

4.28	Ref 11.1:	(See Item 11.1 below)	
4.29	Ref 11.2:	(See Item 11.2 below)	
4.30	Ref 12.1.1:	(See Item 12.1.1 below)	
4.31	Ref 12.1.2:	(See Item 12.1.2 below)	
4.32	Ref 12.2.1:	(See Item 12.2.1 below)	
4.33	Ref 13.1a:	Action held over. NT reported that he has booked the Tolbooth Court Room for a display on the work of the DWA. NT, NS and MC will display a presentation via a projector and prints of the new DWA information boards. The DWA feather banners will also be on display.	NT/NS/MC
4.34	Ref 13.1b:	Action held over. NS will make the arrangements for the DWA to have a stall at the Toun Mercat on 07/06/24. NS reported that the stall has been booked and fee paid.	NS
4.35	Ref 13.2:	PB reported that he has 400 copies of the DWA information leaflet. This is sufficient stock to cover the upcoming events. Action closed.	
4.36	Ref 13.3:	TT reported that he has a pdf copy of the DWA information leaflet. Action closed.	
4.37	Ref 13.4.1:	TT reported that he has provided TH with a copy of the DWA information leaflet pdf. Action closed.	
4.38	Ref 13.4.2:	Action held over: TH will produce a revised DWA information leaflet, to look like the information boards.	TH
4.39	Ref 13.4.3:	MC reported that he asked Paths for All (PfA) if they would fund the printing of another batch of DWA information leaflets. PfA stated that they do not have an appropriate funding stream to meet that request. Action closed.	
5	<u>Treasurer's Report</u>		
5.1	PB reported that a balance of £12,313.66 is in the DWA account. Unrestricted Funds: £ 8,229.41 Restricted Funds: £ 84.25 Places Called Home; for Dallas Dhu Ramp project. £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.		
5.2	Significant Income: £ Nil		
5.3	Significant Expenditure: £ 5,040.00 Grant Nicholson; for Peathillock Cutting drainage works. £ 182.35 Keith Builders Merchants; materials for information board.		
5.4	Anticipated Income: £ Nil		
5.5	Anticipated Expenditure (from DWA funds): £ Nil		
5.6	Anticipated Expenditure (covered by external funding): £ Nil		
5.7	Donations via the GiveWP-Stripe process since last meeting: £ Nil		
5.8	Ref 5.8: Action held over. PB noted that there is still £84.25 remaining from the Places Called Home funding. PB reiterated his request that the balance be spent, to simplify the annual accounts, and asked NS if there are any other materials (e.g. paint) on which this could be spent. NS will purchase appropriate additional materials to complete the manufacture of a replacement information board frame for Dallas Dhu; see Item 7.4.3 below.		NS

7.4	Signage	
7.4.1	Ref 7.4.1: Action held over. PB will tabulate a bill of materials and obtain a total cost for fixing waymarker signs to lamp posts and street signs, to replace the wooden waymarker posts between the Tolbooth and Mannachie Avenue.	PB
7.4.2	Ref 7.4.2: Action held over. NS will manufacture qty 4 new information board frames to replace ones identified as being beyond repair.	NS
7.4.3	Ref 7.4.3: Action held over. NS will manufacture a new information board frame to the standard design for installation at the Dallas Dhu Ramp (see Item 5.8 above).	NS
7.4.4	Ref 7.4.4: Action held over. NS will manufacture a new information board frame to the standard design and arrange for its installation adjacent to the Dullicht Bridge.	NS
7.4.5	Ref 7.4.6a: PM reported that he provided TH with the full specification for the DWA finger posts. Action closed.	
7.4.6	Ref 7.4.6b: NS reported from notes that TH approached the Forres Men's Shed to enquire if they could manufacture replacement finger posts for the DWA. Though keen to help, the Men's Shed do not have the specialised router needed to create the lettering on the fingers. Action closed.	
7.4.7	NS suggested that Grantown Grammar School may have the necessary equipment and expertise necessary to manufacture finger post fingers.	
7.4.7.1	PM will provide NS with the full specification for the finger post fingers.	PM
7.4.7.2	NS will approach Grantown Grammar School and enquire if they can manufacture replacement finger posts for the DWA. If so, NS will ask them to manufacture replacements for the Rafford Bridge fingerpost.	NS
7.4.8	PM will assess whether the post of the Rafford Bridge fingerpost is suitable for the installation of the fingers manufactured by Grantown Grammar Sch.	PM
7.4.9	TH will ask Forres Men's Shed if they can source wood (larch or oak) suitable for fingerpost posts, and whether they have the necessary equipment and expertise to mortice the fingers into the posts.	TH
7.5	Tooling and Equipment	
7.5.1	Ref 7.5.1: Action held over. MC and NS will submit an application for RadioBeam People and Bicycle Counter (RBBP) funding to the Berry Burn Community Fund .	MC/NS
7.5.2	Ref 7.5.2: Action held over. NS will see if he can identify what is causing the malfunction of the Dallas Dhu counter. If the device cannot be repaired, NS will remove counter and pressure pad and return them to Ian Douglas.	NS
7.5.3	Planning for the future purchase of a compact tractor :	
7.5.3.1	Ref 7.5.3.3: Action held over. PB will research potential locations for the siting of two ISO containers.	PB
7.5.3.2	Ref 7.5.3.4: Action held over. MC reported that he has approached Altyre Estate with a tentative proposal to clear the cutting between Rafford Bank and the Squirrel Neuk Bridge. MC awaits their response.	MC
8	Project Reports	
8.1	DW Information Boards Content Refresh Project Ref 8.1.2: Action held over. NS will arrange for the installation of the printed information boards.	NS
8.2	Dallas Dhu Access Ramp Improvement Project	
8.2.1	Ref 8.2.1a: MC reported that Historic Environment Scotland have installed a drop kerb at the edge of the car park adjacent to the ramp. This would have been the only task to be completed by the DWA within the curtilage of the distillery, so this element of the action is closed.	
8.2.2	Ref 8.2.1b: Action held over. MC reported that he has written to the Altyre	

