

4.27	Ref 10.1.1: (See Item 10.1.1 below)	
4.28	Ref 10.1.2: (See Item 10.1.2 below)	
4.29	Ref 10.1.3: (See Item 10.1.3 below)	
4.30	Ref 10.2: (See Item 10.2 below)	
4.31	Ref 11.1: (See Item 11.1 below)	
4.32	Ref 11.2: (See Item 11.2 below)	
4.33	Ref 11.3.2: (See Item 11.3.1 below)	
4.34	Ref 12.1.1: (See Item 12.1.1 below)	
4.35	Ref 12.1.2: (See Item 12.1.2 below)	
4.36	Ref 12.1.3: (See Item 12.1.3 below)	
4.37	Ref 12.2.1: (See Item 12.2.1 below)	
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £11,888.42 is in the DWA account. Unrestricted Funds: £ 7,804.17 Restricted Funds: £ 84.25 Places Called Home; for Dallas Dhu Ramp project. £ 4,000.00 Money for Moray; for Dallas Dhu Ramp project.	
5.2	Significant Income: £ Nil	
5.3	Significant Expenditure: £ 107.80 MacGregor Ind. Supplies; rough cutter repair.	
5.4	Anticipated Income: £ Nil	
5.5	Anticipated Expenditure (from DWA funds): £ Nil	
5.6	Anticipated Expenditure (covered by external funding): £ Nil	
5.7	Donations via the GiveWP-Stripe process since last meeting: £ Nil	
5.8	Ref 5.8: Action held over. NS will purchase appropriate additional materials to the value of £84.25 (or more) to complete the manufacture of a replacement information board frame for Dallas Dhu; see Item 7.4.4 below.	NS
6	<u>Correspondences</u>	
6.1	To the Secretary (Nothing to report)	
6.2	Other Correspondence (Nothing to report)	
7	<u>Dava Way Path Works and Equipment Maintenance</u>	
7.1	Unplanned Work Since Last Meeting	
7.1.1	PB reported that on 12/06/24 he cut the grass between AJ's Bridge and Longley using the ride-on mower.	
7.1.2	PM reported that on 13/06/24 local resident Paul Douglas carried out vegetation cutback and grass cutting between Dallas Dhu and Altyre Burn.	
7.1.3	PB reported that on 20/06/24 he and PM cut the grass between Longley and the Bantrach Cutting, and at the BBC Breathing Place.	
7.1.4	PM reported that RR and Alec Ross carried out vegetation cut back and spraying from the Mannachie Ramp to the Sanquhar Mains bridge.	
7.1.5	PM reported that on 21/06/24 RR completed the painting of the fencing at the Mannachie Ramp and Sanquhar Bridge steps.	

7.1.6	PB reported that on 24/06/24 he and RR sprayed vegetation at the path edges between Balvair Crossing and the Poldo Burn.	
7.2	Planned Work Since Last Meeting	
7.2.1	Ref 7.3.1a: PM reported that the works below were carried out at the work party held 15/06/24. Action closed. Cairn Eney Cutting <ul style="list-style-type: none"> • Drainage ditches and culverts cleared. • Offlets dug and potholes, then filled with 1.8 tonnes of sub-base. Huntly's Cave Crossing <ul style="list-style-type: none"> • Mounting frame repaired, and new information board panel installed. Mannachie Avenue Ramp <ul style="list-style-type: none"> • Fencing painted, and undergrowth cut back. 	
7.2.2	Ref 7.3.1b: PM reported that MC notified the relevant estate managers about the works to be carried out. Action closed.	
7.2.3	Ref 7.3.5: PM reported that on 19/06/24 10 volunteers from 39 Engineers Regiment cleared a large quantity of mud off the path surface in the Peathillock Cutting. Action closed.	
7.3	Priorities for Next Work Party and Mini Work Parties	
7.3.1	PM proposed that the following works be carried out at the work party to be held on 13/07/24: Dunphail Bypass to Auchearn <ul style="list-style-type: none"> • Strim back encroaching undergrowth. • Clear concrete drainage channel. • Investigate/clear blocked culvert at south end of this section. • Reinstate drainage ditches along bypass. • PB to investigate cause of flooding between Balvair and Dunphail. Agreed unanimously. PM will make the necessary arrangements. MC will notify the relevant estate manager(s) of the works to be carried out.	PM MC
7.3.2	PB will contact the relevant estate manager and request an on-site meeting to discuss options to resolve the flooding issues that have resulted in erosion of the path surface between Balvair and Dunphail.	PB
7.3.3	Ref 7.3.2: Action held over. PM or NS will treat the oak benches with teak oil when possible.	PM/NS
7.3.4	Ref 7.3.3: Action held over. NS will inspect the damage to the nose of the Redcoat sculpture and see what can be done to repair it.	NS
7.3.5	Ref 7.3.4: Action held over. MC will liaise with Scottish Gas Networks (SGN) representatives and notify the relevant estate manager(s) about the works to be carried out at the SGN-DWA Community Action Programme .	MC
7.4	Signage	
7.4.1	Ref 7.4.1: Action held over. PB will tabulate a bill of materials and obtain a total cost for fixing waymarker signs to lamp posts and street signs, to replace the wooden waymarker posts between the Tolbooth and Mannachie Avenue.	PB
7.4.2	Ref 7.4.2: NS reported that the new logo discs have arrived. Action closed.	
7.4.3	Ref 7.4.3: Action held over. NS will manufacture qty 4 new information board frames to replace ones identified as being beyond repair.	NS
7.4.4	Ref 7.4.4: Action held over. NS will manufacture a new information board frame to the standard design for installation at the Dallas Dhu Ramp (see Item 5.8 above).	NS
7.4.5	Ref 7.4.5: Action held over. NS will manufacture a new information board frame to the standard design and arrange for its installation adjacent to the Dullicht Bridge.	NS

