinity of the DW. He will update the emergency maps in each first aid kit, to identify known defibrillation kit locations.	PM
10.3	<b>Injury Reports and Incidents</b> (Nothing to report)	

10.4	<p><b>First Aid Training</b></p> <p>Ref 10.4.1: NS reported that discussions with Dave Brown of the Morayvia Aviation Museum (MAM) and Roy Hanes, the potential first aid training provider, have not progressed. The first aid training provided by Scotia Medical Group was excellent, so this action is no longer required. Action closed.</p>	
11	<p><u>Dava Way Publicity</u></p> <p><b>DWA Website</b></p> <p>11.1.1 Ref 11.1.1: TH reported that he completed the website changeover between 10/08/22 and 15/08/22. The DWA now has no association with Yellow Cherry Digital. Action closed.</p> <p>11.1.2 Ref 11.1.2: Action held over. TH thanked those present for their feedback on the content and form of the new website. He requested their continued feedback as new functionality is introduced.</p> <p>TH reported that he has removed the static map from the website. The latest addition to the website is an 'About Us' page, with development of the interactive map continuing. The next major development will be a blog page, providing updates about the DW and DWA; those DWA Trustees with access will author the blog posts, then link to them from related posts made on the Facebook group Friends of the Dava Way. A page on which to celebrate the DWA sponsors and a DWA History page are scheduled for later development.</p> <p>11.1.3 The need for a funding/donations page was discussed, to which QR codes on the new information boards could be pointed. TH noted that it may be possible to embed the functionality of a third-party donation website into a page of the DWA website, but one individual would need to manage the account on the third-party website. PB agreed that, as DWA Treasurer, he would be responsible for managing DWA accounts at third-party donations websites. TT noted that this sort of functionality was discussed previously. TT will circulate details of third-party donation and text giving websites to the DWA Trustees. PB will assess the practicality of collecting donations in this way.</p> <p>11.1.4 Ref 11.1.3: Action held over. MC will explain to TH what is involved in becoming a charity trustee then, if TH agrees, submit the appropriate paperwork to the OSCR.</p> <p>11.1.5 Ref 11.1.5: Action held over. MC will liaise with TH and organise further ad hoc meetings with the DWA Trustees to finalise the design and content of the new DWA website.</p> <p>11.1.6 Ref 11.1.6: Action held over. MC will liaise with John Whitehead, view the drone photos on offer and assess their suitability for display on the DWA website.</p> <p>11.1.7 MC reported that John Whitehead has also emailed him with ideas for a series of short videos about the DW and the work of the DWA. MC will distribute the email to DWA Trustees for comment.</p> <p>11.2 <b>DWA Facebook Group</b></p> <p>PM reported that there are now 999 members of the <a href="#">Friends of the Dava Way Facebook Group</a> . PM suggested that the 1,000 members milestone may be a good opportunity to ask for volunteers and support for the work of the DWA. PM will work with the other group administrators and gather suitable content for such a post.</p> <p>11.3 <b>Local, Regional and National Publications</b> (Nothing to report)</p>	<p>All</p> <p>TT/PB</p> <p>MC</p> <p>MC</p> <p>MC</p> <p>MC</p> <p>MC/All</p> <p>PM</p>

11.4	<b>External Websites and Social Media.</b> (Nothing to report)	
12	<u>Funding Opportunities</u>	
12.1	<b>Tesco Bags of Help</b> Ref 12.1: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Tesco Bags of Help scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the Mannachie Ramp handrail.	MC
12.2	<b>Give Back with Bell's</b> Ref 12.2: Action held over. MC will ensure that the DWA comply with the Terms and Conditions of the Give Back with Bell's scheme and submit the Project Completion Report once the grant has been spent, as requested by Groundworks in their award letter. MC will submit the Project Completion Report, noting the spend on the panels for AJ's Bridge.	MC
12.3	<b>Places Called Home</b> Ref 12.3: Action held over. NT will ensure that the DWA comply with the <a href="#">Terms and Conditions</a> of the <a href="#">Places Called Home</a> scheme, as requested in the award email.	NT
12.4	<b>Money for Moray</b> Ref 12.4: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the <a href="#">Money for Moray</a> scheme, as requested in the award email.	NT
12.5	<b>Paths for All – Community Paths Project</b> Ref 12.5: NT reported that the application to the Paths for All Community Paths Project for a £1,500 grant to go towards the Dallas Dhu Ramp Improvement Project was unsuccessful. Action closed.	
12.6	<b>Paths for All – Ian Findlay Foundation</b> Ref 12.6: Action held over. NT will submit an 'expression of interest' to the <a href="#">Ian Findlay Foundation</a> for Dallas Dhu Ramp Improvement funding.	NT
12.7	<b>Other Sources of Funding</b> PM reported that the DWA was invited to provide a display on the DW at the coffee morning held at Rafford Village Hall on 06/08/22. PM and PB provided the display and were on hand to answer any questions about the DW/DWA. On 02/09/22 The Village Café group presented the DWA with a cheque for £500, a donation from their sales at the coffee morning. NS reported that he has sent a tank you letter to The Village Café group.	
13	<u>DW Ghost Train Walk 2022</u>	
13.1	Ref 13.1: PB reported that he has transferred the amount remaining from unclaimed entry fee rebates into the main DWA account. Action closed.	
13.2	Ref 13.2: Action held over. MC will contact walking groups to give advance notice of the DW Ghost Train Walk 2023 event planned for 24-25/06/2022 and, hopefully, avoid another clash with similar events.	MC
14	<u>AOCB</u>	
14.1	NT reported that the interpretation board for the Dallas Dhu waypoint has been vandalised again.	
15	Date of the Next Meeting: 19:00 18/10/22, at The Hub.	

Meeting Closed: 21:05

A handwritten signature in black ink, appearing to read 'Neil Sinclair', written in a cursive style.

Neil Sinclair  
Chairman  
Dava Way Association