8.2.3	Estate to request their written confirmation that they are the owner of the embankment and obtain their permission for the proposed works. MC is awaiting their response. Ref 8.2.2: Action held over. PM will submit a full Planning Application for the ramp works.	MC PM
8.3	Dava Bypass Project	
8.3.1	Ref 8.3: Action held over. PB has written to the estate managers and Dava Residents Association, inviting their comments on the proposed route. No comments have been received so far. PB will invite the stakeholders to an on-site meeting sometime in mid-June.	PB
8.3.2	MC reported that he and NS met recently with the Ourack Wind Farm developer. Assuming that planning permission is granted, they anticipate commencing construction in 2028.	
8.4	Ghost Train Walk 2025 and DWA 20th Anniversary Project	
8.4.1	Ref 8.5.1: Action held over. MC reported that he will produce a road map of milestone tasks leading to the 2025 event.	MC
8.4.2	Ref 8.5.2: Action held over. MC reported that he will contact Karen Cox at OutfitMoray to discuss how best to approach potential corporate sponsors.	MC
8.4.3	Ref 8.5.3: Action held over. DWA Trustees to come up with ideas to celebrate the September 2025 20-year anniversary of the DWA formation.	All
9	<u>Health and Safety</u>	
9.1	First Aid Kits The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
9.2	Injury Reports and Incidents (Nothing to report)	
10	<u>Business Planning</u>	
10.1	DWA Strategic Business Planning	
10.1.1	Ref 10.1.1: Action held over. DWA Trustees to read and comment on the revised DWA Strategic Business Plan and draft budget forecast covering the potential projects to be carried out 2024-2025.	All
10.1.2	PM to provide MC with copies of the spreadsheets for DW maintenance and improvements.	PM
10.1.3	Ref 10.1.2: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy to meet the budget forecast.	MC/MS
10.2	Trustee Membership and Supporter Roles Ref 10.2: Action held over. The DWA Trustees will investigate ways to improve the recruitment and retention of DWA volunteers/members. There was some further discussion of potential options, but no clear way ahead. Options to be discussed further at the next meeting.	All
10.3	Succession Planning (Nothing to report)	
11	<u>Funding</u>	
11.1	Places Called Home Ref 11.1: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Places Called Home scheme, as requested in the award email.	NT
11.2	Money for Moray Ref 11.2: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Money for Moray scheme, as requested in the award email.	NT

11.3	Other Sources of Funding (Nothing to report)	
12	<u>Social Media and Publicity</u>	
12.1	DWA Website	
12.1.1	Ref 12.1.1: Action held over. TH will add a link and details of the DWA Easyfundraising scheme to the DWA website.	TH
12.1.2	Ref 12.1.2: Action held over. PM will provide TH with a report and photos for the January work party, for upload to the DWA website.	PM
12.2	DWA Facebook Group	
12.2.1	Ref 12.2.1: Action held over. PM will research how the DWA Easyfundraising scheme might be advertised via periodic posts on the DWA Facebook group.	PM
12.2.2	PM reported that the Friends of the Dava Way Facebook group now has 1,704 members.	
12.3	Local, Regional and National Publications (Nothing to report)	
12.4	External Websites and Social Media. (Nothing to report)	
13	<u>AOCB</u> (Nothing to report)	
14	Date of the Next Meeting: 19:00 11/06/24, at Forres Lawn Tennis Club, Albert Street, Forres, Moray, IV36 1PR.	

Meeting Closed: 20:50



Neil Sinclair
Chairman
Dava Way Association