

4.13	Ref 9.4.2:	(See Item 7.4.2 below)
4.14	Ref 9.5.1:	(See Item 7.5.1 below)
4.15	Ref 9.5.2:	(See Item 7.5.2 below)
4.16	Ref 9.5.3:	(See Item 7.5.3 below)
4.17	Ref 10.1.1:	(See Item 8.1.1 below)
4.18	Ref 10.1.3:	(See Item 8.1.3 below)
4.19	Ref 10.2.1:	(See Item 8.2 below)
4.20	Ref 10.3.1.1:	(See Item 8.3.1.1 below)
4.21	Ref 10.3.1.2:	(See Item 8.3.1.2 below)
4.22	Ref 10.3.1.3:	(See Item 8.3.1.3 below)
4.23	Ref 10.3.2:	(See Item 8.3.2 below)
4.24	Ref 10.3.3.1:	(See Item 8.3.3.1 below)
4.25	Ref 10.3.3.2:	(See Item 8.3.3.2 below)
4.26	Ref 10.3.3.3:	(See Item 8.3.3.3 below)
4.27	Ref 11.1.2:	(See Item 9.1.2 below)
4.28	Ref 11.1.3:	(See Item 9.1.3 below)
4.29	Ref 11.2.1:	(See Item 9.2.1 below)
4.30	Ref 11.4:	(See Item 9.4.1 below)
4.31	Ref 12.1.1:	(See Item 10.1.1 below)
4.32	Ref 12.1.2:	(See Item 10.1.2 below)
4.33	Ref 14.1:	(See Item 12.1 below)
4.34	Ref 16:	(See Item 13 below)
4.35	Ref 17:	MC reported that he has provided the RBL with a list of meeting dates for 2026. Action closed.
5	<u>Treasurer's Report</u>	
5.1	PB reported that a balance of £6,968.64 is in the DWA account. Unrestricted Funds: £ 6,968.64 Restricted Funds: £ Nil	
5.2	Significant Income: £ Nil	
5.3	Significant Expenditure: £ 818.64 to PM; reimbursement of expenses. £ 311.75 to MIS; leaf blower service and replacement carburettor.	
5.4	Anticipated Expenditure (from DWA funds): £ ~150.00 to MIS; purchase of replacement rough cutter blade.	
5.5	Anticipated Income (from external funding): £ Nil	
5.6	Anticipated Expenditure (covered by external funding): £ Nil	
5.7	Donations via the GiveWP-Stripe process since last meeting: £ 25.00	
6	<u>Correspondences</u>	
6.1	To the Secretary (Nothing to report)	
6.2	Other Correspondence (Nothing to report)	
7	<u>Dava Way Path Works and Equipment Maintenance</u>	
7.1	Unplanned Work Since Last Meeting (Nothing to report)	

7.2	Planned Work Since Last Meeting	
7.2.1	Ref 9.3.1: PM reported that the following works were carried out at a full work party held by PB on 13/12/25: Balvlair to Jane's Hillock. <ul style="list-style-type: none"> Cut back gorse/whins. Action closed.	
7.2.2	PM reported that the work party scheduled for 10/01/26 was not held due to the very low temperature and deep snow lying across the Moray area.	
7.3	Priorities for Next Work Party and Mini Work Parties	
7.3.1	PM proposed that the following works be considered priorities for the full work party to be held 14/02/26: Balvlair Crossing to BBC Breathing Place Dunphail. <ul style="list-style-type: none"> Cut back gorse/whins. Clear minor ditch on west side of cutting. Survey site for digger works to clear ditch on east side of cutting. Mannachie to Dallas Dhu. <ul style="list-style-type: none"> Scrape muddy sections and raise with sub-base and quarry dust. North of Longley Crossing. <ul style="list-style-type: none"> Finish filling rut with sub-base. Agreed unanimously. PM will make the necessary arrangements.	PM
7.3.2	Ref 9.3.2: Action held over. PB will liaise with Greg MacAulay regarding removal/pruning of trees at the location of the drainage pipe blockage in the cutting south of the Sluggan Burn, to prevent further root growth.	PB
7.3.3	Ref 9.3.3: Action held over. PB will contact the relevant estate manager and request an on-site meeting to discuss options to resolve the flooding issues that have resulted in erosion of the path surface between Balvlair and Dunphail. Dependent on the adjacent ditches having been cleared.	PB
7.3.4	Ref 9.3.4: Action held over. NS will treat the oak benches with teak oil when possible.	NS
7.3.5	Ref 9.3.5: Action held over. NS will inspect the damage to the nose of the Redcoat sculpture and see what can be done to repair it.	NS
7.4	Signage	
7.4.1	Ref 9.4.1: Action held over. PB will tabulate a bill of materials and obtain a total cost for fixing waymarker signs to lamp posts and street signs, to replace the wooden waymarker posts between the Tolbooth and Mannachie Avenue.	PB
7.4.2	Ref 9.4.2: Action held over. NS will manufacture a new information board frame to the standard design and arrange for its installation adjacent to the Dullicht Bridge.	NS
7.5	Tooling and Equipment	
7.5.1	Ref 9.5.1: Action held over. PB will invoice the Forres Community Woodland Trust (FCWT) for the recent repairs to the rough cutter.	PB
7.5.2	Ref 9.5.2: PM reported that the leaf blower has been collected from MacGregor Industrial Supplies (MIS) following its service and it is back in use. Action closed.	
7.5.3	Ref 9.5.3: Action held over. PB will add a 19mm spanner to the chipper toolkit.	PB
8	Project Reports	
8.1	Dava Bypass Project	
8.1.1	Ref 10.1.1: Action held over. PB will seek specialist advice from Paths for All re path design constraints regarding private water supplies.	PB