7.5	Tooling and Equipment	
7.5.1	Ref 7.5.1: Action held over. MC and NS will submit an application for RadioBeam People and Bicycle Counter (RBBP) funding to the Berry Burn Community Fund .	MC/NS
7.5.2	Ref 7.5.2: Action held over. NS will see if he can identify what is causing the malfunction of the Dallas Dhu counter. If the device cannot be repaired, NS will remove counter and pressure pad and return them to the Access Officer at Moray Council.	NS
7.5.3	Planning for the future purchase of a compact tractor :	
7.5.3.1	Ref 7.5.3.1: Action held over. PB will research potential locations for the siting of two ISO containers. There was some further discussion on potential locations.	PB
7.5.3.2	MC will provide PB with contact details for the Altyre Estate manager, so PB can approach him about potential storage locations.	MC
7.5.3.3	Ref 7.5.3.2: Action held over. MC will contact the Altyre Estate with a tentative proposal to clear the cutting between Rafford Bank and the Squirrel Neuk Bridge. MC reported that he has contacted the Altyre Estate and is awaiting their response.	MC
7.5.4	Ref 7.5.4: PB reported that the Billy Goat rough cutter has been repaired by MacGregor Industrial Supplies and returned to the DWA. Action closed.	
7.5.5	MC reported that gaps between bridge boards need to be periodically cleared of debris. He suggested that a battery powered pressure washer would be ideal for this task, and for the on-site cleaning of tools and equipment following a work party. He has identified a suitable pressure washer at a cost of £170 and proposed that the DWA should buy one. Agreed unanimously. NS will purchase the pressure washer.	NS
7.5.6	PM stated that the DWA hand tools and power tools would benefit from a 'maintenance and repair' session. He proposed an ad hoc work party to carry this out. Agreed unanimously. PM will organise an ad hoc work party for tool maintenance and repair.	PM
8	Project Reports	
8.1	DW Information Boards Content Refresh Project Ref 8.1: Action held over. NS will arrange for the installation of the printed information boards. NS reported that there is now only the information board panel adjacent to Dullicht Bridge to do. However, this will first require the manufacture and installation of the new information board frame (see Item 7.4.5 above).	NS
8.2	Dallas Dhu Access Ramp Improvement Project	
8.2.1	Ref 8.2.1: Action held over. MC will write to the Altyre Estate to request their written confirmation that they are the owner of the embankment and obtain their permission for the proposed works. NS reported that MC has written to the Altyre Estate and is awaiting their response.	MC
8.2.2	Ref 8.2.2: Action held over. PM will submit a full Planning Application for the ramp works.	PM
8.3	Dava Bypass Project Ref 8.3: Action held over. PB has written to the estate managers and Dava Residents Association, inviting their comments on the proposed route. No comments have been received so far. PB will invite the stakeholders to an on-site meeting sometime in mid-June.	PB

