

4.15	Ref 7.6.2:	(See Item 7.6.2 below)	
4.16	Ref 7.7.1:	(See Item 7.7.1 below)	
4.17	Ref 7.7.2:	(See Item 7.7.2 below)	
4.18	Ref 7.7.3:	(See Item 7.7.3 below)	
4.19	Ref 7.8.2:	(See Item 7.8.1 below)	
4.20	Ref 7.9.1:	(See Item 7.9.1 below)	
4.21	Ref 7.9.2:	(See Item 7.9.2 below)	
4.22	Ref 8.1.1:	(See Item 8.1.1 below)	
4.23	Ref 8.1.2:	(See Item 8.1.2 below)	
4.24	Ref 8.1.3:	(See Item 8.1.3 below)	
4.25	Ref 9.1.1:	(See Item 9.1.1 below)	
4.26	Ref 9.1.2:	(See Item 9.1.2 below)	
4.27	Ref 10.1:	(See Item 10.1 below)	
4.28	Ref 10.2:	(See Item 10.2 below)	
4.29	Ref 10.4:	(See Item 10.4 below)	
4.30	Ref 11.2:	(See Item 11.2 below)	
4.31	Ref 12:	(See Item 12 below)	
4.32	Ref 13:	PB reported that he has donated £50 to Forres Heritage Trust from DWA funds. Action closed.	
5	<u>Treasurer's Report</u>		
5.1	PB reported that a balance of £20,621.77 is in the DWA account. Unrestricted Funds: £ 15,785.77 Restricted Funds: £ 836.00 Places Called Home; for Dallas Dhu Ramp project. £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.		
5.2	Significant Income: £ Nil		
5.3	Significant Expenditure: £ 150.00 to TH; reimbursement for DWA website support costs.		
5.4	Anticipated Income: £ Nil		
5.5	Anticipated Expenditure (from DWA funds): £ Nil		
5.6	Anticipated Expenditure (covered by external funding): £ Nil		
5.7	PB noted that there has been an increase in small donations made to the DWA. This appears to be as a result of the DWA website redevelopment and publicity surrounding the upcoming Ghost Train Walk (GTW).		
5.8	NS noted that the Community Offroad Transport Action Group (CATAG) members who attended the recent safety survey day, in preparation for the GTW, had travelled a considerable distance. NS proposed that the DWA donate £100 to COTAG to offset their fuel costs. Agreed unanimously. PB will donate £100 to COTAG.		PB
6	<u>Correspondences</u>		
6.1	To the Secretary (Nothing to report)		
6.2	Other Correspondence (Nothing to report)		

7	<u>Dava Way Path Works and Projects</u>	
7.1	Unplanned Work Since Last Meeting	
7.1.1	TT reported the following vegetation mini work parties: <ul style="list-style-type: none"> • 24/05/23 Rafford Bank – TT grass cutting. • 27/05/23 Clashdhu to Drumine – TT + 1 lopping broom/gorse. • 28/05/23 Clashdhu to Drumine – TT lopping broom/gorse. • 31/05/23 Clashdhu to Longley – TT + PB grass cutting. • 03/06/23 Squirrelneuk to Clashdhu turning area – TT grass cutting. • 07/06/23 Clashdhu Cutting – TT + PB grass cutting. • 07/06/23 Dunphail Breathing Space and Balvlair to Divie Viaduct – TT, PB and PM grass cutting and lopping broom/gorse. 	
7.1.2	RR reported the following vegetation and herbicide spraying work party: <ul style="list-style-type: none"> • 13/06/23 Mannachie Avenue to Sanquhar Mains Bridge. 	
7.2	Planned Work Since Last Meeting	
7.2.1	Ref 7.3.1a: PM reported that the following tasks were completed at the work party held 10/06/23: <ul style="list-style-type: none"> • Dallas Dhu <ul style="list-style-type: none"> ○ Tree planting. • Dava <ul style="list-style-type: none"> ○ Preparation of level base for GTW Portalooos. • Cutting north of Half-Way Hut <ul style="list-style-type: none"> ○ Lopped encroaching broom/gorse. • Dullicht Bridge to Dragoon Crossing. <ul style="list-style-type: none"> ○ Grass cut and encroaching vegetation cut back where required. 	
7.2.2	Action closed. Ref 7.3.1b: MC reported that he notified the Altyre, Moray and Seafeld estate managers about the works to be carried out. Action closed.	
7.3	Priorities for Next Work Party and Mini Work Parties	
7.3.1	Focus on mini work parties until the GTW will be to cut grass and vegetation. Next full work party to be held 11/08/23. PM will decide on the work to be carried out and make the necessary arrangements. MC will notify the relevant estate manager(s) of the works to be carried out.	PM MC
7.3.2	Ref 7.3.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.	PM/NS
7.3.3	Ref 7.3.3: Action held over. NS will inspect the damage to the nose of the Dragoon sculpture and see what can be done to repair it.	NS
7.3.4	Ref 7.3.4: Action held over. NS will reattach the ear to 'Jess the dog' at Bogeney and repaint the sculpture.	NS
7.4	Signage	
7.4.1	Ref 7.4.1: Action held over. PB will tabulate a bill of materials and obtain a total cost for fixing waymarker signs to lamp posts and street signs, to replace the wooden waymarker posts between the Tolbooth and Mannachie Avenue.	PB
7.4.2	Ref 7.4.2: Action held over. PM will arrange for manufacture of the replacement finger post for Rafford Station, in the style of the fingerposts manufactured by Greg MacAulay.	PM
7.5	Tooling and Equipment	
7.5.1	Ref 7.5.1: Action held over. The DWA Trustees will consider the number and location of counters, for discussion at the next meeting.	All
7.5.2	Ref 7.5.2: Action held over. MC will research the feasibility of funding	