8.1.2	<p>Ref 10.1.3: Action held over. PB will liaise with Tom Brinicombe, Ourack Wind Farm developer Vattenfall representative, to arrange a meeting for early in 2026 to put some further detail into the DWA proposals for improvements to the Dava Way, as part of the planning permission for the wind farm.</p> <p>NB: There are three planning constraints for works affecting the DWA -</p> <p>Constraint 23. The development of an Outdoor Access Plan to secure public access rights during and after wind farm development.</p> <p>Constraint 24. The development of a scheme to improve and enhance the Dava Way.</p> <p>Constraint 28. The development of a scheme for the provision of off-site road works at Castle Grant, including full details of the works affecting the Dava Way.</p>	PB
8.2	<p>Dava Way Counter Project</p> <p>Ref 10.2.1: Action held over. TH will obtain the appropriate components and build a test counter device (see Reddit article) as a winter project, with assistance from NS as required.</p> <p>TH reported that, despite shopping around, the UK cost of the required components comes out at about £100 a unit. It was agreed unanimously that this figure still represents good value for money against the thousands of pounds cost of commercial units.</p>	TH/NS
8.3	Ghost Train Walk 2025	
8.3.1	COTAG feedback:	
8.3.1.1	Ref 10.3.1.1: Action held over. MC will arrange a Zoom meeting with COTAG to clarify their observations re the DWA emergency maps, etc.	MC
8.3.1.2	Ref 10.3.1.2: Action held over. PM will update the DWA emergency maps.	PM
8.3.1.3	Ref 10.3.1.3: Action held over. PM will design large, brightly coloured tags, to identify the various access gate keys and wrap reflective tape around the DWA padlocks.	PM
8.3.2	Ref 10.3.2: Action held over. MC will add a note to the GTW project report for future reference, that the GTW events should be brought forward a week to deconflict with other 'longest day' events.	MC
8.3.3	GTW publicity:	
8.3.3.1	Ref 10.3.3.1: Action held over. MC will prepare a report on the GTW for upload to the DWA website.	MC
8.3.3.2	Ref 10.3.3.2: PM reported that he has provided MC with admin access to the DWA Facebook page. Action closed.	
8.3.3.3	Ref 10.3.3.3: Action held over. MC will upload a report on the GTW to the DWA Facebook page.	MC
9	<u>Health and Safety</u>	
9.1	First Aid Kits	
9.1.1	The DWA first aid kits are held by MC, PB and PM. The completeness and serviceability of each kit was confirmed.	
9.1.2	Ref 11.1.2: Action held over. MC will call in the first aid kits for expiry date check.	MC
9.1.3	Ref 11.1.3: Action held over. MC will purchase suitable torches and batteries, to be added to the contents of each first aid kit.	MC
	MC provided details for a battery powered head torch and proposed that three of these should be purchased for the first aid kits. Agreed unanimously.	
9.2	Training	
9.2.1	First aid refresher training:	
	Ref 11.2.1: Action held over. MC will ask Outfit Moray for potential course dates and costs for their Emergency First Aid at Work training.	MC

9.3	MC reported that Outfit Moray charge £86 each for the basic H&S At Work course and assessment. It was agreed unanimously that this is a reasonable amount and that MC should go ahead and obtain course dates. Injury Reports and Incidents (Nothing to report)	
9.4	Documentation Review	
9.4.1	Ref 11.4: MC reported that the Trustees and nominated equipment custodians have reviewed and commented on the DWA H&S Policy, risk assessments and COSHH assessments as appropriate. Action closed.	
9.4.2	RR asked PM if the information for points-of-interest on the DWA emergency maps includes coordinates in What-3-Words format. PM replied that they did not. RR proposed that he provide PM with a What-3-Words equivalent for each of the coordinates listed on the maps. Agreed unanimously. RR will provide an equivalent What-3-Words code for each listed coordinate.	RR
10	<u>Business Planning</u>	
10.1	DWA Strategic Business Planning	
10.1.1	Ref 12.1.1: TT noted that the revised DWA Strategic Business Plan and draft budget forecast covering the next five years is key to the ongoing development of the DWA, and as a supporting document to be included with any bids for funding. TT proposed that he, MC, PM and Andrew Calder form a subcommittee to review the plan and budget forecast. Agreed unanimously. MC will arrange an initial meeting of the subcommittee.	MC
10.1.2	Ref 12.1.2: Action held over. MC and MS will update the DWA Strategic Business Plan to include a funding strategy to meet the budget forecast.	MC/MS
10.2	Trustee Membership and Supporter Roles	
10.3	RR reported that Andrew Calder and Danny Bryceland have been supporting the work of the DWA by distributing copies of the Dava Way tourism leaflet. Succession Planning (Nothing to report)	
11	<u>Funding</u> (Nothing to report)	
12	<u>Social Media and Publicity</u>	
12.1	DWA Website Ref 14.1: Action held over. TH, NS and MC will form a sub-committee to review the DWA website pages.	TH/NS/MC
12.2	DWA Facebook Group (Nothing to report)	
12.3	Local, Regional and National Publications (Nothing to report)	
12.4	External Websites and Social Media. (Nothing to report)	
13	<u>DWA Annual Dinner</u> Ref 16: Action held over. NS reported that he has not been able to make the arrangements in time to hold the dinner at the end of January and proposed that it should be postponed until later in the year. Agreed unanimously. NS will make the necessary arrangements.	NS
14	<u>AOCB</u> (Nothing to report)	

15

Date of the Next Meeting: 19:00 10/02/26, at the Royal British Legion,
Sanquhar Road, Forres, IV36 1DG.

Meeting Closed: 20:35



Neil Sinclair
Chairman
Dava Way Association