8.4	Ghost Train Walk 2025 and DWA 20th Anniversary Project	
8.4.1	Ref 8.4.1: Action held over. MC will produce a road map of milestone tasks leading to the 2025 event.	MC
8.4.2	Ref 8.4.2: Action held over. MC will contact Karen Cox at OutfitMoray to discuss how best to approach potential corporate sponsors.	MC
8.4.3	Ref 8.4.3: Action held over. DWA Trustees to come up with ideas to celebrate the September 2025 20-year anniversary of the DWA formation. TT suggested that the owners of the Dava and Dunphail station sites may be willing to hold an open house event. Photos could be displayed at various locations around each site, so the visitors could compare the current view with how things looked when the railway was operating. The Dunphail event could be timed to coincide with one of the periodic coffee mornings held at the Edinkillie hall. TT added that TH and NT may wish to collaborate on such an event.	All
8.5	DWA Information Leaflet Refresh Project Ref Ref 8.5: Action held over: TH will produce a revised DWA information leaflet, to look like the information boards.	TH
9	<u>Health and Safety</u>	
9.1	First Aid Kits The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
9.2	Injury Reports and Incidents (Nothing to report)	
10	<u>Business Planning</u>	
10.1	DWA Strategic Business Planning	
10.1.1	Ref 10.1.1: Action held over. DWA Trustees to read and comment on the revised DWA Strategic Business Plan and draft budget forecast covering the potential projects to be carried out 2024-2025.	All
10.1.2	Ref 10.1.2: PM reported that he has provided MC with copies of the spreadsheets for DW maintenance and improvements. Action closed.	
10.1.3	Ref 10.1.3: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy to meet the budget forecast.	MC/MS
10.2	Trustee Membership and Supporter Roles Ref 10.2: Action held over. The DWA Trustees will investigate ways to improve the recruitment and retention of DWA volunteers/members. There was some further discussion of potential options, but no clear way ahead. Options to be discussed further at the next meeting.	All
10.3	Succession Planning (Nothing to report)	
11	<u>Funding</u>	
11.1	Places Called Home Ref 11.1: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Places Called Home scheme, as requested in the award email.	NT
11.2	Money for Moray Ref 11.2: Action held over. NT will ensure that the DWA comply with the Terms and Conditions of the Money for Moray scheme, as requested in the award email.	NT
11.3	Other Sources of Funding	
11.3.1	Ref 11.3.2: PB reported that a replacement Billy Goat rough cutter would cost approximately £4,700. However, MacGregors were not saying the	

11.3.2	current Billy Goat was beyond a serviceable life, and the latest snapped drive cable was mainly just a fair wear and tear issue. PB suggested that the DWA stick with the current rough cutter for now. Action closed. PM suggested that a battery-operated strimmer may be a suitable option for the DWA to reapply to the Tesco Community Grants scheme. PM will find out the price of a suitable battery-operated strimmer.	PM
12	Social Media and Publicity	
12.1	DWA Website	
12.1.1	Ref 12.1.1: Action held over. TH will add a link and details of the DWA Easyfundraising scheme to the DWA website.	TH
12.1.2	Ref 12.1.2: Action held over. PM will provide TH with a report and photos for the January work party, for upload to the DWA website.	PM
12.1.3	NS reported that the server replacement, website and email migration was completed 28/06/24. Action closed.	
12.2	DWA Facebook Group	
12.2.1	Ref 12.2.1: Action held over. PM will research how the DWA Easyfundraising scheme might be advertised via periodic posts on the DWA Facebook group.	PM
12.2.2	PM reported that the Friends of the Dava Way Facebook group now has 1,811 members.	
12.3	Local, Regional and National Publications (Nothing to report)	
12.4	External Websites and Social Media. (Nothing to report)	
13	AOCB PM reported that he attended the inaugural meeting of the Finnerne Footpath Steering Group. Logie Estate intend to create a path between Logie Steading and Peathillock. PM has suggested a link path between the Edinkillie Church and the Dava Way just north of the Divie Viaduct. TT noted that this route is shown as a footpath on an old map (1892-1914) hosted by the National Libraries of Scotland . PM asked if DWA tools should be made available to other community groups for path works. It was agreed that other community groups should be able to use DWA tools for path works.	
14	Date of the Next Meeting: 19:00 13/08/24, at Forres Lawn Tennis Club, Albert Street, Forres, Moray, IV36 1PR.	

Meeting Closed: 20:45



Neil Sinclair
Chairman
Dava Way Association