	counters through match funding from the CNPA and National Lottery Awards for All Scotland .	MC
7.6	DW Information Boards Replacement Project	
7.6.1	Ref 7.6.1: Action held over. NT and TH will collaborate on the project to redesign the information boards and add QR codes linking to associated pages on the DWA website.	NT/TH
7.6.2	Ref 7.6.2: Action held over. NS will manufacture qty 4 new information boards to replace ones identified as being beyond repair.	NS
7.7	Dallas Dhu Access Ramp Improvement Project	
7.7.1	Ref 7.7.1: Action held over. MC will collaborate with TH to develop the means to gather evidence of support for the project from path users, relevant user groups and the local community, e.g. Survey Monkey questionnaire publicised on the DWA website and Facebook group.	MC/TH
7.7.2	Ref 7.7.2: Action held over. MC will identify suitable sources of match funding for the project, in addition to the value attributed to recorded trustee/volunteer hours.	MC
7.7.3	Ref 7.7.3: Action held over. MC will submit a planning application to Moray Council.	MC
7.8	Dava Bypass Project	
7.8.1	Ref 7.8.2: Action held over. PB will seek input from TT before committing to the quote.	PB/TT
7.8.2	MC reported that on 31/05/23 he met representatives from Stantec (Ourack Windfarm Development Project) and Dava Residents Association (DRA) to discuss the proposed bypass project. The DRA emphasised how keen they are for the bypass to go ahead and the role Stantec could play.	
7.9	Dava Way Upgrade Project Plan	
7.9.1	Ref 7.9.1: Action held over. TT will redraft the DWA Strategic Business Plan into the Business Plan format preferred by the National Lottery.	TT
7.9.2	Ref 7.9.2: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy for the DW Upgrade Project Plan.	MC/MS
8	<u>Health and Safety</u>	
8.1	Review of DWA Health and Safety Management System	
8.1.1	Ref 8.1.1: Action held over. The DWA Equipment Custodians listed in the DWA Health and Safety Policy document will carry out risk assessments for the equipment they hold, identifying and documenting the appropriate control methods to be used. The completed risk assessments are to be added to the DWA Health and Safety Policy document.	Custodians /MC
8.1.2	Ref 8.1.2: Action held over. NS will ask Greg McAulay to carry out a risk assessment for the pole saw.	NS
8.1.3	Ref 8.1.3: PM reported that he has updated the contact details on the lists held in the DWA First Aid Kits, based on details passed to him by MC. Action closed.	
8.2	First Aid Kits The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
8.3	Injury Reports and Incidents (Nothing to report)	

9	<u>Dava Way Publicity</u>	
9.1	DWA Website	
9.1.1	Ref 9.1.1: Action held over. MC will liaise with John Whitehead, view the drone photos/movies on offer and assess their suitability for display on the DWA website.	MC
9.1.2	Ref 9.1.2: Action held over. MC reported that John Whitehead has produced a short sample video about the DW. This was shown to the DWA Trustees and they agreed that it should be uploaded to the DWA website if possible. MC will ask TH to upload the video to the DWA website.	MC/TH
9.2	DWA Facebook Group PM reported that the group membership now stands at 1281.	
9.3	Local, Regional and National Publications (Nothing to report)	
9.4	External Websites and Social Media. (Nothing to report)	
10	<u>Funding Opportunities</u>	
10.1	Places Called Home Ref 10.1: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Places Called Home scheme, as requested in the award email.	NT
10.2	Money for Moray Ref 10.2: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Money for Moray scheme, as requested in the award email.	NT
10.3	Paths for All – Ian Findlay Foundation (Nothing to report)	
10.4	Other Sources of Funding Ref 10.4: Action held over. Those DWA Trustees who are Coop members are asked to nominate the DWA for inclusion on the Coop list of charities.	All
11	<u>DW Ghost Train Walk 2023</u>	
11.1	MC provided an update on preparations for the Ghost Train Walk (GTW).	
11.2	Ref 11.2: Action held over. Separate progress report and actions list to be produced by MC.	MC
11.3	MC noted a small number of last-minute cancellations. MC asked PM to post details of last-minute cancellation ticket availability on Facebook.	PM
12	<u>DWA Works Promotion</u> Ref 12: Action held over. Discuss options to better promote the work of the DWA volunteers.	All
13	<u>AOCB</u> PB asked whether the DWA should hold another week-long ‘digger’ work party to better progress drainage improvements at Cairn Eney, Fox Hill or elsewhere. Those present agreed that holding such a work party would be of benefit. TT will circulate a spreadsheet calendar to the key players to assess their availability and identify potential dates for the work party.	TT
14	Date of the Next Meeting: 19:00 08/08/23, at Forres Lawn Tennis Club, Albert Street, Forres, Moray, IV36 1PR. There will be no meeting in July.	

Meeting Closed: 21:05



Neil Sinclair
Chairman
Dava Way Association